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KZN HEALTH

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### Quotation Advert

Opening Date: 2022-10-18

Closing Date: 2022-10-25

Closing Time: 11:00

#### INSTITUTION DETAILS

Institution Name: Hillcrest hospital

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: Hillcrest Hospital

Date Submitted: 2022-10-18

#### ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: HCT065-22/23

Item Category: Goods

Item Description: Various uniform for staff as per attached specifications

Quantity (if supplies): as per specifications

#### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable

Date:

Time:

Venue:

QUOTES CAN BE COLLECTED FROM: SCM Department, Hillcrest Hospital, 50 Hospital Road, Hillcrest

QUOTES SHOULD BE DELIVERED TO: The Tender Box, Hillcrest Hospital, 50 Hospital Road, Hillcrest, 3650

#### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: R. Chonnoolal

Email: revaan.chonnoolal@kznhealth.gov.za

Contact Number: 031 761 5908

Finance Manager Name: S. Cotchobos

Finance Manager Signature:

No late quotes will be considered

STANDARD QUOTE DOCUMENTATION OVER R30 000.00

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: HILLCREST HOSPITAL
DATE ADVERTISED: 18/10/2022 CLOSING DATE: 25/10/2022 CLOSING TIME: 11:00
FACSIMILE NUMBER: 031 761 3712 E-MAIL ADDRESS: revaan.chonnoolal@kznhealth.gov.za
PHYSICAL ADDRESS: 50 HOSPITAL ROAD, HILLCREST, 3650

QUOTE NUMBER: ZNQ / HCT / 065 / 22 - 23

DESCRIPTION: VARIOUS UNIFORM FOR STAFF AS PER ATTACHED SPECIFICATIONS

CONTRACT PERIOD: ADHOC VALIDITY PERIOD 60 Days SARS PIN:
(if applicable)

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. M A A A

UNIQUE REGISTRATION REFERENCE
- - - -

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)

THE TENDER BOX, HILLCREST HOSPITAL, 50 HOSPITAL ROAD, HILLCREST, 3650

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)

- NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER CODE.....NUMBER..... FACSIMILE NUMBER CODE.....NUMBER.....
CELLPHONE NUMBER
E-MAIL ADDRESS
VAT REGISTRATION NUMBER (If VAT vendor)

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES NO
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs & QSEs) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

DESCRIPTION: VARIOUS UNIFORM FOR STAFF AS PER ATTACHED SPECIFICATIONS

SIGNATURE OF BIDDER ..... DATE.....  
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

Item No	Quantity	Description	Brand & model	Country of manufacture	Price	
					R	c
1.	22	NAVY JERSEYS FOR FEMALES				
2.	17	NAVY JERSEYS FOR MALES				
3.	66	POWDER BLUE GOLF SHIRTS FOR LADIES				
4.	57	POWDER BLUE GOLF SHIRTS FOR MEN				
5.	51	NAVY TROUSERS FOR MEN				
6.	84	NAVY SKIRTS FOR LADIES				
		N.B - ALL SPECIFICATIONS ARE ATTACHED				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)						
<b>TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)</b>						

Does This Offer Comply With The Specification?		Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	
Is The Price Firm?		State Delivery Period, e.g., 1day, 1week	

<p><b>Enquiries regarding the quote may be directed to:</b></p> <p>Contact Person: <u>R. CHONNOOLAL</u> Tel: <u>031 761 5908</u></p> <p>E-Mail Address: <u>revaan.chonnoolal@kznhealth.gov.za</u></p>	<p><b>Enquiries regarding technical information may be directed to:</b></p> <p>Contact Person: <u>R. CHONNOOLAL</u> Tel: <u>031 761 5908</u></p>
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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Table with 3 columns: Full Name, Identity Number, Name of State Institution

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO

2.2.1. If so, furnish particulars: .....

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1. If so, furnish particulars: .....

3. DECLARATION

I, the undersigned,(name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder Signature Position Date

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



## GENERAL CONDITIONS OF CONTRACT

### 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

### 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

### 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
- (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*
- (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

### 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**6. SAMPLES**

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  WILL NOT take place
- (ii) Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time : \_\_\_\_:\_\_\_\_ Place \_\_\_\_\_

Institution Stamp:	Institution Site Inspection / briefing session Official
	Full Name: .....
	Signature: .....
	Date: .....

**8. STATEMENT OF SUPPLIES AND SERVICES**

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**10. TAX COMPLIANCE REQUIREMENTS**

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice is issued;
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- P<sub>s</sub> = Points scored for price of bid under consideration
- P<sub>t</sub> = Price of bid under consideration
- P<sub>min</sub> = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING  
applicable box)

(Tick

7.1 Will any portion of the contract be sub-contracted?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	√	√
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		



9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES	
1.	.....
2.	.....

..... SIGNATURE(S) OF BIDDERS(S)
DATE: .....
ADDRESS..... ..... .....



# END-USER SPECIFICATION FORM

Quote Number: HCT065-22/23

Item Description: VARIOUS UNIFORM FOR STAFF – NAVY JERSEYS FOR FEMALES x 22 UNITS

Department/Section: SYSTEMS

Purpose of Item: PROTECTIVE CLOTHING

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:  
Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? Yes / No

if Yes, specify: Date N/A /      /      Time     :     Place N/A

1.3. Is local production and content part of the quote? Yes

if Yes, specify: 100% local content

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / No

if Yes, specify: N/A

1.5. Liability Cover insurance? Yes / No

if Yes, specify: N/A

2. What is the specification of the required item?

List specifications to be advertised		Comment												
1	Cardigan style jersey navy for females													
2	To be knitted in 100% worsted spun high bulk acrylic. The construction of the fabric would be half-milano													
3	To have a button down front and patch pockets													
4	To have spandex in hem & cuff for a better, secure fit													
5	<table border="1"> <thead> <tr> <th>SIZE</th> <th>QUANTITY</th> </tr> </thead> <tbody> <tr> <td>MEDIUM</td> <td>3 units</td> </tr> <tr> <td>LARGE</td> <td>12 units</td> </tr> <tr> <td>EXTRA LARGE</td> <td>2 units</td> </tr> <tr> <td>EXTRA EXTRA LARGE (2XL)</td> <td>3 units</td> </tr> <tr> <td>EXTRA EXTRA EXTRA LARGE (3XL)</td> <td>2 units</td> </tr> </tbody> </table>	SIZE	QUANTITY	MEDIUM	3 units	LARGE	12 units	EXTRA LARGE	2 units	EXTRA EXTRA LARGE (2XL)	3 units	EXTRA EXTRA EXTRA LARGE (3XL)	2 units	
SIZE	QUANTITY													
MEDIUM	3 units													
LARGE	12 units													
EXTRA LARGE	2 units													
EXTRA EXTRA LARGE (2XL)	3 units													
EXTRA EXTRA EXTRA LARGE (3XL)	2 units													

3. Does a sample need to be submitted? Yes / No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date      /      /      Time     :     Place     

or

3.2. Specify that samples must be made available when requested in writing. Yes  or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Conformance:	Product to be supplied as per specification
2. Features:	As per listed specification
3. Durability:	Product will be used daily
4. Ability & Capacity	Product to be delivered as per specification within stipulated delivery period
5. Preference points	Preferential Procurement System (80/20) if applicable

Name of End-user (in full)	<i>R. M. Mthembu</i>	Name of SCM Rep (in full)	<i>R. CHONNOCAL</i>
Designation / Rank (in full)	<i>Ag. : 5851 mo</i>	Designation/ Rank (in full)	<i>SMD</i>
Signature	<i>[Signature]</i>	Signature	<i>[Signature]</i>
Date	<i>10/10/2022</i>	Date	<i>10/10/2022</i>



# END-USER SPECIFICATION FORM

Quote Number: HCT065-22/23

Item Description: VARIOUS UNIFORM FOR STAFF – NAVY JERSEYS FOR MALES X 17 UNITS

Department/Section: SYSTEMS

Purpose of Item: PROTECTIVE CLOTHING

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:  
Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? Yes / No

if Yes, specify: Date N/A /      /      Time     :     Place N/A

1.3. Is local production and content part of the quote? Yes

if Yes, specify: 100% local content

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / No

if Yes, specify: N/A

1.5. Liability Cover insurance? Yes / No

if Yes, specify: N/A

2. What is the specification of the required item?

List specifications to be advertised		Comment										
1.	V Neck long sleeve, navy jersey for men											
2.	To be knitted in 100% worsted spun high bulk acrylic. The construction of the fabric would be double jersey.											
3.	To have a ribbed hem, collar & cuff for a secure fit											
4.	<table border="1" style="width: 100%;"> <thead> <tr> <th>SIZE</th> <th>QUANTITY</th> </tr> </thead> <tbody> <tr> <td>SMALL</td> <td>4 units</td> </tr> <tr> <td>MEDIUM</td> <td>6 units</td> </tr> <tr> <td>LARGE</td> <td>4 units</td> </tr> <tr> <td>EXTRA LARGE</td> <td>3 units</td> </tr> </tbody> </table>	SIZE	QUANTITY	SMALL	4 units	MEDIUM	6 units	LARGE	4 units	EXTRA LARGE	3 units	
SIZE	QUANTITY											
SMALL	4 units											
MEDIUM	6 units											
LARGE	4 units											
EXTRA LARGE	3 units											

3. Does a sample need to be submitted? Yes / No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date      /      /      Time     :     Place     

or

3.2. Specify that samples must be made available when requested in writing. Yes  or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Conformance:	Product to be supplied as per specification
2. Features:	As per listed specification
3. Durability:	Product will be used daily
4. Ability & Capacity	Product to be delivered as per specification within stipulated delivery period
5. Preference points:	Preferential Procurement System (80/20) if applicable

Name of End-user (in full)	<i>R. Mthembu</i>	Name of SCM Rep (in full)	<i>R. CHONDOOLAL</i>
Designation / Rank (in full)	<i>AD, SYSTEMS</i>	Designation/ Rank (in full)	<i>SMO</i>
Signature	<i>[Signature]</i>	Signature	<i>[Signature]</i>
Date	<i>10/10/2022</i>	Date	<i>10/10/2022</i>



# END-USER SPECIFICATION FORM

Quote Number: HCT065-22/23

Item Description: VARIOUS UNIFORM FOR STAFF – GOLF SHIRT FOR LADIES X 66 UNITS

Department/Section: SYSTEMS

Purpose of Item: PROTECTIVE CLOTHING

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:  
Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? Yes / No

if Yes, specify: Date N/A /      /      Time     :     Place      N/A

1.3. Is local production and content part of the quote? Yes

if Yes, specify: 100% local content

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / No

if Yes, specify:      N/A

1.5. Liability Cover insurance? Yes / No

if Yes, specify:      N/A

2. What is the specification of the required item?

List specifications to be advertised		Comment												
1	Powder blue short sleeve golf shirt for ladies													
2	100% cotton fabric in regular fit style													
3	To have rib knit collar and sleeve cuffs.													
4	To have side slits													
5	To have 3 button placket													
6	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">SIZE</th> <th style="width: 50%;">QUANTITY</th> </tr> </thead> <tbody> <tr> <td>MEDIUM</td> <td>9 units</td> </tr> <tr> <td>LARGE</td> <td>36 units</td> </tr> <tr> <td>EXTRA LARGE</td> <td>6 units</td> </tr> <tr> <td>EXTRA EXTRA LARGE (2XL)</td> <td>9 units</td> </tr> <tr> <td>EXTRA EXTRA EXTRA LARGE (3XL)</td> <td>6 units</td> </tr> </tbody> </table>	SIZE	QUANTITY	MEDIUM	9 units	LARGE	36 units	EXTRA LARGE	6 units	EXTRA EXTRA LARGE (2XL)	9 units	EXTRA EXTRA EXTRA LARGE (3XL)	6 units	
SIZE	QUANTITY													
MEDIUM	9 units													
LARGE	36 units													
EXTRA LARGE	6 units													
EXTRA EXTRA LARGE (2XL)	9 units													
EXTRA EXTRA EXTRA LARGE (3XL)	6 units													

3. Does a sample need to be submitted? Yes / No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date      /      /      Time     :     Place     

or

3.2. Specify that samples must be made available when requested in writing. Yes  or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Conformance:	Product to be supplied as per specification
2. Features:	As per listed specification
3. Durability:	Product will be used daily
4. Ability & Capacity	Product to be delivered as per specification within stipulated delivery period
5. Preference points	Preferential Procurement System (80/20) if applicable

Name of End-user (in full)	<i>R. Khawap</i>	Name of SCM Rep (in full)	<i>R. CHONNODAL</i>
Designation / Rank (in full)	<i>SA Systems</i>	Designation/ Rank (in full)	<i>SMD</i>
Signature	<i>[Signature]</i>	Signature	<i>[Signature]</i>
Date	<i>10/10/2022</i>	Date	<i>10/10/2022</i>



# END-USER SPECIFICATION FORM

Quote Number: HCT065-22/23

Item Description: VARIOUS UNIFORM FOR STAFF – GOLF SHIRT FOR MEN X 57 UNITS

Department/Section: SYSTEMS

Purpose of Item: PROTECTIVE CLOTHING

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:  
Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? Yes / No

if Yes, specify: Date N/A /      /      Time     :     Place      N/A

1.3. Is local production and content part of the quote? Yes

if Yes, specify: 100% local content

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / No

if Yes, specify:      N/A

1.5. Liability Cover insurance? Yes / No

if Yes, specify:      N/A

2. What is the specification of the required item?

List specifications to be advertised		Comment										
1	Powder blue short sleeve golf shirt for men											
2	100% cotton fabric in regular fit style											
3	To have rib knit collar and sleeve cuffs.											
4	To have side slits											
5	To have 3 button placket											
6	<table border="1" style="width: 100%;"> <thead> <tr> <th>SIZE</th> <th>QUANTITY</th> </tr> </thead> <tbody> <tr> <td>SMALL</td> <td>12 units</td> </tr> <tr> <td>MEDIUM</td> <td>24 units</td> </tr> <tr> <td>LARGE</td> <td>12 units</td> </tr> <tr> <td>EXTRA LARGE</td> <td>9 units</td> </tr> </tbody> </table>	SIZE	QUANTITY	SMALL	12 units	MEDIUM	24 units	LARGE	12 units	EXTRA LARGE	9 units	
SIZE	QUANTITY											
SMALL	12 units											
MEDIUM	24 units											
LARGE	12 units											
EXTRA LARGE	9 units											

3. Does a sample need to be submitted? Yes / No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date      /      /      Time     :     Place     

or

3.2. Specify that samples must be made available when requested in writing. Yes  or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Conformance:	Product to be supplied as per specification
2. Features:	As per listed specification
3. Durability:	Product will be used daily
4. Ability & Capacity	Product to be delivered as per specification within stipulated delivery period
5. Preference points	Preferential Procurement System (80/20) if applicable

Name of End-user (in full)	<i>[Signature]</i>	Name of SCM Rep (in full)	R. CHONNOCAL
Designation / Rank (in full)	AA SYSTEMS	Designation/ Rank (in full)	SMD
Signature	<i>[Signature]</i>	Signature	<i>[Signature]</i>
Date	10/10/2020	Date	10/10/2022





# END-USER SPECIFICATION FORM

Quote Number: HCT065-22/23  
 Item Description: VARIOUS UNIFORM FOR STAFF – NAVY TROUSERS FOR MALES x 51 UNITS  
 Department/Section: SYSTEMS Purpose of Item: PROTECTIVE CLOTHING

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:  
 Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? Yes / No

if Yes, specify: Date N/A / / Time : : Place N/A

1.3. Is local production and content part of the quote? Yes

if Yes, specify: 100% local content

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / No

if Yes, specify: N/A

1.5. Liability Cover insurance? Yes / No

if Yes, specify: N/A

2. What is the specification of the required item?

List specifications to be advertised		Comment																
1	2 pleated front, belt loop trouser with turn ups. 2 side pockets & 1 back pocket.																	
2	Regular fit & length																	
3	Zip fly																	
4	Colour: Navy																	
5	Poly cotton material																	
6	<table border="1"> <thead> <tr> <th>SIZE</th> <th>QUANTITY</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>6 units</td> </tr> <tr> <td>30</td> <td>15 units</td> </tr> <tr> <td>32</td> <td>9 units</td> </tr> <tr> <td>34</td> <td>3 units</td> </tr> <tr> <td>36</td> <td>6 units</td> </tr> <tr> <td>38</td> <td>9 units</td> </tr> <tr> <td>40</td> <td>3 units</td> </tr> </tbody> </table>	SIZE	QUANTITY	28	6 units	30	15 units	32	9 units	34	3 units	36	6 units	38	9 units	40	3 units	
SIZE	QUANTITY																	
28	6 units																	
30	15 units																	
32	9 units																	
34	3 units																	
36	6 units																	
38	9 units																	
40	3 units																	

3. Does a sample need to be submitted? Yes / No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date / / Time : : Place

or

3.2. Specify that samples must be made available when requested in writing. Yes  or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

5. What is the evaluation criteria / special terms and conditions to be advertised?

List evaluation criteria / special terms and conditions to be advertised (if applicable)	
1. Conformance:	Product to be supplied as per specification
2. Features:	As per listed specification
3. Durability:	Product will be used daily
4. Ability & Capacity	Product to be delivered as per specification within stipulated delivery period
5. Preference points	Preferential Procurement System (80/20) if applicable

Name of End-user (in full)	<i>H. D. Dlamini</i>	Name of SCM Rep (in full)	R. CHONNOLAL
Designation / Rank (in full)	<i>Asst Director</i>	Designation/ Rank (in full)	SMD
Signature	<i>H. D. Dlamini</i>	Signature	<i>R. Chonnolal</i>
Date	<i>10/10/2022</i>	Date	<i>10/10/2022</i>



# END-USER SPECIFICATION FORM

Quote Number: HCT065-22/23

Item Description: VARIOUS UNIFORM FOR STAFF – NAVY SKIRTS FOR LADIES x 84 UNITS

Department/Section: SYSTEMS

Purpose of Item: PROTECTIVE CLOTHING

1. Pre-qualification criteria if any:

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:  
Regulatory Body / certification required if Yes:

1.2. Is a compulsory site inspection / briefing session required? Yes / No

if Yes, specify: Date N/A /      /      Time     :     Place      N/A

1.3. Is local production and content part of the quote? Yes

if Yes, specify: 100% local content

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / No

if Yes, specify: N/A

1.5. Liability Cover insurance? Yes / No

if Yes, specify: N/A

2. What is the specification of the required item?

List specifications to be advertised		Comment																				
1	Skirt for ladies as per attached specification																					
2	Colour: Navy																					
3	<table border="1"> <thead> <tr> <th>SIZE</th> <th>QUANTITY</th> </tr> </thead> <tbody> <tr><td>34</td><td>3 units</td></tr> <tr><td>36</td><td>15 units</td></tr> <tr><td>38</td><td>18 units</td></tr> <tr><td>40</td><td>24 units</td></tr> <tr><td>42</td><td>6 units</td></tr> <tr><td>44</td><td>9 units</td></tr> <tr><td>46</td><td>3 units</td></tr> <tr><td>48</td><td>3 units</td></tr> <tr><td>50</td><td>3 units</td></tr> </tbody> </table>	SIZE	QUANTITY	34	3 units	36	15 units	38	18 units	40	24 units	42	6 units	44	9 units	46	3 units	48	3 units	50	3 units	
SIZE	QUANTITY																					
34	3 units																					
36	15 units																					
38	18 units																					
40	24 units																					
42	6 units																					
44	9 units																					
46	3 units																					
48	3 units																					
50	3 units																					

3. Does a sample need to be submitted? Yes / No (select option 3.1 or 3.2)

3.1. Deadline for submission if Yes: Date      /      /      Time     :     Place     

or

3.2. Specify that samples must be made available when requested in writing. Yes  or No

4. Penalties to be noted by the suppliers:

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

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List evaluation criteria / special terms and conditions to be advertised (if applicable)	
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2. Features:	As per listed specification
3. Durability:	Product will be used daily
4. Ability & Capacity	Product to be delivered as per specification within stipulated delivery period
5. Preference points	Preferential Procurement System (80/20) if applicable

Name of End-user (in full)	<i>R.K. Mthembu</i>	Name of SCM Rep (in full)	<i>R. CHONNOLAL</i>
Designation / Rank (in full)	<i>Ad: SYSTEMS</i>	Designation/ Rank (in full)	<i>SMJ</i>
Signature	<i>[Signature]</i>	Signature	<i>[Signature]</i>
Date	<i>10/10/2022</i>	Date	<i>10/10/2022</i>

Catalogue no: 15

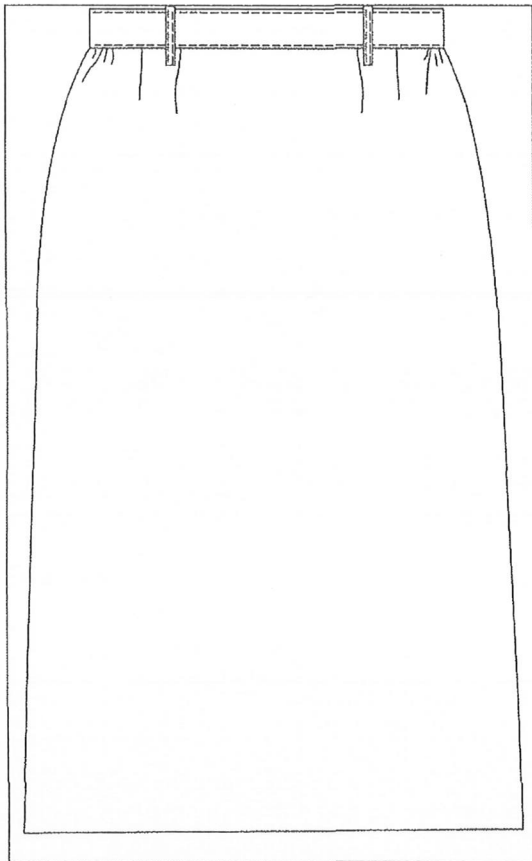
NAVY 07

# CEREMONIAL SKIRTS - ~~TUNIC~~ BLUE POLYESTER/WOOL FABRIC

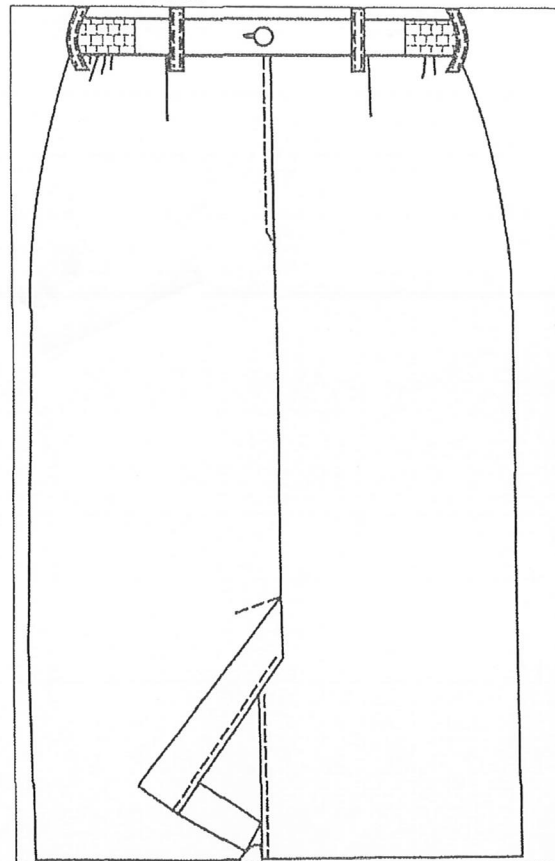
**STYLE:**

- ❖ PLAIN ONE PIECE FRONT
  - WITH FOUR DARTS
- ❖ TWO-PIECE BACK
  - WITH ONE DART EACH
  - WITH SLIDE FASTENER CLOSURE
  - WITH VENT AT CENTRE BACK SEAM
- ❖ WAISTBAND
  - ELASTICISED SECTIONS AT SIDES
  - WITH BUTTON AND BUTTONHOLE CLOSURE
  - WITH BELT LOOPS

FRONT



BACK



**THE OUTER FABRIC:**

- ❖ COMPLY WITH THE REQUIREMENTS FOR TYPE 33 OF SANS 985 “POLYESTER-AND-WOOL UNIFORM FABRICS.”
- ❖ BE A MATCH IN TERMS OF SANS 10076-5, CKS 129 “COLOURS FOR TEXTILES – NAVY TUNIC BLUE.”

**SLIDE FASTENERS:**

- ❖ ONE-WAY
- ❖ CLOSED-END
- ❖ SYNTHETIC CHAIN
- ❖ COMPLY WITH RELEVANT REQUIREMENTS OF CLASS B SLIDE FASTENERS OF SANS 1822 “SLIDE FASTENERS”
- ❖ COLOUR TO BE AN ACCEPTABLE MATCH TO THE COLOUR OF THE OUTER FABRIC.

**BUTTONS:**

- ❖ FOUR-HOLE
- ❖ PLASTICS
- ❖ DOPE-DYED
- ❖ FULLY IMPREGNATED
- ❖ OF NOMINAL DIAMETER 15mm

- ❖ COLOUR TO BE AN ACCEPTABLE MATCH TO THE COLOUR OF THE OUTER FABRIC.

**ELASTIC WEBBING:**

- ❖ TO COMPLY WITH THE REQUIREMENTS FOR TYPE 1 OF SANS 142 “NARROW ELASTIC FABRICS AND STRIP”
- ❖ OF WIDTH 30mm
- ❖ COLOUR TO BE BLACK

**SEWING THREADS:**

- ❖ TO COMPLY WITH RELEVANT REQUIREMENTS OF SANS 1362 “SEWING THREADS”
- ❖ COLOUR TO BE AN ACCEPTABLE MATCH TO THE COLOUR OF THE OUTER FABRIC.

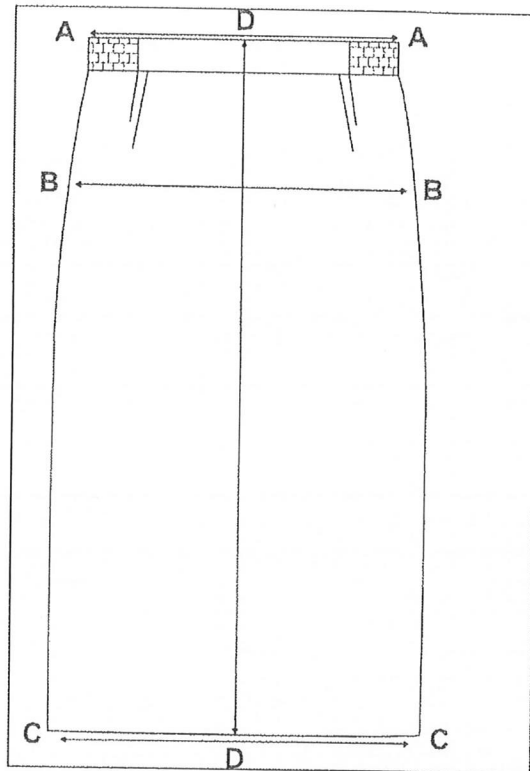
**SEWING, TOP-STITCHING AND BUTTONHOLE THREAD:**

- ❖ POLYESTER-AND-COTTON CORE-SPUN
- ❖ TICKET NO 80

**OVER LOCKING THREAD:**

- ❖ CRIMP-TEXTURED POLYESTER
- ❖ TICKET NO 140

**SIZES:**



MEASURING POINT		DESCRIPTION
A - A	WAIST RELAXED	MEASURE ACROSS AT THE TOP EDGE OF THE WAISTBAND, WITHOUT STRETCHING THE WAISTBAND, AND MULTIPLY BY TWO.
A - A	WAIST EXTENDED	MEASURE ACROSS AT THE TOP EDGE OF THE WAISTBAND, STRETCHING THE WAISTBAND, AND MULTIPLY BY TWO.



B - B	HIP CIRCUMFERENCE	MEASURE ACROSS THE WIDTH OF THE GARMENT, AT HIP LEVEL, AND MULTIPLY BY TWO.
C - C	HEM CIRCUMFERENCE	MEASURE ACROSS THE WIDTH AT THE BOTTOM EDGE OF THE GARMENT AND MULTIPLY BY TWO.
D - D	FRONT LENGTH	MEASURE FROM THE TOP EDGE OF THE WAISTBAND SEAM TO THE BOTTOM EDGE OF THE GARMENT.

**TABLE 2 - SIZE RANGE SKIRT (REGULAR)**

1	2	3	4	5	6	7
NOMINAL FINISHED GARMENT MEASUREMENTS,CM						
SIZE DESIGNATION	WAIST	WAIST CIRCUMFERENCE		HIP CIRCUMFERENCE	FRONT LENGTH	BOTTOM HEM CIRCUMFERENCE
		RELAXED	EXTENDED			
28	72	68	83	101	69	110
30	77	73	88	106	69	115
32	82	78	93	111	70	120
34	87	83	98	116	70	125
36	92	88	103	121	70	130
38	97	93	108	126	71	135
40	102	98	113	131	71	140
42	107	103	118	136	71	145
44	112	108	123	141	72	150
46	117	113	128	146	72	155
48	121	118	133	151	72	160

1) BASED ON THE WAIST AND HIP CIRCUMFERENCE OF THE INTENDED WEARER, IN CENTIMETERS.

2) CIRCUMFERENCE OF BELT WHEN FASTENED TO FOURTH EYELET FROM FRONT.

3) FOR INTENDED WEARERS OF HEIGHT BETWEEN 165 CM AND 172 CM.

**FOREPARTS:**

❖ BE ONE-PIECE

❖ HAVE FOUR DARTS

- OF FINISHED WIDTH 7 mm

- TWO DARTS TO BE OF FINISHED LENGTH 70 mm

➤ POSITIONED 80 mm FROM THE SIDE SEAM (ON SIZE DESIGNATION 82/107 AND GRADED PROPORTIONALLY)

- TWO DARTS TO BE OF FINISHED LENGTH 90 mm

➤ POSITIONED 12 cm FROM THE SIDE SEAM (ON SIZE DESIGNATION 82/107 AND GRADED PROPORTIONALLY)

**BACK:**

- ❖ A CENTRE BACK SEAM (TWO PANELS)
- ❖ A SLIDE FASTENER IN CENTRE BACK SEAM
  - SPIRAL TO BE CONCEALED BY OVERLAP (LEFT TO RIGHT)
- ❖ TWO DARTS
  - OF FINISHED WIDTH 7 mm
  - EACH DART TO BE OF FINISHED LENGTH 11CM
    - POSITIONED 12 cm FROM THE SIDE SEAM ( ON SIZE DESIGNATION 82/107 AND GRADED PROPORTIONALLY)
- ❖ A VENT
  - OF FINISHED LENGTH 30 cm
  - WITH AN OVERLAP (LEFT OVER RIGHT) OF FINISHED DEPTH 50 mm
  - WITH THE OVERLOCKED EDGE OF THE UNDERLAP FOLDED IN 10 mm AND STITCHED DOWN
  - SECURELY TACKED AT THE TOP ON THE OUTSIDE ACROSS THE FULL WIDTH OF THE VENT.

**WAISTBAND:**

- ❖ LINED WITH OUTER FABRIC
- ❖ INTERLINED WITH INTERLINING
- ❖ OF FINISHED WIDTH 30 mm
- ❖ CUT IN ONE
- ❖ CARRYING A QUARTER ELASTIC
  - CENTRED OVER THE SIDE SEAMS
  - OF SUCH LENGTH THAT THE RELAXED AND EXTENDED WAIST MEASUREMENTS COMPLY WITH COLUMNS 3 AND 4 OF TABLE 2
  - STITCHED WITH TWO ROWS OF STITCHINGS
    - 7 mm FROM THE TOP EDGE AND BOTTOM EDGE OF WAISTBAND

**WAISTBAND TO HAVE:**

- ❖ AN EXTENSION OF 40 mm AT THE RIGHT END
- ❖ A BUTTON (ON EXTENSION AND BUTTONHOLE FASTENING)

**THE BUTTONHOLE:**

- ❖ TROUSER TYPE
- ❖ NEATLY MADE
- ❖ BARRED AT THE ENDS
- ❖ 18 mm LONG
- ❖ HORIZONTAL
- ❖ CENTRALLY POSITIONED IN THE WIDTH AT THE LEFT BACK FREE EDGE
- ❖ POSITIONED 10 mm FROM THE LEFT FREE EDGE OF THE WAISTBAND

**CARE LABEL:**

- ❖ EACH GARMENT TO HAVE A WOVEN OR PRINTED LABEL THAT IS PERMANENTLY SECURED IN ACCORDANCE WITH SANS 10011. CORRECT AND APPROPRIATE CARE INSTRUCTIONS AND THE FIBRE COMPOSITION OF THE FABRIC IN ACCORDANCE WITH THE REQUIREMENTS OF SANS 10235. PRINTED LABELS TO COMPLY WITH THE REQUIREMENTS OF SANS 1309.

## DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2011 and the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:201x.

### 1. General Conditions

- 1.1. Preferential Procurement Regulations, 2011 (Regulation 9. (1) and 9. (3) make provision for the promotion of local production and content.
- 1.2. Regulation 9.(1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Regulation 9.(3) prescribes that where there is no designated sector, a specific bidding condition may be included, that only locally produced services, works or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.
- 1.4. Where necessary, for bids referred to in paragraphs 1.2 and 1.3 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.5. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.6. The local content (LC) as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 201x as follows:

$$LC = 1 - \left( \frac{x}{y} \right) \times 100$$

Where

x imported content

y bid price excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid as indicated in paragraph 4.1 below.

- 1.7. A bid will be disqualified if:

- the bidder fails to achieve the stipulated minimum threshold for local production and content indicated in paragraph 3 below; and.
- this declaration certificate is not submitted as part of the bid documentation.

2. Definitions

- 2.1. "bid" includes advertised competitive bids, written price quotations or proposals;
- 2.2. "bid price" price offered by the bidder, excluding value added tax (VAT);
- 2.3. "contract" means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. "designated sector" means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. "duly sign" means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.6. "imported content" means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. "local content" means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. "stipulated minimum threshold" means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. "sub-contract" means the primary contractor's assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
<u>VARIOUS UNIFORMS</u>	<u>100</u> %
_____	_____ %
_____	_____ %

4. Does any portion of the services, works or goods offered have any imported content? YES / NO

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.6 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date, one week (7 calendar days) prior to the closing date of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below:

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

IN RESPECT OF BID No. ....  
 ISSUED BY: (Procurement Authority / Name of Institution):  
 .....

NB The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

I, the undersigned, ..... (full names),  
 do hereby declare, in my capacity as .....  
 of .....(name of bidder  
 entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286.
- (c) The local content has been calculated using the formula given in clause 3 of SATS 1286, the rates of exchange indicated in paragraph 4.1 above and the following figures:

Bid price, excluding VAT (y)	R
Imported content (x)	R
Stipulated minimum threshold for Local content (paragraph 3 above)	
Local content % , as calculated in terms of SATS 1286	



If the bid is for more than one product, a schedule of the local content by product shall be attached.

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 13 of the Preferential Procurement Regulations, 2011 promulgated under the Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_



**Imported Content Declaration - Supporting Schedule to Annex C**

(D1) Tender No. \_\_\_\_\_  
 (D2) Tender description: \_\_\_\_\_  
 (D3) Designated Products: \_\_\_\_\_  
 (D4) Tender Authority: \_\_\_\_\_  
 (D5) Tendering Entity name: \_\_\_\_\_  
 (D6) Tender Exchange Rate: \_\_\_\_\_ Pula \_\_\_\_\_

Note: VAT to be excluded from all calculations

EU R 9.00 GBP R 12.00

**A. Exempted imported content**

Tender Item no's	Description of Imported content	Local supplier	Overseas Supplier	Calculation of imported content						Summary	
				Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)
(D19) Total exempt imported value											

This total must correspond with Annex C - C21

**B. Imported directly by the Tenderer**

Tender item no's	Description of Imported content	Unit of measure	Overseas Supplier	Calculation of imported content						Summary	
				Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
(D32) Total imported value by tenderer											

**C. Imported by a 3rd party and supplied to the Tenderer**

Description of Imported content	Unit of measure	Local supplier	Overseas Supplier	Calculation of imported content						Summary	
				Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)
(D45) Total imported value by 3rd party											

**D. Other foreign currency payments**

Type of payment	Local supplier making the payment	Overseas beneficiary	Calculation of foreign currency payments		Summary of payments	
			Foreign currency value paid	Tender Rate of Exchange	Local value of payments	
(D46)	(D47)	(D48)	(D49)	(D50)	(D51)	
(D52) Total of foreign currency payments declared by tenderer and/or 3rd party						

Signature of tenderer from Annex B

Date: \_\_\_\_\_

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above

This total must correspond with Annex C - C23