



KZN HEALTH

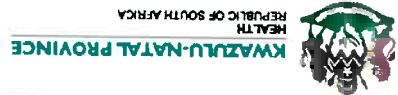
# KZN Health Intranet

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AdvertQuote



## Quotation Advert

Opening Date: 2022-09-29  
 Closing Date: 2022-10-07  
 Closing Time: 11:00

### INSTITUTION DETAILS

Institution Name: Select...  
 Province: Kwazulu-Natal  
 Department or Entity: Department of Health  
 Division or section: Central Supply Chain Management  
 Place where goods / services is required: umphumulo hospital  
 Date Submitted: 2022-09-29

### ITEM CATEGORY AND DETAILS

Quotation Number: ZNO: UMP0710-22-23  
 Item Category: Services  
 Item Description: AS PER SPECIFICATION SUPPLY & INSTAL (MATHHIMULO CLINIC)

Quantity (if supplies): 01  
 Select Type: Not Applicable

### COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Not Applicable  
 Date:   
 Time:   
 Venue:   
 ENQUIRIES REGARDING THE ADVERT MAY BE DIRECTED TO:  
 KZN HEALTH WEBSITE / UMPHUMULO HOSPITAL (STORES)  
 R74 GREYTOWN ROAD MAPHUMULO 4470 (SECURITY MAIN GATE)

QUOTES CAN BE COLLECTED FROM:

QUOTES SHOULD BE DELIVERED TO:

Name: SIBONELLO SITHOLE  
 Email: SIBONELLO.SITHOLE@KZNHEALTH.GOV.ZA  
 Contact Number: 032 481 4103  
 Finance Manager Name: N.M SELEPE

Finance Manager Signature:

*[Handwritten Signature]*  
 30/09/2022  
 No late quotes will be considered

Print this page

Site Updated: 29 September, 2022, 09:58 am

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Contact the Web Administrator

**STANDARD QUOTE DOCUMENTATION OVER R30 000.00**

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS AT: UMPHUMULO HOSPITAL  
 DATE ADVERTISED: 2022-09-29 CLOSING DATE: 2022-10-07 CLOSING TIME: 11:00  
 FACSIMILE NUMBER: N/A E-MAIL ADDRESS: N/A  
 PHYSICAL ADDRESS: R74 GREYTOWN ROAD MAPHUMULO 4470

QUOTE NUMBER: ZNQ / UMP / 0710 / 22 - 23  
 DESCRIPTION: SUPPLY AND INSTALL AIRCONDITIONERS AS PER SPECIFICATION

CONTRACT PERIOD: ONCE OFF (if applicable)  
 VALIDITY PERIOD 60 Days SARS PIN: .....

CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO. M A A A A A A A A A

UNIQUE REGISTRATION REFERENCE  
 - - - - -

DEPOSITED IN THE QUOTE BOX SITUATED AT (STREET ADDRESS)  
 R74 GREYTOWN ROAD MAPHUMULO 4470 (UMPHUMULO HOSPITAL SECURITY MAIN GATE)

Bidders should ensure that quotes are delivered timeously to the correct address. If the quote is late, it will not be accepted for consideration.

The quote box is open from 08:00 to 15:30.

QUOTATIONS MUST BE SUBMITTED ON THE OFFICIAL FORMS - (NOT TO BE RETYPED)

THIS QUOTE IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)

NAME OF BIDDER  
 POSTAL ADDRESS  
 STREET ADDRESS  
 TELEPHONE NUMBER CODE.....NUMBER.....FACSIMILE NUMBER CODE.....NUMBER  
 CELLPHONE NUMBER  
 E-MAIL ADDRESS  
 VAT REGISTRATION NUMBER (if VAT vendor) .....

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1)  
 [A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EME&S QSES) MUST BE SUBMITTED TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

YES	NO
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Enquires regarding the quote may be directed to: Contact Person: SIBONELLO SITHOLE ..... Tel: 032 481 4103 E-Mail Address: SIBONELLO.SITHOLE@KZNNHEALTH.GOV.ZA	Enquires regarding technical information may be directed to: Contact Person: RAHIM ABDUL ..... Tel: 032 481 4128
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Does This Offer Comply With The Specification?	Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification?	State Delivery Period, e.g., 1day, 1week
------------------------------------------------	--------------------------------------------------------------------	------------------------------------------

Item No	Quantity	Description	Brand & model	Country of manufacture	Price
01		SUPPLY AND INSTALL AIRCONDITIONERS			R
		AS PER SPECIFICATION			c
		NB: 1 SUBMIT A COPY OF SWORN AFFIDAVIT OR VALID B-BBEE CERTIFICATE AND TAX CLEARANCE			
		2. TENDER DOCUMENTS SHOULD BE PHYSICAL DEPOSITED ON THE TENDER BOX SITUATED ON MAIN ENTRANCE			
		3. NO FAXED OR EMAILED DOCUMENTS WILL BE ACCEPTED			
		FAILER TO COMPLY WITH THE ABOVE REQUIREMENTS WILL RESULT IN YOUR QUOTE BEING DISQUALIFIED			
		VALUE ADDED TAX @ 15% (Only if VAT Vendor)			
		TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)			

..... CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

SIGNATURE OF BIDDER ..... [By signing this document, I hereby agree to all terms and conditions] DATE.....

DESCRIPTION: SUPPLY AND INSTALL AIRCONDITIONERS AS PER SPECIFICATION

BIDDER'S DISCLOSURE

**1. PURPOSE OF THE FORM**  
 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.  
 Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. BIDDER'S DECLARATION**

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, employed by the state?  
 YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?  
 YES/NO

2.2.1 If so, furnish particulars: .....

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?  
 YES/NO

2.3.1 If so, furnish particulars: .....

**3. DECLARATION**

I, the undersigned (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quantity, quality, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
 I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM.  
 SHOULD THIS DECLARATION PROVE TO BE FALSE.

Name of Bidder .....  
 Signature .....  
 Position .....  
 Date .....

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the persons having the deciding vote or power to influence or to direct the course and decisions of the enterprise.  
 2 Joint venture or consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/submit such information.
- 4.5. Any alteration made by the bidder must be initialed; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

**4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.**

- 3.12. Expired products will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.17. The bidder must accept full responsibility for the proper execution & fulfillment of all obligations devolving on under this agreement, as the Principal (s) liable for the due fulfillment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionally criteria. All required documentation must be completed in full and submitted.
- 3.6. The bidder must ensure the correctness & validity of the quotation:  
 (i) *that the price(s), rate(s) & preference quoted cover all for the workitem (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*  
 (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.

**3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION**

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

**2. CHANGE OF ADDRESS**

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

**1. AMENDMENT OF CONTRACT**

**GENERAL CONDITIONS OF CONTRACT**



- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.
- 10.1. In the event that the tax compliance status has failed on GSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

**10. TAX COMPLIANCE REQUIREMENTS**

- 9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference points allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

**9. SUBMISSION AND COMPLETION OF SBD 6.1**

- 8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

**8. STATEMENT OF SUPPLIES AND SERVICES**

Institution Stamp: Full Name: ..... Signature: ..... Date: ..... Institution Site Inspection / briefing session Official	
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- 7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.
- (i) The institution has determined that a compulsory site meeting **WILL NOT** take place
- (ii) Date / / Time : Place
- 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION**

- 6.2. Samples must be made available when requested in writing or if stipulated on the document.
- (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
- 6. SAMPLES**

- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.

**5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS**

- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfill their obligation.

- 11. TAX INVOICE**
- 11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:
- (i) the name, address and registration number of the supplier;
  - (ii) the name and address of the recipient;
  - (iii) an individual serialized number and the date upon which the tax invoice is issued;
  - (iv) a description and quantity or volume of the goods or services supplied;
  - (v) the official department order number issued to the supplier;
  - (vi) the value of the supply, the amount of tax charged;
  - (vii) the words tax invoice in a prominent place.
- 12. PATENT RIGHTS**
- The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 13. PENALTIES**
- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.
- 14. TERMINATION FOR DEFAULT**
- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract;
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.**



- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents;

**2. DEFINITIONS**

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contributor are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

POINTS	80	PRICE
	20	B-BBEE STATUS LEVEL OF CONTRIBUTOR
	100	Total points for Price and B-BBEE must not exceed

- 1.1 The following preference point systems are applicable to all quotes:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
  - 1.3 Points for this quote shall be awarded for:
    - (a) Price; and
    - (b) B-BBEE Status Level of Contributor.
  - 1.4 The maximum points for this quote is allocated as follows:

**GENERAL CONDITIONS**

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**SBD 6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

Designated Group: An EME or QSE which is at least 51% owned by:  EME  QSE

(iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:  YES  NO

8. Whether the sub-contractor is an EME or QSE (Tick applicable box)

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

7.1.1 If yes, indicate:

7.1 Will any portion of the contract be sub-contracted?

YES  NO

(Tick applicable box)

7. SUB-CONTRACTING

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

6.1 B-BBEE Status Level of Contributor: = .....(maximum of 20 points)

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contributor must complete the following:

5. BID DECLARATION

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

Ps = Points scored for price of bid under consideration  
 Pt = Price of bid under consideration  
 Pmin = price of lowest acceptable bid

$$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ Where}$$

A maximum of 80 points is allocated for price on the following basis:

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

3. POINTS AWARDED FOR PRICE



Maureen.Selpe@kznhealth.gov.za

Email Address:

N.M SELPE

Responsibility Manager:

Complaints or objections should be directed to:

- > The Responsibility Manager, or his appointee, must prepare a response letter to the complainant.
- > The complaint must be resolved within **60 days**.
- > Should the complainant not be satisfied with the response, the matter will be referred to the District Finance Manager (applicable to all Hospitals and CHC) or District Manager (Applicable to all District Offices) for a final verdict.
- > Should the complainant still not be satisfied with the response received, they may then seek legal recourse at their own expense.

**2. Institution Prepares Written Response to Complaint**

- > Bidders aggrieved by decisions or actions taken by the Department or Institution during the SCM procurement process, must lodge a written complaint **immediately**.
- > Complaints lodged two (2) or more days after the award will not be entertained.
- > Complaints must be directed to the Responsibility Manager of the institution (Hospital or CHC) and District Finance Manager for District Offices.
- > It must be noted that this is not an appeals process and as such will not halt the procurement process.

**1. Supplier Submits Written Complaint / Objection**

**COMPLAINTS PROCESS FOR QUOTATIONS R2 000.00 TO R500 000.00 INCLUDING V.A.T**

UMPHUMULO HOSPITAL

Institution name:

**KWAZULU-NATAL PROVINCE**  
HEALTH  
REPUBLIC OF SOUTH AFRICA



INVITATION TO QUOTE AND QUOTATION CONDITIONS

PART 1

Only additions or omissions arising from approved written authorized variations will be accepted as a valid variation in cost.

- 2.5 The total quotation amount shall be fixed for ninety (90) days from date of quotation.
- 2.4 Suppliers quotations may be facsimile or photocopied.
- 2.3 Only the original quotation document duly signed and completed in its entirety, will be given consideration.
- 2.2 The use of correcting fluid, e.g. "Tippec" etc will lead to the automatic disqualification of the Quotation.

- 2.1 Your quotation must be submitted in a sealed envelope, the front of the envelope being clearly endorsed with the ZNQ No and the project description as stated above, and marked for the attention of **Mr S. Sithole, Umphumulo Hospital, R74 Greytown Road Maphumulo** and must reach the mentioned address not later than 11h00 on \_\_\_\_\_ Date:\_\_\_\_\_
- 1. We hereby invite you to quote for the above service.,

AT MAPHUMULO CLINIC  
SUPPLY, DELIVER AND INSTALL AIR CONDITIONING UNITS

Dear Sir

ATTENTION:

TO:

Enquiries : Mr. A. Rahim  
 ZNQ No .....  
 Quotation No : ZNQ No  
 Your Reference No : Contractors Ref as  
 per ZNB 5731  
 Date : 05 August 2020



DATE

NAME IN BLOCK LETTERS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTRACTOR'S AUTHORISED SIGNATURE / FULL NAME AND ADDRESS OF FIRM

\_\_\_\_\_  
\_\_\_\_\_

REMARKS

\_\_\_\_\_  
\_\_\_\_\_

DETAIL BENEFITS TO OWNER IN TERMS OF THE ALTERNATIVE OFFER

\_\_\_\_\_  
\_\_\_\_\_

DETAIL VARIATIONS FROM SPECIFICATION

\_\_\_\_\_  
\_\_\_\_\_

(IN WORDS)

ALTERNATIVE PRICE

ALTERNATIVE NO

Where the Contractor does not wish to submit alternatives, the word "NIL" shall be inserted against each section and the page signed by the Contractor.

Note that all of the information required in this document must be supplied for all alternative offers as well.

It is required that the Contractor's main offer be in accordance with the specification. However, should Contractors wish to make alternative offers these must only be made on this form or copies thereof as necessary.

**QUOTATION FORM  
ALTERNATIVES**

ZNQ No .....

These works shall be carried out in accordance  
With the Policy Document for the Design of Mechanical  
Installations Replacement and Minor New Works for fixed  
Mechanical Plant, Equipment And Installations installed in  
KwaZulu-Natal Provincial Administration Buildings

## CONDITIONS OF CONTRACT

### PART 3

DEVIATIONS FROM SPECIFICATION

QUOTATION FORM

ZNQ No

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# TECHNICAL SPECIFICATION

## PART 4

- 4.1 These works are to be carried out in accordance with the Kwazulu-Natal Department of Works Standard Specification for Airconditioning and Ventilation Installations M\_ACV, Issue 1, 1998.
- 4.2 All electrical work is to be carried out in accordance with the Department of Public Works and Land Affairs Standard Specification for the Electrical Equipment and Installation for Mechanical Services and be SAQCC authorized to work with refrigerants and refrigerants under pressure..
- 4.3 All low voltage switchgear and control gear assemblies are to comply to SANS 10142 Part 1 - 2011/ IEC 439 - 1 1985.
- 4.4 All building works shall be in accordance with the Standard Preambles to All Trades.
- 4.5 The contractor should fully familiarize himself with these documents prior to quoting.
- 4.6 An Electrical Certificate of Compliance, in accordance with the OHS Act, will be required for all Electrical Works.
- 4.7 All airconditioning work to be in accordance to SARACCA regulations and a Certificate of conformity is to be issued for the installations completed.
- 4.8 Tenders to attach proof of current registration with SARACCA that is involved in the administration of the South African Qualification and Certification Committee for Gas (SAQCC Gas) Authorised Refrigeration Gas Practitioner registration as well as Certificate of Conformity (CoC) monitoring, all in accordance with the Pressure Equipment Regulations (PER).Oct 31, 2018.

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# PARTICULAR SPECIFICATION

## PART 5

**PARTICULAR SPECIFICATION**

5.

**GENERAL REQUIREMENTS**

5.1

Tenderers are to make special note of the following:

This particular specification must be read with, and shall form part of, Part 4 of this document (Technical Specification).

In so far as the conditions contained herein are at variance with any obtained in the Technical Specifications, the contract shall be interpreted in terms of this Part 5 (Particular Specification).

The whole installation shall be in accordance with the Occupational Health and Safety Act 85/1993 and all regulations framed therein shall be carried out to the satisfaction of the Department of Health.

Competent workmen skilled in their trade shall carry out all work. Quality shall be of the best standard practice and all workmanship will be subject to the approval of the Department of Health.

The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the Contractor, who will be able and authorized to receive and carry out instructions on behalf of the Contractor. A sufficient number of workmen shall be employed at all times to ensure satisfactory progress of the work.

All apparatus, component parts, fittings and materials employed in the execution of the Contract shall be new and unused and shall be the latest type or pattern of the particular manufacture employed. S.A.B.S. mark bearing items shall be used wherever possible.

The complete installation shall be maintained for a period of twelve months after acceptance in writing by the Department of Health and shall allow for routine inspections not less frequently than two times a year.

The complete installation must be guaranteed against defective parts and workmanship for a period of twelve months after the date of issue of the Completion Certificate. This period shall run concurrently with the maintenance period.

Rates are to include for commissioning and testing of the complete installation and handing over in working order ready for use.

Tenderers are advised to visit the site and acquaint themselves fully with the site conditions and nature and full extent of work involved prior to submitting their tender. Claims on the grounds of insufficient information in such respects or otherwise will not be entertained by the Administration.

NOTE: All electrical equipment shall comply with NER Regulation of voltage.



The Wards/Departments are to remain in operation during these works, contractors are to plan, and allow for, the works to be performed so as to cause minimum disruption to services and or inconvenience to staff.

### PROGRAM OF WORKS

The site is at Maphumulo

5.3	<b>THE SITE</b>
5.2.3	Commission and hand over in complete working order.
5.2.1	The supply, delivery, installation with power supplies and commissioning of airconditioning at Maphumulo Clinical.
5.2	<b>SCOPE OF WORKS</b>
	These works consist of: -

1. All prices shall be quoted in the currency of the Republic of South Africa and will be fixed. Only where exchange rates have been stated in the quotation document, as at two weeks (14 days) prior to closing date of this quotation, will such exchange rate fluctuation be taken into account in the variation of the cost of the imported items/equipment.
2. The Tenderer shall enter a price against each item in the schedule of prices. If the Tenderer fails to enter a price against any item in the schedule of prices the relevant cost of such item shall be regarded as being covered by other prices in the schedule of prices.
3. The prices quoted against each item of these schedules shall cover the full inclusive cost of everything required for the execution of the work under the item plus an apportionment of any cost involved in meeting the obligations and liabilities imposed by the conditions of contract and in complying with the specifications.
4. The prices quoted for the supply of plant and equipment shall include for all handling, loading, transporting and off-loading required for the delivery of the plant and equipment to the site, including in the case of off-site storage for double handling at the store.
5. The prices quoted for erection and installation shall include for all handling, loading, transporting, and off-loading, to take plant and equipment to place where required, erection, installation, painting, commissioning, operating, testing, adjusting, handing over in proper working order and guarantee for a period of 12 months, all as specified.
6. The tendered rates and amounts must exclude Value Added Tax (VAT) but must include all levies, other taxes and duties on items to which they apply. Separate provision has been made in the Summary of Schedule of Prices for the purpose of VAT.
7. Amounts allowed for contingencies will be spent in part or as a whole at the sole discretion of the Head : Works' "Representative".
8. The Schedule of Prices shall be completed and signed in **black ink**. Corrections must be done by deleting, re-writing and initialing next to the amendment.
9. Electrical and Mechanical work is not measured according to the Standard Procedures of Building Work.

**PREAMBLE TO THE SCHEDULE OF PRICES**

**SCHEDULE OF PRICES**

**PART 7**

Item	Description	Unit	Qty	Rate	Total
1	<p><b>Airconditioning</b>  <b>Bill No. 1</b>                      Supply, install and commission Carrier (or other approved brand by the Department of Health) airconditioner: (Please state brand if not Carrier)                      18000 Btu mid-wall split heating and cooling airconditioner                      Location: IMCI Room                      With 10m of piping and interconnecting cable                      TB Consulting Room</p>	unit	2		
2	<p>9000 Btu mid-wall split heating and cooling airconditioner                      With 20m of piping and interconnecting cable                      Location: Chronic Consulting Room                      ANC Consulting Room 3                      Consulting Room 4                      Acute Consulting Room 6</p>	unit	4		
3	<p>Submit Certificate of Conformity for the installed airconditioners                      Submit copy of valid authorized gas practitioner card.</p>	unit	1		
<p>NB: Refer to page 8 item 4.8 when compiling tender.</p>					

Item	Description	Unit	Qty	Rate	Total
1	Supply and install 2.5mm <sup>2</sup> red, black and earth pvc insulated wire installed in 20mm pvc conduit as power supply to above airconditioner	m	140		
2	Supply and install 30 amp weather proof IP65 double pole isolator	unit	6		
3	Supply, install and connect 15 amp CBI 3kA single phase circuit breaker in existing distribution board	unit	4		
4	Supply, install and connect 25 amp CBI 3kA single phase circuit breaker in existing distribution board	unit	2		
5	Submit electrical C.O.C.	unit	1		
6	Health and Safety Plan	unit	1		

**Bill No. 2**  
**Electrical**

BILL	FINAL SUMMARY	PAGE NO.	AMOUNT
1	Airconditioning Installation	13	
2	Electrical Installation	14	
	Sub Total		
	Value Added Tax		
	Carried to Form of Tender		

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE QUOTATION FORM

NOTE:

PROJECT DESCRIPTION: REPLACEMENT OF AIRCONDITIONERS

ZNQ No .....

DATE: .....

DEPARTMENTAL STAMP:

.....  
SIGNATURE OF DEPARTMENTAL REPRESENTATIVE

DATE: .....

.....  
SIGNATURE OF TENDERER OR AUTHORISED REPRESENTATIVE

THIS IS TO CERTIFY THAT..... OF (STATE NAME OF TENDERER) ..... VISITED AND INSPECTED THE SITE ON ..... (DATE) AND IS THEREFORE FAMILIAR WITH THE CIRCUMSTANCES AND THE SCOPE OF THE SERVICE TO BE RENDERED.

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Service: INSTALLATION OF AIRCONDITIONERS

Quotation No.: ZNQ -

Site/building/institution involved: MAPHUMULO CLINIC

OFFICIAL BRIEFING SESSION / SITE INSPECTION CERTIFICATE

IMPORTANT  
THIS FORM IS ONLY TO BE INCLUDED AND COMPLETED WHEN APPLICABLE TO THE QUOTATION.

ZNQ No .....  
.....



ZNQ No .....  
.....