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## KZN Health Intranet

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### AdvertQuote



## Quotation Advert

Opening Date: 2022-10-06

Closing Date: 2022-10-21

Closing Time: 11:00

### INSTITUTION DETAILS

Institution Name: Dannhauser CHC

Province: KwaZulu-Natal

Department or Entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods / services is required: dannhauser chc (thandanani clinic)

Date Submitted: 2022-10-06

### ITEM CATEGORY AND DETAILS

Quotation Number: ZNQ: dan 185.22.23

Item Category: Goods

Item Description: repairs to ceiling at thandanani clinic clinic(1.6km) from dannhauser chc GB1 to be attached. NB:suppliers attending site meeting to print the documents and bring them on the day of the site meeting for stamp and signatures.

Quantity (if supplies)

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Visit

Date: 2022-10-13

Time: 09:00(10 minutes grace period will be given)

Venue: dannhauser chc by the main gate open space

QUOTES CAN BE COLLECTED FROM: available on the Intranet

QUOTES SHOULD BE DELIVERED TO: no 07 Durnacol road dannhauser 3080/ emailed back to :dannhauser.quotations@kznhealth.gov.za

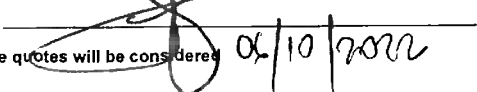
### ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:

Name: Simphiwe Khambule

Email: simphiwe.khambule@kznhealth.gov.za

Contact Number: 034 621 6111

Finance Manager Name: S MBENSE

Finance Manager Signature: 

No late quotes will be considered 06/10/2022

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Site Updated:06 October, 2022, 10:00 am

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Contact the Web Administrator



Enquires regarding the quote may be directed to: Contact Person: S MBATHA Tel: 034 621 6152	Enquires regarding the quote may be directed to: Contact Person: S KHAMBULE Tel: 034 621 1611 E-Mail Address: <a href="mailto:simpliwe.khambule@kznhhealth.gov.za">simpliwe.khambule@kznhhealth.gov.za</a>
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Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	State Delivery Period, e.g., 1day, 1week	Is The Price Firm?
--	--	--	--------------------

Item No	Quantity	Description	Brand & model	Country of manufacture	Price
1.	as per attached	REPAIRS TO CEILING AT THANDANANI CLINIC(1.6KM) FROM DANNHAUSER CHC			R c
		SEE SPEC ATTACHED			
		CIDB GB (MUST BE ATTACHED)			
		site meeting as follows: on 13/10/2022 at 09:00 at dannhauser chc open space by the gate(10 minutes grace will be given)			
		SBD 4 FORM MUST BE FILLED, SIGNED AND RETURNED TOGETHER WITH THE QUOTATION DOCUMENT, SARS CERTIFICATE, BBBEE/SWORN AFFIDAVIT(CERTIFIED) MUST ALSO BE ATTACHED			
		NB: IF THE COMPANY FAILS TO DELIVER WITHIN THE STIPULATED PERIOD, 24HRS NOTIFICATION OF INTENTION TO CANCEL THE ORDER WILL BE ISSUED			
		VALUE ADDED TAX @ 15% (Only if VAT Vendor)			
		TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)			

DEPARTMENT OF HEALTH  
 DANNHAUSER CHC  
 06 OCT 2022  
 SUPPLY CHAIN  
 MANAGEMENT

..... CAPACITY UNDER WHICH THIS QUOTE IS SIGNED

..... [By signing this document, I hereby agree to all terms and conditions]  
 SIGNATURE OF BIDDER ..... DATE .....

DESCRIPTION: REPAIRS TO CEILING



## GENERAL CONDITIONS OF CONTRACT

## 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

## 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.  
 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.  
 3.3. ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.

- 3.4. The price quoted must include VAT (if VAT vendor).  
 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.

- 3.6. The bidder must ensure the correctness & validity of the quotation:  
 (i) that the price(s), rate(s) & preference quoted cover all for the workitem (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk  
 (ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.

- 3.7. The bidder must accept full responsibility for the proper execution & fulfillment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfillment of this contract.  
 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.

- 3.9. Offers must comply strictly with the specification.  
 3.10. Only offers that meet or are greater than the specification will be considered.  
 3.11. Late offers will not be considered.

- 3.12. Expired products will not be accepted. All products supplied must be valid for a minimum period of six months.  
 3.13. Used/ second-hand products will not be accepted.  
 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.  
 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.

- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.  
 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.

- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.  
 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.  
 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.  
 4.2. Under no circumstances whatsoever may the quotation/bid forms be typed or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.  
 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.  
 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.  
 4.5. Any alteration made by the bidder must be initialed; failure to do so may render the response invalid.  
 4.6. Use of correcting fluid is prohibited and may render the response invalid.  
 4.7. Quotations will be opened in public as practicable after the closing time of quotation.  
 4.8. Where practical, prices are made public at the time of opening quotations.  
 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfil their obligation.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

**6. SAMPLES**

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

**7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

- (i) The institution has determined that a compulsory site meeting  YES take place
- (ii) Date 13 / 10 / 2022 Time 09 : 00 Place DANNHAUSER CHC OPEN SPACE BY THE GATE

Institution Stamp:	Institution Site Inspection / briefing session Official Full Name: ..... Signature: ..... Date: .....
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**8. STATEMENT OF SUPPLIES AND SERVICES**

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**10. TAX COMPLIANCE REQUIREMENTS**

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

- 11. TAX INVOICE**
- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
  - (ii) a description and quantity or volume of the goods or services supplied;
  - (iii) an individual serialized number and the date upon which the tax invoice is issued;
  - (iv) the value of the supply, the amount of tax charged;
  - (v) the official department order number issued to the supplier;
  - (vi) the words tax invoice in a prominent place.
- 12. PATENT RIGHTS**
- The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 13. PENALTIES**
- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/ email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.
- 14. TERMINATION FOR DEFAULT**
- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract;
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.



**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all quotes:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Points for this quote shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this quote is allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	<b>20</b>
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

**2. DEFINITIONS**

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. Designated Group: An EME or QSE which is at least 51% owned by:  EME  QSE

7.1.1 (iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:  YES  NO

7.1.1 (i) What percentage of the contract will be subcontracted: .....%

7.1.1 (ii) The name of the sub-contractor: .....

7.1.1 (iii) The B-BBEE status level of the sub-contractor: .....

7.1.1 (iv) Whether the sub-contractor is an EME or QSE: .....

7.1 Will any portion of the contract be sub-contracted?  YES  NO

7. SUB-CONTRACTING (Tick applicable box)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contributor must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = ..... (maximum of 20 points)

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

Ps = Points scored for price of bid under consideration  
 Pl = Price of bid under consideration  
 Pmin = price of lowest acceptable bid

$$P_s = 80 \left( 1 - \frac{P_l - P_{\min}}{P_l - P_{\min}} \right) \text{ Where}$$

A maximum of 80 points is allocated for price on the following basis:

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

3. POINTS AWARDED FOR PRICE

9. **DECLARATION WITH REGARD TO COMPANY/FIRM**

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 **TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 **DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....

9.6 **COMPANY CLASSIFICATION [TICK APPLICABLE BOX]**

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1. ....</p> <p>2. ....</p>
--

<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE: .....</p> <p>ADDRESS.....</p> <p>.....</p> <p>.....</p>
---



Physical Address: Dann Hauser C.H.C.  
Postal Address: P/Bag x 1008/Dann Hauser /3080  
Tel:0346216100 Email: clement.mbatha03@gmail.com

**PROVINCE OF KWAZULU-NATAL: DEPARTMENT OF HEALTH**

**DANN HAUSER C.H.C. DISTRICT HOSPITAL**

**Project name:** Repair and renovation of THANDANANI CLINIC

**Site Name:** THANDANANI CLINIC

**QUOTATION NO:** ZNQ \_\_\_\_\_/19/20

**Description of the Project:** Repair all broken mentioned item and renovation of mentioned items.  
Replacing of ceiling , painting and cornice

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**1. Preference will be given to:**

- ✚ **Registered with central supply chain data base**
- ✚ **Valid tax clearanCE**
- ✚ **CIDB grade: 1GB**

## CONTRACT TERMS AND CONDITIONS

The following terms and conditions the contract shall comply with before and while is on process of the project.

- The contractor shall start the project after he/she have an official order.
- Sign all necessary documentation.
- Submitted written program of the project. The programme shall have full information how the project will be done, start date and when it will be finished.
- The contractor shall finish the project on the date which is agreed on.
- If there is any delay the contractor shall submit in written report with full information to the project manager
- The contactor shall submit a safety plan and waste management plan.

No payment shall be done until the project is completely done as per specification including Cleaning and tidy the site and hand over to the project manager.

The complete installation/job done shall be guaranteed for a period of six (6) months calculated from the date of site acceptance by the administration. (First delivery), any fault or defect in material or workmanship discovered during the guarantee period shall be immediately attended to by the contractor, at no cost to, and to the complete satisfaction of the administration.

Performance and quality must satisfying the department, if not the department has the right to cancel the order and the contract is liable for all expenses accumulated in that regard.

### **Contractor period**

The contract period for the completion of the project will be 8 weeks calculated from the date of official site handover to the contractor.

### **Technical Enquiries**

All technical enquiries pertaining to this project can be directed to: Mr. S.C. Mbatha (maintenance section) 034 621 6100 EXT:5022

The contractor is bided by the terms and conditions of the above maintained and must comply if not he/she will be paying penalty for non-completion within the contract period time or any extension of time granted. The contractor is liable for all expenses accumulated in the regard if the order is cancelled.

**Contractor Representative:** \_\_\_\_\_ **Sign :** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Company stamp**

**This document shall be sign and submitted with your tender documentation**

### 3. GENERAL INFORMATION

**3.1 VISIT SITE:** - The tenders are to visit the site prior to tendering and satisfy themselves as to the nature and extent of the work to be done, also to examine the condition of all buildings as no claim to entertained on the grounds of ignorance of the condition under which the work was to be executed.

- The contractor will start work once an official order number is issued.
- The contractor must not take more than **8 weeks** to complete the work **including VOs.**
- The contractor workmanship and material must be approved by SABS and guaranteed.
- The contractor must at all times adhere to the Health and safety regulations and contraction act.
- The contractor must not damage any equipment or fixture as he will be responsible by claim.
- The contractor must not disrupt service and prior arrangement must be made with Chief ART or Artisan Foreman.
- The contractor staff must be cleared identifiable-with name of the company and the hospital is not responsible for any theft of contractor's equipment and materials.
- The contractor must move all dirt/rubble of site and leave the area /department neat and clean.
- Contractor to sign on the in the contract's register every time they are on site.
- ***The hospital is not responsible to loan contractor Labour, tools, machines and ladders or any other item.***
- As the work proceeds it is the duty of the contractor to have the work checked by an official.
- Poor quality of workmanship will not be acceptable and that could affect payment for the work done.
- **It is a duty of the contractor to have correct spec for the project**
- **When contractor com to start the project the contractor must have the spec on the hands it is a duty of the contract to make sure about that**

### 3.2 Obstacles on site

The building that you have to work on is occupied by the staff and patience you will have to work around them but make sure that the service is not disturbed. The contractor must make arrangements with CHIEF ART or FOREMEN in time when you are coming to start. The contractor must try by all means to limit the dust as much as he/she can because of staff working in

**All building works shall be in according with the Standard Preambles of all Trades.**

#### Health and Safety Specification

**Health and safety Plan with Risk assessment schedule is to be compiled taking cognizance of the specific type of patient's that walk around the institution all day.**

**All areas are to be protected at all times from patients falling in. All new and old materials are to be securely stored during constriction to eliminate any person from rolling to them or playing inside them.**

Prior agreement must be done with Chief Artisan /Artisan Foreman

The contract must always report to Chief Artisan / Artisan Foreman before starting working and signing contractor logbook time in & time out. On the completion of the project inspection will be done with Chief Artisan / Artisan Foreman then hand over the site.

**NB:** The work place must be left health and clean, if that is not done the project will be taken as incomplete and they will be no payment will be processed

#### **4. SPECIFICATION**

##### **Replace , paint ceiling and cornice**

The work to be carried out in terms of this section of the project comprises the supply and installation of the material necessary, as per the bill of Quantities and Drawings

- Materials are to be brought to the site in unopened container and no adulteration will be permitted except thinners of a quantity and quality directed by the manufacturer.
- The Department shall all time be permitted to take sample for testing purposes from open container of any brand of paint being used on work.
- The contractor will have to used contractors paint or wash and wear paint / any paint that is going to be friendly with people living in
- The Contractors will be held responsible for the proper and adequate preparation of the surface and any work fails to meet the manufacture recommendation must be made good at the contractor's expense to the satisfaction of the Department.
- Use Bonding to Bond this two type of paint
- You must paint with **two coats**
- It shall be no run on each coat of paint
- All coats shall be dry to smooth finishing
- Contractor must remove lights fittings for painting and re-install, it must be proper done by a qualified electrician.
- No mess on the floor will be allowed when you painting.
- Ceiling have nails heads including those to cornices and cover strip/ primed and stopped up as necessary & rubbed down smooth. .
- The final state of preparation work to existing decorated surfaces shall in all cases produce in the finished decorated surface a condition to new work

## **6. Scope of work**

<b>Item No</b>	<b>Description</b>
<b>6.1. REPLACING OF CEILING</b>	
<b>6.1 .1.REPLACING OF Ceiling and Cornice</b>	<ul style="list-style-type: none"><li>• Remove the old ceiling in the room</li><li>• Prepare the area and clean to be able to install new ceiling.</li><li>• Install new ceiling board, cornice and paint with ceiling white paint 2 coast PVA.</li></ul>

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**QUOTATION NO:** ZNQ

**PROJECT DESCRIPTION:** Repair and renovation at thandanani clinic

**BILL OF QUANTITIES:**

ITEM	DESCRIPTION	UNIT	QTY	SUPPLY RATE	TOTAL
1	Replace existing damage ceiling with new one, cornice and Painting ceiling with 2 coats of PVA white in the clinic(waiting area 4.9m x 2.5m , sister office replace cornice 4.3m long ,toilet 4.4m x 1.6m , consulting room 2 .2.3mx4.3m , consulting room 1. 2.5mx1.5m , nurses change room paint corners , pharmacy 4.2mx2m)	m	41.33 m <sup>2</sup>	R	R
1.1				R	R
1.2		m		R	R
<b>2</b>	<b>LABOUR , TRAVELLING AND ACCOMMODATION</b>				
2.1	labour	hours			
2.2	Travelling			R	
2.3	Accommodation			R	
2.4	Safety plan			R	

<b>TOTAL</b>	
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**health**

Department:  
Health  
PROVINCE OF KWAZULU-NATAL


Physical Address No 7 Durnacol Road, Dannhauser, 3080  
Postal Address: Private Bag x 1008, Dannhauser, 3080  
Tel: 0346216100 Fax: 0346216180 Email: [siboniso.mbattha@kznhealth.gov.za](mailto:siboniso.mbattha@kznhealth.gov.za)  
[www.kznhealth.gov.za](http://www.kznhealth.gov.za)

Artisan Forman

**REQUIMENTS TO DO RENOVATIONS REPLACE AND PAINTING OF CEILING AND CORNICE**

1. Companies must be registered with CIDB minimum 1GB
2. Companies must comply with CSD
3. Companies must have valid-letter of good standing with Department of labor(compensation commissioner)
4. Companies must provide one proof of work done before to any general building work

Kindly Regards

Mr. SC Mbattha (Artisan Forman)  
Dannhauser CHC 

**EVALUATION CRITERIA over R30 000.**

Proposals received shall be evaluated on the following.

**1. Specification**

Only offers that meet the specification in all aspects as stipulated in the bid document shall be considered. Offers better than specification are considered to be compliant with the specification.

**2. Correctness of information**

All information required in the bid document must be accurate and dolly completion including all the appropriate signatures. The institution reserves the right to verify all information submitted. Able to adhere to time frame (delivery/service period must be clearly indicated).

**3. Preferential Points System**

3.1 The 80/20 preferential point system shall be used in the evaluation process

<b>B-BBEE Status Level of contributor</b>	<b>Number of points (80/20 system company to ring their level)</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**4. Specific Goals**

4.1 Over and above the following activities will be considered in the evaluation/ adjudication process.

- The promotion of South African owned enterprises.
- The promotion of enterprises located within the District of the organization calling for bid.
- Whether the quotation offers value for money
- Representivity in the composition of the vendor and the possibility of fronting
- Tax Clearance Certificate issued by the South African Revenue Services
- Compulsory registration of the Central Suppliers Database
- Verification the recommended bidder is not on the Register for tender defaulters
- Verification of the identity numbers of the directors/trustees/shareholders of the preferred bidder(s) against the institution's staff establishment in order to determine whether or not any of the directors/trustees/shareholders are in the service of the State or officials employed by specific institution
- S.A.B.S. approved product to be used
- Targeted suppliers
- Delivery period shall adhere to time frame as specified on quotation document
- Service provider should provide an enclosed vehicle or tarpaulin cover for all deliveries
- Supervision will be carried out by representative of the Department of Health between 7h30 to 16h00 from Monday to Friday
- Site meeting to be held with supplier to provide additional information for services requested
- Services to be provided as per the OHS Act 85 of 1993
- Chemical data sheet to be provided
- Expiry date and product manufacture must be visible
- Shelf life must be more than 6 months less than 18 months from the date of delivery
- Supplier must be CIDB registered
- End user/SCM official to approve product sample before final delivery
- As per attached specification

This evaluation criteria is designed in such a way that responses would be required from the bidder.

NB: Failure to submit the required documents(s) may invalidate the entire bid.

**PLEASE SIGN AND RETURN THE EVALUATION CRITERIA WITH THE QUOTATION FORM AND RELEVANT DOCUMENTS**

\_\_\_\_\_  
NAME & SURNAME

\_\_\_\_\_  
SIGNATURE