



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 21/08/2023

Closing Date: 01/09/2023

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Gamalakhe CHC

Province: KwaZulu-Natal

Department of entity: Department of Health

Division or section: Central Supply Chain Management

Place where goods/
service is required: **GAMALAKHE**

Date Submitted: **18/08/2023**

ITEM CATEGORY AND DETAILS

Quotation number: **GAM091/2324**

Item Category: Services

Item Description: **REPAIR DAMAGED FENCE AT GAMALAKHE CHC**

Quantity (if supplies):

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Both

Date: 25/08/2023

Time: 10H30

Venue: **GAMALAKHE CHC**

QUOTES CAN BE COLLECTED FROM: uploaded on website

QUOTES SHOULD BE DELIVERED TO: GAMALAKHE CHC TENDER BOX

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: P NGUBO

Email: Philani.Ngubo@kznhealth.gov.za

Contact number: 039 318 1113

Finance Manager Name: Mrs BP Mthembu

Finance Manager Signature



OFFICIAL PRICE PAGE FOR QUOTATIONS OVER R2 000.01

QUOTE NUMBER: ZNQ / GAM / 091 / 23 / 24

DESCRIPTION: REPAIR DAMAGED FENCE AT GAMALAKHE CHC

PREFERENCE POINTS WILL BE ALLOCATED ACCORDING TO THE IMPLEMENTATION OF SPECIFIC GOALS IN TERMS OF PPR 2022:	POINTS ALLOCATED
Promotion of South African owned enterprises	20

ICN NUMBER	QUANTITY	UNIT OF MEASURE	DESCRIPTION	BRAND & MODEL	COUNTRY OF MANUFACTUR E	PRICE	
						R	C
			REPAIR				
1			DAMAGED FENCE AT GAMALAKHE CHC				
			AS PER ATTACHED SPECIFATION				
			NB: CIDB: SL				
VALUE ADDED TAX @ 15% (Only if VAT Vendor)							
TOTAL QUOTATION PRICE (VALIDITY PERIOD 90 Days)							

DOES THIS OFFER COMPLY WITH THE SPECIFICATION? YES / NO
 IS THE PRICE FIRM? YES / NO
 DOES THE ARTICLE CONFORM TO THE S.A.N.S. / S.A.B.S. SPECIFICATION? YES / NO

STATE DELIVERY PERIOD (E.G. 3 DAYS, 1 WEEK) _____

NAME OF BIDDER: _____ SIGNATURE OF BIDDER: _____
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED: _____ DATE: _____

BIDDER'S DISCLOSURE

1 PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2 BIDDER'S DECLARATION

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? YES / NO

2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

FULL NAME	IDENTITY NUMBER	NAME OF STATE INSTITUTION

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES / NO

2.2.1. If so, furnish particulars: _____

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES / NO

2.3.1. If so, furnish particulars: _____

3 DECLARATION

I, the undersigned,(name) _____ in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

NAME OF BIDDER	SIGNATURE	POSITION	DATE

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

GENERAL CONDITIONS OF CONTRACT

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid/quotation documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

1 Definitions

The following terms shall be interpreted as indicated:

- 1.1. "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6. "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. "Day" means calendar day.
- 1.8. "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9. "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10. "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA
- 1.12. "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14. "GCC" means the General Conditions of Contract.
- 1.15. "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16. "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17. "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18. "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19. "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20. "Project site," where applicable, means the place indicated in bidding documents.
- 1.21. "Purchaser" means the organization purchasing the goods.
- 1.22. "Republic" means the Republic of South Africa.
- 1.23. "SCC" means the Special Conditions of Contract.
- 1.24. "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25. "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2 Application

- 2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3 General

- 3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2. With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za



4 Standards

- 4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5 Use of contract documents and information; inspection.

- 5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6 Patent rights

- 6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7 Performance security

- 7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3. The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8 Inspections, tests and analyses

- 8.1. All pre-bidding testing will be for the account of the bidder.
- 8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5. Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7. Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9 Packing

- 9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10 Delivery and documents

- 10.1. Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2. Documents to be submitted by the supplier are specified in SCC.

11 Insurance

- 11.1. The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12 Transportation

- 12.1. Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13 Incidental services

- 13.1. The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the
- 13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14 Spare parts

- As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- 14.1. (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
- (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15 Warranty

- 15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16 Payment

- 16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3. Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4. Payment will be made in Rand unless otherwise stipulated in SCC.

17 Prices

- 17.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18 Contract amendments

- 18.1. No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19 Assignment

- 19.1. The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20 Subcontracts

- 20.1. The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21 Delays in the supplier's performance

- 21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3. No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.



- 21.5. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.
- 22 Penalties**
- 22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.
- 23 Termination for default**
- 23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) if the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5. Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
 - (ii) the date of commencement of the restriction
 - (iii) the period of restriction; and
 - (iv) the reasons for the restriction.
- These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.
- 24 Anti-dumping and countervailing duties and rights**
- 24.1. When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.
- 25 Force Majeure**
- 25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
- 26 Termination for insolvency**
- 26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.
- 27 Settlement of Disputes**
- 27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.



- 27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4. Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5. Notwithstanding any reference to mediation and/or court proceedings herein,
(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
(b) the purchaser shall pay the supplier any monies due the supplier.
- 28 Limitation of liability**
- 28.1. Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29 Governing language**
- 29.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30 Applicable law**
- 30.1. The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31 Notices**
- 31.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32 Taxes and duties**
- 32.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33 National Industrial Participation (NIP) Programme**
- 33.1. The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34 Prohibition of Restrictive practices**
- 34.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2. If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3. If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

SPECIAL CONDITIONS OF CONTRACT

1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:
(i) that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk;
(ii) it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.
- 4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer for fulfill their obligation.

5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.



5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

6. SAMPLES

6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.

- (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
- (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.

6.2. **Samples must be made available when requested in writing or if stipulated on the document.**

- If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All (i) testing will be for the account of the bidder.

7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

(i) The institution has determined that a compulsory site meeting Will take place.

(ii) Date: 25 / 08 / 2023 Time: 10 : 30 Place: GAMALAKHE CHC

<p>Institution Stamp: GAMALAKHE COMMUNITY HEALTH CENTRE</p> <p style="text-align: center; font-size: 1.2em; font-weight: bold;">2023 -08- 25</p> <p style="text-align: center; font-weight: bold;">SUPPLY CHAIN MANAGEMENT</p>	<p>Institution Site Inspection / briefing session Official:</p> <p>Full Name: _____</p> <p>Signature: _____</p> <p>Date: _____</p>
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8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

10. TAX COMPLIANCE REQUIREMENTS

10.1. In the event that the tax compliance status has failed on CSD, it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.

10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- (i) the name, address and registration number of the supplier;
- (ii) the name and address of the recipient;
- (iii) an individual serialized number and the date upon which the tax invoice
- (iv) a description and quantity or volume of the goods or services supplied;
- (v) the official department order number issued to the supplier;
- (vi) the value of the supply, the amount of tax charged;
- (vii) the words tax invoice in a prominent place.

12. PATENT RIGHTS

12.1. The supplier shall indemnify the KZN Department of Health (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

13. PENALTIES

13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.

13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.

13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.

13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.



14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
 - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
 - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
15. **THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.**



PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1. The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. The applicable preference point system for this tender is the 80/20 preference point system.

- 1.3. Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.

1.4. The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

1.5. Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6. The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

4. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & & \text{90/10} \\
 \left[P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \right] & \text{OR} & \left[P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \right]
 \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & & \text{90/10} \\
 \left[P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \right] & \text{OR} & \left[P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \right]
 \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender



4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

The specific goal/s allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system)
Promotion of South African owned enterprises	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm: _____

4.4. Company registration number: _____

4.5. TYPE OF COMPANY/ FIRM [tick applicable box]

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

<p>_____</p> <p>SIGNATURE(S) OF TENDERER(S)</p> <p>SURNAME AND NAME: _____</p> <p>DATE: _____</p> <p>ADDRESS: _____</p> <p>_____</p> <p>_____</p>



Enquiries: --- Reference: ZNQ: --- Date:

MINUTES OF SITE MEETING HELD ON:

Date:

Venue: GAMALAKHE CHC FENCE REPAIRS

1. Matter Discussed:

- 1.1. Signing of attendance register and site inspection briefing certificate.
- 1.2. Handing out of quotation documents.
- 1.3. Completion of quotation documents.
 - 1.3.1. SBD 4
 - 1.3.2. SBD 6.1
 - 1.3.3. Form 9
 - 1.3.4. Bill of Quantities
- 1.4. Submission of required information.
 - 1.4.1. Documents as per page 3 of the specification.
- 1.5. Site visit and deliberations on specifications and requirements.
- 1.6. Bidders are compelled to re-visit the site for one-on-one clarification of measurements and requirements. Post Site Inspection Briefing certificate to be signed on day of re-visit.
- 1.7. No part payments will be made and any stage of the project.
- 1.8. No payment will be made for incomplete or poor quality of work.
- 1.9. Material list page to be completed for all quotation documents. Failure to attach signed and completed document will render the quotation as not valid.
- 1.10. Past poor performance of contractors.
 - 1.10.1. Contractors that have performed poorly in the past will not be considered.
 - 1.10.2. Contractors that have not completed previous projects fully will not be considered.
 - 1.10.3. Contractors will be referred to National Treasury as a defaulter to be listed on the Database of Restricted Suppliers.**

I,, from do hereby	
(Print Name)	(Name of Business)
acknowledge that I have read and understand the items discussed as laid out above and will ensure that the quotation price submitted will address all the requirements as stipulated.	
..... Signature / / Date

2. General matters during site visit:

- 2.1. _____

- 2.2. _____

- 2.3. _____

- 2.4. _____

- 2.5. _____

- 2.6. _____

- 2.7. _____

- 2.8. _____

- 2.9. _____

- 2.10. _____



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

**CERTIFICATE OF BIDDERS ATTENDANCE AT COMPULSORY
SITE INSPECTION BRIEFING MEETING**

GAMALAKHE CHC

QUOTATION NO.	DESCRIPTION	SITE INSPECTION DATE
ZNQ:	GAMALAKHE CHC FENCE REPAIRS	

This is to certify that I _____

A representative of (Bidder) _____

of Address: _____

Telephone No: _____

Telefax No.: _____

Attended the Pre-Bid Site Briefing Meeting on (date) _____

And at the following venue (mark in appropriate block):

**GAMALAKHE
CHC**

BIDDERS REPRESENTATIVE _____

DEPARTMENT REPRESENTATIVE _____

DEPARTMENTAL STAMP:

ENQUIRIES:

REF:

CLOSING DATE:

CONTRACTOR: _____

1. On behalf of the KwaZulu-Natal Department of Health, we hereby invite you to quote for the above service
2. Your quotation must be submitted to the following address:

HAND DELIVERED

GAMALAKHE CHC	To be Placed in the Quotation Box
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In a sealed envelope, the front of the envelope being clearly endorsed with the Quotation Number **ZNQ** and the service type as stated above, not later than **11h00** on

3. The quotation shall be fully detailed as follows:
 - 3.1 Itemised list of additional Material/Spare parts required by the Contractor, showing costs and contracts mark-up.
 - 3.2 Labour hours, rate and total travelling costs.
 - 3.3 Kilometres, Rate and Total Travelling Cost (specify number of trips).
 - 3.4 Subsistence: Number of Days, Rate and Total Subsistence Costs.
4. Kindly complete the attached document and return all pages as per paragraph two above, each page being initialled by the Contractor's authorized signatory.
5. The Contractor's attention is drawn to the following, which under no circumstances will be acceptable and will result in the automatic disqualification of the quotation.
 - 5.1 Use of correcting fluid i.e. Tippex on the quotation documents.
 - 5.2 Faxed quotations
 - 5.3 Photocopies of quotations
 - 5.4 Incomplete quotation document including Bill of Quantities.
6. Only the original document, duly signed and completed in its entirety will be given any consideration.
7. Bidder to sign and date every page in acknowledgment that he/she has read and understood all the requirements contained in this document. Failure to do so will render your offer as non-responsive.

DOCUMENTATION TO BE SUBMITTED

No.	Document Details	Doc. Type	Submitted	
			Yes	No
1.	Tax Clearance Certificate	Original		
2.	CIDB Registration SL	Certified Copy of Original		
3.	Company Registration Documents (CK)	Certified Copy of Original		
4.	B-BBEE Status Verification Certificate	Certified Copy of Original		
5.	Fully Completed and Signed Quotation Document	Original		
6.	SBD 4 Document Declaration Of Interest (Fully completed and signed)	Original		
7.	Bill of Quantities (fully priced for each item as listed)	Original		
8.	Central Supplier Database (CSD)Registration			
9.	Registration with Department of Labour Letter of Good Standing.	Certified Copy of Original		
10.	Plumbers, Carpenters, Electricians, Mechanical Fitter and Painters, Trade test certificates.	Certified Copies Original on Request		

PLEASE NOTE: FAILURE TO SUBMIT ANY OF THE DOCUMENTS AS REQUIRED IN THE TABLE ABOVE WILL RESULT IN THE OFFER BEING REGARDED AS NON-RESPONSIVE.

A COVERING LETTER REFERRING TO THE DOCUMENT WHERE A SET OF THESE DOCUMENTS HAVE BEEN ATTACHED MUST BE ATTACHED TO EVERY OTHER QUOTATION DOCUMENT.

1.

NOTES TO BIDDERS

1.1 GENERAL CONDITIONS AND PROCEDURES FOR PROCUREMENT

The KwaZulu-Natal Treasury's General Conditions and Procedures for Procurement (ZNT 6 - September 2002), copies of which are available from the offices of the Head: Works (as well as at <http://www.kzntreasury.gov.za>), will apply.

1.2 VISIT TO SITE

Bidders are advised to visit the site before quoting in order to satisfy themselves as to the nature and full extent of the work to be done and the conditions generally affecting the execution of the contract. Claims on the grounds of lack of knowledge in such respects or otherwise will not be entertained.

1.3 SUPERVISION

The work shall at all times, for the duration of the contract, be carried out under the supervision of a skilled and competent representative of the contractor, who will be able and authorized to receive and carry out instructions on behalf of the contractor. A sufficient number of workers shall be employed at all times to ensure satisfactory progress of the work.

1.4 PROTECTING AND MAKING GOOD

The contractor shall allow for covering up and protecting, as necessary, from time to time, throughout the performance of the contract, all work liable to suffer damage and on completion clear away and make good any damage caused to the works by his negligence and shall be liable for all costs incurred in making good any such damage, to the satisfaction of the Head: Works.

The contractor shall allow for making good in all surrounding trades, which have been disturbed during alterations, repairs and renovations.

1.5 RECLAIMABLE MATERIAL

Reclaimable material will become the property of the contractor and who must allow for any credit in the quotation.

1.6 COMPLIANCE

All work must comply with the Local Authority regulations and National Building Regulations, as well as SABS specifications applicable to the work to be executed.

1.7 LEAVE PERFECT

The contractor shall at all times keep the site in a clean and tidy condition and on completion, remove all superfluous materials, debris, etc. and leave the premises in a thoroughly clean and perfect state, fit for occupation.

1.8 ARRANGEMENT WITH OCCUPANTS

The contractor shall arrange with the occupants of the buildings for access to the site/building to render the service and put the work in hand within twenty four (24) hours after being notified, telephonically or otherwise, of acceptance of the contractor's quotation.

1.9 PRECAUTIONS TO PROTECT

The contractor shall take all necessary precautions and steps to protect furniture and fittings in the building and on the site against damage and/or contamination.

1.10 INDEMNITIES

(a) The contractor shall indemnify the Head: Works against any claims of whatever nature arising from the contractor's activities and accept responsibility for all damage caused to property and persons as a result of such activities.

(b) The contractor shall indemnify his workers in terms of the Compensation for Occupational Injuries and Diseases Act.

1.11 OCCUPATIONAL HEALTH AND SAFETY ACT NO. 85 OF 1993

By the submission of a quotation, any Tenderer will, if awarded the contract to which this quotation document relates, be deemed to be a mandatory as envisaged by Section 37(2) of the Act. As a mandatory the successful Tenderer will be deemed to be an employer in his/her/their own right with duties as prescribed in the Act and accordingly will be deemed to have agreed to be solely responsible for ensuring that in connection with the project to which this quotation document relates, all work will be performed and machinery and plant used in accordance with the Act. Should the successful Tenderer, for whatever reason be unable to perform as required by the Act, the successful Tenderer undertakes to inform the Employer accordingly.

1.12 ESCALATION

Bidders are advised that the contract with the successful tenderer will not be subject to the Contract Price Adjustment Provisions (CPAP) or any other escalation formula, and they are therefore to allow for any increases in the costs of labor, material, transport, etc. However, any statutory increase or decrease in Value-Added Tax will be for the account of the Province.

1.13 GUARANTEE

The successful tenderer shall guarantee that no faulty material or workmanship was used in the execution of services. Should the guarantee not be complied with, the State may, without prejudice to any other rights it may have, demand that the services be repaired without cost to the State.

1.14 PENALTIES

If the contractor fails to render the service within the period stipulated in the contract, the State shall have the right, in its sole discretion either to deduct as a penalty from the value of the contract sum an amount of one-fourteenth percent thereof per calendar day for the period of delay or to claim any damages or loss suffered in lieu of such penalty: provided that where beneficial use of the completed portion is enjoyed, penalty shall be applied to the value of the outstanding portion only.

1.15 ALTERATIONS TO QUOTATION DOCUMENTS

Any amendment or correction in the quotation document of a quoted amount/sum/rate or other entry must be effected only by deleting the incorrect entry and writing the correct amount/sum/rate entry just above it in **INK**. Each and every amendment/correction must be initialed by the signatory to the quotation.

The use of "TIPPEX" or any other similar substances to make corrections and/or alterations **ANYWHERE** in the quotation is **NOT** permitted and any quotation altered/amended in such a manner may be declared invalid or be disregarded.

1.16 REGISTRATION ON THE PROVINCIAL SUPPLIERS DATABASE

1. In terms of the KwaZulu-Natal Procurement Regulations promulgated in terms of Section 47 of the KwaZulu-Natal Procurement Act, all suppliers of goods and services to the Province of KwaZulu-Natal are required to register on the Provincial Suppliers Database.

2. If you wish to apply for registration, forms may be downloaded from the website, <http://www.kzntreasury.gov.za> or obtained by phoning the toll free number **0800 201 049**. This number is also available for general enquiries relating to Provincial procurement.

3. If a business is registered on the Database and it is found subsequently that false or incorrect information has been supplied, then the Province may, without prejudice to any other legal rights or remedies it may have:

- 3.1 de-register the supplier from the Database,
- 3.2 cancel a tender or a contract awarded to such supplier,

and the supplier would become liable for any damages if a less favorable quotation is accepted or less favorable arrangements are made.

4. The same principles as set out in paragraph 3 above are applicable should the supplier fail to request updating of its information on the Provincial Suppliers Database, relating to changed circumstances.

1.17 VALIDITY

This quotation shall be valid for a period of sixty (60) calendar days calculated from the closing time specified.

1.18 CONTRACT PERIOD

The work shall be completed within **Thirty days (30)** from the date of the official order/letter of acceptance.

1.19 PROPRIETARY MATERIALS

Where the term "or other approved" is used in connection with proprietary materials or articles it is to be understood that approval shall at the sole discretion of the Head: Works.

Where brand or trade names are referred to in the extent of work/specification these shall indicate the quality and type of material or fitting required and no substitution of materials so specified will be permitted unless the authority of the Head: Works has been obtained *before tenders close*.

In all cases where the contractor takes delivery of, handles, stores, uses, applies and/or fixes any proprietary product he shall do so in strict accordance with the manufacturer's instructions after consultation with the manufacturer or his duly authorized representative.

1.20 DEFINITION OF APPROVED, ETC.

The term "approved" or "specified" where used in these extent of work/specifications shall mean approved or specified by the Head: Works. This term shall apply equally to the Head: Health:



GAMALAKHE CHC HEALTH AND SAFETY SPECIFICATION

OCCUPATIONAL HEALTH AND SAFETY ACT 85 OF 1993

EXTRACT FROM THE CONSTRUCTION REGULATIONS

1. **Scope:** This specification details the health and safety requirement with the Works.
2. **Interpretations :** Construction work is defined as: any work in connection with: -
 - a) The erection, maintenance, alteration, repair, demolition or dismantling of or addition to a building or any similar structure;
 - b) The installation, erection, dismantling or maintenance of a fixed plant where such work includes the risk of a person falling; or
 - c) The moving of earth, clearing of land, the making of an excavation, piling or any similar type of work.
3. **General:** The Employer will take reasonable steps to ensure that the contractor's health and safety plan is implemented and maintained. The steps taken will include periodic audits at intervals of at least once every month.

Should the Contractor at any stage in the execution of the work-

- a) Fail to implement or maintain contractors' health and safety plan;
- b) Execute construction work which is not in accordance with contractors' health and safety plan; or
- c) Act in any way which may poses a threat to the health and safety of any person/s, **the Employer or employers' representative/agent will stop the Contractor from executing construction work.**

4. General Requirements

4.1. **First Aid Equipment:** The Contractor shall provide for its employees an approved first aid box. The first aid box to be checked weekly by a responsible person, who shall be appointed by the Contractor.

4.2. Reporting of incidents and /or injuries:

4.2.1. All incidents in respect of damage to Works, property or machinery or injury to persons, shall be reported by the Contractors Safety Officer or Site Representative to the Representative/agent by the quickest means possible.

- 4.2.2. A mandatory incident report form, containing full details of the incident, shall be completed and submitted to the representative/agent within (24) hours of the occurrence of the incident.
- 4.2.3. The representative/agent shall have the right to make all or any enquiries as to the cause and result of any such incident. The Contractor shall provide the representative/agent with full facilities for carrying out such enquiries.
- 4.3. **Danger Areas:** All danger areas shall be demarcated by the Contractor with appropriate tape and hazard notices to prevent unauthorized person/s entering the danger area.
- 4.4. **Hazard Notices:** The Contractor shall display hazard notices in all areas identified in the risk assessment as potentially hazardous.
- 4.5. **Personal Protective Clothing:** The Contractor shall provide the necessary personal protective clothing for his employees in hazardous areas, appropriate to the nature of the hazard identified in the risk assessment.
- a) **Hard Hats:**
All employees of the Contractor shall wear hard hats in areas where appropriate hazard notices are displayed. Hard hats shall not be painted or otherwise defaced.
- b) **Eye Protection:**
Suitable eye protection shall be worn in areas where appropriate hazard notices are displayed, or when grinding, chipping, breaking, drilling, arc welding, cutting with oxyacetylene equipment or similar activities are taking place.
- c) **Hearing Protection:**
Suitable hearing protection shall be worn in areas where appropriate hazard notices are placed.
- d) **Foot Wear:**
All employees of the Contractor shall wear undamaged, laced-up safety boots or safety shoes, suitable for the intended purpose, in prescribed areas where appropriate hazard notices are displayed.
- e) **Gloves:**
All employees of the Contractors shall wear suitable gloves in all areas where appropriate hazard notices are displayed or when handling hot or hazardous materials or chemicals.
- 4.6. **Machine Guarding:** All power tools and machinery driven by belts, gears, ropes, chains, couplings and similar drives shall be adequately guarded. The Contractor shall prohibit the use of any equipment with a damaged, missing or inadequate guard.

4.7. Ladders:

4.7.1. Every ladder shall be:

- Of good construction, sound material and adequate strength and suitable to the purpose for which it is used (e.g. electricians shall use suitable insulated ladders),
- Fitted with non-skid devices at the bottom of the stiles or with hooks or similar devices at the tops of the stiles.

4.7.2. Except for extension ladders, no ladder shall be used which is longer than 4,5m and no ladder shall have its reach extended by tying together two or more ladders.

4.7.3. All ladders shall be inspected weekly and a log shall be kept of the inspections.

4.8. Scaffold Framework:

4.8.1. Scaffold standards shall be firmly supported and secured against displacement and shall be kept vertical.

4.8.2. No Contractor shall use, or cause to be used, any scaffold unless it is inspected by a competent person at least once a week and after inclement weather.

4.9. Prevention of Uncontrolled Collapse: The Contractor shall ensure that no structure or part of a structure is loaded in a manner that would render it unsafe.

4.10. Electrical Equipment and Procedures Used by the Contractor:

4.10.1. All electrical equipment to be inspected regularly by a qualified electrician, who shall be appointed by the Contractor and inspections to be logged.

4.10.2. The Contractor shall ensure that all his electrical equipment conforms to the operational and safety requirements.

4.10.3. All earth leakage units shall be tested at intervals of not more than one month and signed for by a qualified electrician.

4.11. Indemnity of the Employer and his agents: The annexure to this Contract Document contain a "Mandatory Form of Authority and Agreement in terms of Section 37 (2) of the Occupational Health and Safety Act, No, 85 of 1993 which agreement shall be entered into and duly signed by both the Employer and Contractor prior to the commencement with work. A copy of the signed agreement shall be included in the Contractors health and safety plan.

4.12. Minimum Requirements of a Safety File

1. Health & Safety specifications.
2. Baseline risk assessment
3. Task based Risk Assessment
4. Approved SHE plan

5. Letter of good standing
6. Contractors OHS Policy
7. Agreements as contemplated in Section 37(2) of the OHS Act
8. Notification of construction work
9. Construction work permit (where required)
10. Contractor organogram
11. Site specific emergency plan
12. Site specific emergency numbers
13. All Legal appointments applicable to the project
14. Safe work procedures
15. Certificates of electrical installations
16. Fall protection plan where applicable
17. Scaffold inspection records
18. Drawings and designs
19. All applicable letters of appointments and CV's thereof
20. List of contractor employees on site
21. List of appointed contractors on site
22. Equipment list
23. Inspection schedule and copies of inspection reports
24. Evacuation plans and emergency contact details
25. Training records
26. Toolbox talks register
27. Medical certificates of fitness
28. Incident management procedures
29. MSDS register & Documents
30. PPE Issuing records
31. Proof of communication of all relevant OHS documents
32. Up to date version of the OHS Act & Regulations

NB: this list is not exhaustive; the contractor must ensure compliance with ALL OHS file requirements as contemplated in CR 7(b)



GAMALAKHE CHC TECHNICAL SPECIFICATION

1. GENERAL

- 1.1. This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION, including the National Building Regulations SABS 0400 of 1990 as amended and the Occupational Health and Safety Act and Regulations, 85 of 1993.
- 1.2. Cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

2. SCOPE

- 2.1. The work to be carried out under this contract includes the supply, delivery, installation, connecting, testing and leaving in good service condition to the satisfaction of the Head of Department or his or her designee, the building maintenance, renovations, repairs and minor new works to KwaZulu-Natal Health Institutions as specified by the Head of Department or his or her designee.
- 2.2. Work to be done as per drawing.
- 2.3. Material as specified below.
- 2.4. Work to be done according to Standard preambles of Trade of the Department of Health.
- 2.5. No jack hammers to be used unless cleared by Maintenance Manager.
- 2.6. If unsure please contact Maintenance Manager before commencing with the work.
- 2.7. No cutting off cables (electrical or network) if not cleared by Maintenance Manager. Contractor will be responsible if any cables are cut without permission.

3. REFERENCES

- 3.1. Where references have been made to specific brand names, these are read as "**OR OTHER APPROVED BY DEPARTMENT OF HEALTH, FACILITIES MANAGEMENT.**"

4. SPECIFICATION: GAMALAKHE CHC FENCE REPAIRS.

The contractor should fully familiarize himself with the above documents prior to quoting.

5. Repair fence between church and Gamalakhe CHC.

5.1 Supply, poles, razor wire, binding wire to be installed:

1. Erect new security fencing comprising of rectangular welded mesh fencing including posts, concrete bases, ground beam and razor wire as per specification.
2. Remove from site existing old rusted security fencing, posts and stays including foundations.
3. Supply and lay a continuous 25 Mpa concrete beam 45m long, 500mm high, 250mm wide. Ready mix concrete cub test to be supplied, every 600mm re-enforcement rods 12mm thick 900mm long drill 500mm deep centred. Complete with R395 re-enforcement mesh centred. Allow for 21 days for setting before drilling of fence plate poles.
4. Install coils of 500mm \varnothing galvanized flat wrap razor wire to be fitted top of fence and binding wire to be used and three strands of galvanized double strand barbed wire to be used on top to support razor flat wrap.

1.1. TECHNICAL SPECIFICATION

1.1.1 GENERAL

This TECHNICAL SPECIFICATION shall be read in conjunction with all other sections of the SPECIFICATION, including the National Building Regulations SABS 0400 of 1990 as amended and the Occupational Health and Safety Act and Regulations, 85 of 1993. Cognisance shall be taken of the clauses relevant to this particular installation, whether any specific clauses are referred to or not.

1.1.2 SCOPE:

The work to be carried out under this contract includes the supply, delivery, installation, connecting, testing and leaving in good service condition to the satisfaction of the Head of Department or his or her designee, the building maintenance, renovations, repairs and minor new works to KwaZulu-Natal Health Institutions as specified by the Head of Department or his or her designee.

1.2 REFERENCES:

Where references have been made to specific brand names, these are to be read as "OR OTHER APPROVED BY DEPARTMENT OF HEALTH, FACILITIES MANAGEMENT".

STRUCTURAL SPECIFICATION:

SECURITY FENCING:

2.3m High security fencing shall consist of: -

- 1). Straining and Intermediate Posts (2.9m long).
- 2). Stays (2.6m long).
- 3). Welded mesh fencing (1.8m high).
- 4). Razor wire – top and bottom.
- 5). Concrete ground beam.
- 6). Galvanised Gates.

1. **Straining posts** shall be hot galvanized steel poles 102mm dia. x 3mm x 2,9m, **Intermediate posts** shall be 50mm dia. X 2,5mm x 2,9m, Straining and intermediate posts shall be 2.9m long. Straining posts shall be spaced at not more than 30m apart with intermediate posts spaced at not more than 3m apart. Every tenth intermediate post shall have stays fixed to either side.
2. **Stays** shall be galvanized steel poles 50mm dia. X 2,5mm x 2,6mtr long, splayed at the top end, with a 8mm \emptyset x 70mm long galvanized steel anchoring bolts.

All steel posts to be capped and have foot plates welded to poles, all drilling of holes and welding to be done prior to hot-dip galvanizing.
Posts to be painted with bitumen from foot plate to ground level, i.e. concreted section.

3. **Fence** shall comprise of galvanized rectangular welded mesh fencing 1,80m high x 3.15mm \emptyset x 25mm x 50mm rectangles fixed to 8 gauge hardened galvanized steel straining wires x 5, spaced at 450mm \emptyset . Welded mesh shall be secured to straining wires with 2mm \emptyset galvanized tying wire spaced at a maximum of 250mm between ties.
4. **Straining wires** shall be fixed to posts with doubled strands of 8 gauge galvanized wire, pulled tight around posts and wound tightly around the straining wires.
5. **Coils** of 500mm \emptyset galvanized flat wrap razor wire shall be fixed vertically above the welded mesh to a height of 450mm above the top of the welded mesh. Razor wire

shall be supported on and fixed to three strands of galvanized double strand barbed wire. Barbed wire shall be fixed to the posts in the same manner as the straining wires. Razor wire shall be fixed to the barbed wire at every intersection with binding wire and laced to the steel galvanized posts with galvanized tying wire.

6. A 250mm wide x 150mm minimum depth **concrete ground beam** of 15mpa strength shall be excavated for and cast along the entire length of the fence. Shuttering for the ground beam sides shall be provided as required. Finished level of the ground beam shall be 50mm above final ground level, finished in a straight line both vertically and horizontally. 75mm of the welded mesh fencing shall be embedded in this ground beam to secure the lower fence line. The top of the concrete beam shall be shaped to allow water to run off the top of the beam to prevent water collecting and standing on top of the beam.
7. **Gateposts** shall be supplied in steel tubing complying with CKS 82, 150mm \varnothing x 3.2mm wall thickness, in lengths as specified, with upper end capped with 1.6mm thick pressed mild steel domed cap welded on and 3mm thick x 300mm x 300mm footplate welded to base. Gateposts are to be drilled and fitted with mild steel ferrules welded into position to receive 20 mm \varnothing mild steel hinges. Threaded 12 mm \varnothing studs or approved stay collars are to be fixed on to the posts to locate and secure the top ends of stays. The whole shall be hot dipped galvanized. Holes for the threading and fixing of tying wires shall be drilled on site and holes cold galvanized on completion. Stays shall have the top end flattened, bent as required, holed 12 mm \varnothing for bolting to post and the whole hot dip galvanized. Mild steel tubing for gate components shall comply with SABS Specification 657 Part I. The diameters specified are the nominal external diameters of the tube.
8. **Straining wire:** - shall be as specified, or either Type 1 galvanised wire of 3,15 mm diameter or Type 2 PVC coated galvanised wire with 3,15 mm diameter core wire PVC coated to an overall diameter of 3,95 mm. Stainless steel straining wire where specified shall be 2,50 mm diameter A.I.S.I. Type 304 stainless steel, strained between posts and tied to same by turning each wire twice around the post and tying off by twisting it a minimum of three turns around the strained wire.
9. **Binding or Tying wire:** - shall be as specified, either Type 1 galvanised wire of 2 mm diameter or Type 2 PVC coated galvanised wire with 2 mm diameter core wire PVC coated to an overall diameter of 2,80 mm.
10. **Galvanised barbed fencing wire:** - shall consist of two strands of 1,60 mm diameter high tensile steel wire twisted together with barbs at 125 mm centres and each row of barbed wire shall be strained between posts and tied to same by turning each wire around the post and tying off by twisting it a minimum of three turns around the strained wire.
11. **Galvanising:** - shall comply with SABS Specification 763 and all items of posts, stays, gate framing, etc., described as galvanised shall be hot dipped galvanised after fabrication with Class A galvanising with all internal and external surfaces fully coated.
12. **Gates:** - Generally single gates and double gates shall be of the sizes stated and formed with mild steel tubular framing all round, covered with weld mesh of the type specified laced to framing. Tubular framing to gates shall be mitred and welded at corners and, at all other intersections, the tubular framing shall be scribed and welded together with all welds ground smooth. Gates shall be hung on 20 mm \varnothing adjustable eyebolt hinges wrapped and closed around gate framing with collar welded on to gate framing above or below each eyebolt hinge. Each hinge shall be fitted with two nuts and two washers. Where gates are to be hung on galvanised posts, hinges shall be fixed to and including mild steel clamps, each formed of two 50 x 5 mm mild steel plates 200 mm long, twice holed for and bolted on opposite sides of post with two 10 mm \varnothing x 140 mm galvanized mild steel hex-head bolts and with each plate holed to receive 20 mm \varnothing gate hinge. Each single gate and one leaf of each double gate shall be fitted with gate latch formed of 25 x 6 mm mild steel bracket, 550 mm girth, twice bent to U-shape with centre section 150 mm high and with ends scribed and welded to tubular stile of gate. A locking bar formed of 25 x 6 mm mild steel plate, 100 mm long, twice holed 13 mm diameter for shackle of padlock and for pad bolt, shall be welded to inside of bracket. The sliding pad bolt shall be formed of 12 mm \varnothing mild steel rod, 220 mm long, with 25 x 6 mm mild steel flat bar 60 mm long welded on at one end and holed 13 mm diameter for shackle of padlock. The stile of the gate and the locking post or locking stile of the double gate shall be holed for and fitted with mild steel ferrule welded in to receive pad bolt. In addition, fittings to each leaf of double gate shall comprise 50 x 6 mm mild steel locking bar, 80 mm long, holed 20 mm \varnothing for shackle of padlock and welded to locking stile of gate and drop bolt formed of 16 mm diameter mild steel rod, 575 mm girth, once bent to L-shape, fitted through and

including 20 mm internal diameter mild steel sleeve welded to gate at bottom corner, with 12 mm diameter mild steel peg stay 25 mm long welded on to gate frame. A concrete gate stop block size 230 x 230 x 230 mm deep with two 20 mm internal diameter mild steel sockets, each 75 mm long, cast into top shall be embedded in the road surface between each pair of double gates in the closed position. A similar gate stop block but with one socket shall be embedded in the road surface to each leaf of double gate in the open position. Each single and double gate shall be fitted with an approved 51 mm brass padlock with hardened steel shackle and two keys.



**GAMALAKHE CHC
SCOPE OF WORK**

1. GENERAL

GAMALAKHE CHC FENCE REPAIRS.

2. SCOPE OF WORK

- a. The work to be carried out in terms of this section of the project comprises the supply and installation of all the materials necessary, as per the Bill of Quantities and Drawings.
- b. All work must be checked and approved by the Chief Works Inspector.
- c. All workmanship will be done fully in accordance of the Occupational Health and Safety Act 85/1993, as amended.
- d. All work to be carried out as per Department of Health - Standard Preambles to all trades, Rev 3- January 2009.
- e. Contractors are advised to visit the site to acquaint themselves fully with the nature and full extent of the work involved. Claims on the grounds of insufficient information will not be entertained.
- f. Site to be cleared daily of building rubble and work area kept clean at all times.
- g. Lead time of 1 week allows contractor to obtain materials and spares. Lead time will officially begin only once SITE HAND OVER CERTIFICATE is awarded
- h. SAFETY FILE: According to Occupational Health and Safety Act. (85/1993) as amended.

**PLEASE NOTE THAT THIS CONTRACT PERIOD IS FOR FOUR (4) WEEKS.
CONTRACTOR IS TO ENSURE THAT THEY HAVE STAFF IN PLACE TO COMPLETE
THIS CONTRACT WITHIN THE STATED PERIOD.**

Time required for completion of this contract as specified from receipt of Site Handover Certificate: -

Lead Time: One (1) Week
Site Time: Three (3) Weeks
Total Time: Four (4) Weeks

Signature of Contractor

Name of Contractors

Contractor Name in block letters

Date

Contractors Stamp

**WORK WILL NOT COMMENCE UNTIL ISSUE OF:
SITE HANDOVER CERTIFICATE!!**

**TIME REQUIRED FOR COMPLETION OF THIS CONTRACT AS SPECIFIED FROM RECEIPT OF SITE
HANDOVER CERTIFICATE: -**

PLEASE NOTE THAT THIS CONTRACT PERIOD IS FOR Four (4) WEEKS.

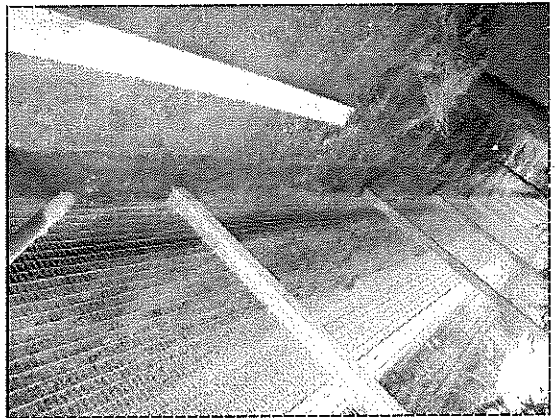
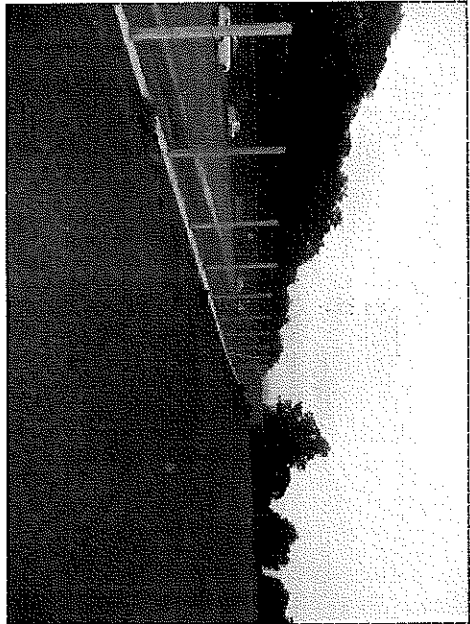
**CONTRACTOR IS TO ENSURE THAT THEY HAVE STAFF IN PLACE TO COMPLETE
THIS CONTRACT WITHIN THE STATED PERIOD.**

**BILLS OF QUANTITIES
GAMALAKHE CHC**

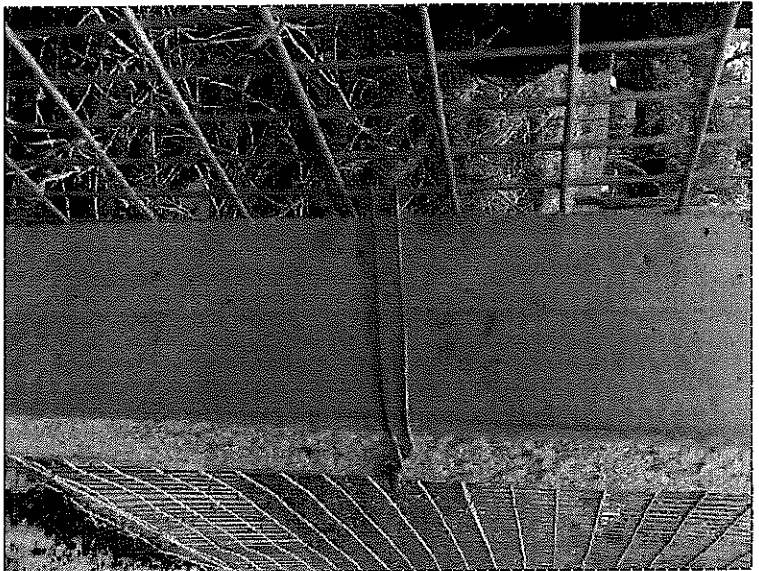
Notes to Bidders: All items to be priced fully inclusive of all charges, e.g. labour, scaffolding, materials,

Item	DESCRIPTION	UNIT	QTY	RATE/ UNIT		TOTAL	
				R	c	R	c
	NOTE: All rates for items contained in this Schedule of Prices must be computed excluding the applicable Value Added Tax.						
	ZNQ Reference No.: ZNQ: INSTITUTION: GAMALAKHE CHC FENCE REPAIRS. All rates quoted shall be inclusive of transport, labour and profit.						
	PROPRIETARY ARTICLES: All equipment and material used in this contract shall be that which is specified or other approved by the Department of Health.						
	Erect new security fencing comprising of rectangular welded mesh fencing including posts, concrete bases, ground beam and razor wire as per specification. Class A, Full Galvanized SABS approved Fencing 1,800m high x 3.15mm ø x 25mm x 50mm rectangles. NOTE: Weld Mesh to be continuous on outside of posts with a minimum of 150mm overlapping.	m	45				
	Supply and erected eight (8x) new Hot dipped galvanised square tubing poles size: 2300mm long, 75mmx75mmx2mm thick, with base plate as per existing size. Poles to be capped on top. Including M8x65mm, Four (4x) Rawl bolts per poles. Total of 56.	Unit	8				
	Supply and erected new Hot dipped galvanised stays,	Unit	4				
	Remove from site existing old damaged security fencing, posts and stays including broken brick and concrete foundations. Note: most poles to be reused not damaged ones.	Item	1				
	Shuttering and support for new ground beam.	m	45				
	Supply and lay a continuous 25 Mpa concrete beam 45m long, 500mm high, 250mm wide. Ready mix concrete cub test to be supplied, every 600mm re-enforcement rods 12mm thick 900mm long drill 500mm deep centred. Complete with R395 re-enforcement mesh centred. Allow for 21 days for setting before drilling of fence plate poles.	M ³	5.7				
	Install Coils of 500mm ø galvanized flat wrap razor wire and binding wire top. Three (3X) strands of galvanized double strand barbed wire top only.	m	45				

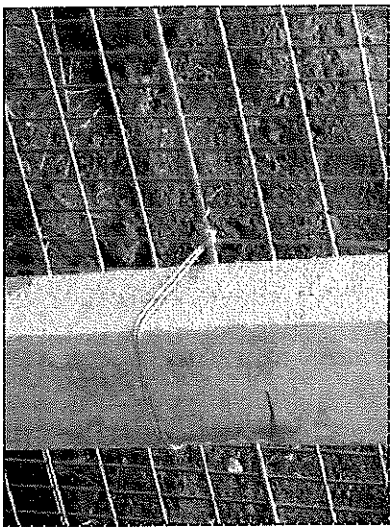
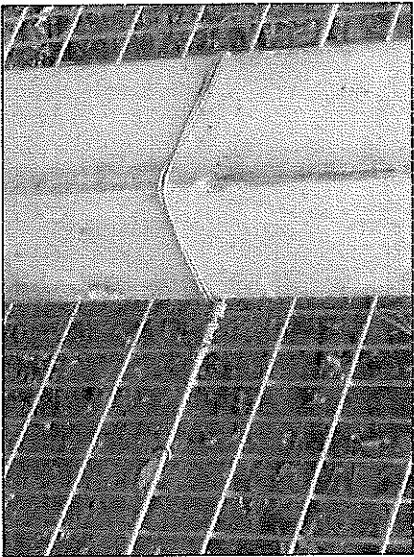
	Straining wires shall be fixed to posts with doubled strands of 8 gauge galvanized wire, pulled tight around posts and wound tightly around the straining wires. Fixed to 8 gauge hardened galvanized steel straining wires x 4, spaced at 500mm	m	200				
	Binding or tying wire: Specified, either type 1 Galvanised wire of 2mm diameter.	Item	1				
1.40	SAFETY PLAN Only once the Order number is issued to the contractor a Health and Safety Plan to be drawn up by independent registered Qualified Safety officer, NOTE: Safety Risk Transporting and lifting from onto site. Note protective. P.P.E. Daily screening and all regulations to be adhered to. Safety plan is to be approved by the Gamalakhe CHC institution Health Safety officer, as per the Occupational Health and Safety Act. (85/1993) as amended. See attached <i>Minimum Requirements of a Safety File.</i>	Unit	1				
1.41	N.B. Contractor to re-measure to satisfy themselves on all above Items, that they have correctly quantified all materials to complete the work.	Note:					
Carried To Collection Summary		PS 1		R			



**VIEW OF COMPLETED FENCE
READY FOR GROUND
BEAM**



**INCORRECT TYING OF
STRAINING WIRE TO
FENCE POSTS**



CORRECT TYING OF STRAINING WIRE TO FENCE POSTS

COLLECTION SUMMARY

INSTITUTION: GAMALAKHE CHC
ADRESS:
PROJECT DESCRIPTION: ZNQ:
FENCE DAMAGE REPAIRS.

Damage due to construction.

NOTE:

THIS COLLECTION SUMMARY MUST BE COMPLETED IN FULL BY THE CONTRACTOR AND RETURNED TOGETHER WITH THE QUOTATION FORM.

<i>Collection Summary PS 1</i>	<i>R</i>	
<u>SUB-TOTAL: CARRIED TO QUOTATION FORM</u>	<i>R</i>	

1. SPECIFICATIONS

a. Notes to Bidders:

- i. All work to be priced fully inclusive of all charges: VAT, labour, plant, profit, etc...
- ii. The Department reserves the right to negotiate prices in the Bill of Quantities.
- iii. All materials used in this contract shall be that which is specified. All material must be SABS approved. All material must be cleared by maintenance supervisor before installation.
- iv. Contractors are advised to visit site to acquaint themselves with the site and the layout of the Institution as no claims on the grounds of ignorance of the locality/siting of the Institution will be entertained later. Measurements given must be treated as a guide.
- v. Final measurements are the responsibility of the contractor and any discrepancy must be addressed with the Facility Manager prior to the submission of the quotation.
- vi. Contractors are informed that living on the Institutions premises during the contract is not allowed and arrangements for accommodation will have to be allowed for by the contractor.
- vii. Site will be kept clean at all times. Building rubble must be removed from site daily.
- viii. Removal of redundant items must be done by the contractor and removal thereof must be approved by the Facility Manager.

11. METALWORK

PROPRIETARY MATERIALS: — Where proprietary materials are specified, the materials used are to be of the type, specified or other approved by the Department.

RATES: — for all metalwork, unless otherwise stated, are to include for cutting to length, shaping, turning, threading, forging, fitting, assembling, riveting, welding, welded running joints, filing smooth, also for all screws and holes and hoisting and fixing in position. All screwed work is to have full threads.

WELDING AND BRAZING: — Where items are described as welded or brazed, rates must include neat welding or brazing by experienced workmen using a recognised process and for cleaning and filing or grinding off smooth, all to approval. All welding is to be continuous unless otherwise described.

SCREW FIXINGS: — Where items are described as tap screwed, grub screwed, set screwed, etc. rates must include for the necessary screws, for drilling all components and for tapping the components where necessary to receive such screws.

PIPE MEMBERS: — All galvanized mild steel pipe members are to be "medium" pipes complying with SANS 1387. Diameters of pipes, unless otherwise stated, are normal internal diameters.

PRIMING OF STEELWORK: — All items of fabricated mild steel except where described to be galvanized, are to be cleaned in accordance with SANS Code of Practice 064 to remove all scale, rust, grease, oil, etc. endeavouring to bring the surface to a bright metallic condition, and painted, unless otherwise specified, with one coat of red-oxide zinc chromate primer in accordance with SANS Specification 909 prior to despatch from the works.

GALVANISING OF STEELWORK: — All steel surfaces described to be galvanized are to be thoroughly sand, grit or steel shot blasted to white metal in accordance with SANS Code of Practice 064 and fluxed ready for galvanising, and the completed unit is to be hot dip galvanized after fabrication in accordance with SANS Specification 763 for general applications on the relative thicknesses of metal.

The zinc coating shall be continuous and of even thickness over all surfaces entirely free of bare spots, dull, rough patches, blisters and other imperfections and shall show no signs of peeling. Where site welding has to be done, the welds are to be properly cleaned down and cold galvanized to the approval of the Department.

If requested by the Department, the manufacturer shall carry out tests to prove that the requisite mass / thickness of zinc coating is applied and that it is of uniform thickness. The tests shall be made by attaching a test piece of mild steel, approximately 250 x 25 x 6mm, by means of wire, to an article being galvanized, and subjecting the test piece to the same cleaning, fluxing and galvanising treatment as the article being galvanized, and at completion, the test piece tested by a method approved by the South African Bureau of Standards, the cost of which will be borne by the Contractor.

CHROMIUM PLATING OF STEELWORK: — All items of fabricated mild steel described to be chromium plated are to be properly de-greased, cleaned and polished perfectly smooth before plating and all in accordance with SANS Specification 728. All items are to be first nickel-plated then chromium plated to provide a bright mirror finish and all plating is to be equal to sample to be submitted for the necessary approval by the Department.

PRESSED STEEL DOOR FRAMES: — shall be manufactured from mild steel sheet 1.60mm thick for single rebated frames and 1.20mm thick for double rebated frames. Rebates shall be suitable for 42mm thick doors and fanlights.

The sections are to be accurately bent to form the profiles. Corners are to be mitred and welded and reinforced at back with 1.60mm thick steel angle sections.

Transoms for fanlights are to be let into the jambs and welded. All welds are to be solid and cleaned off flush, leaving a perfect outside finish.

Each frame is to be fitted with one pair of sturdy angle or channel section tie bars at base, welded below the frame, and where required for additional strength, cross struts of the same section are to be welded between and at right angles to the main tie bars. Each frame is also to be fitted with one 'diagonal brace as temporary support, standard 230mm long corrugated adjustable building-in lugs at jambs, three rubber shock absorbers in rebate of lock jambs of frames for single doors and one rubber shock absorber, for each leaf in the rebate of the head or transom of frames for double doors.

All frames are to be primed on all surfaces with an approved red oxide zinc chromate priming coat in accordance with SANS Specification before leaving the manufacturer's works, unless specified to be hot dip galvanized, and rates are to include for touching up where necessary with similar primer after building in.

Where frames are specified to be galvanized they are to be hot dip galvanized after manufacture in accordance with the relevant provisions of SANS Specification 763 for general applications on the relative thicknesses of metal.

Frames, unless otherwise described, are to be fitted with one and a half pairs of 100mm five-knuckle loose pin steel hinges, unless otherwise specified for each door or each leaf of double door and with one pair of 75mm five-knuckle loose pin steel hinges for each fanlight. The three-knuckle leaf of each hinge is to be welded into the frame or transom.

Where frames are described to be fitted with brass butts, the frames are to be checked out and fitted, unless otherwise specified, with one and a half pairs of 100mm double bronze washed brass butts for each door or leaf of double door, unless otherwise described, as one pair of 75mm brass butts for each fanlight, with open leaf of each butt secured to the frame or transom by means of 6mm diameter countersunk headed brass set screws screwed to and including a 3mm thick steel backing plate of suitable size welded to frame or transom and drilled and tapped to receive the set screws.

Where frames are described to be fitted with aluminium hinges the frames are to be checked out for and fitted, unless otherwise specified, with one and a half pairs of 100mm five-knuckle aluminium hinges of 6082 alloy with nylon bushes for each door or leaf of double door, unless otherwise described, and one pair of similar hinges to each fanlight, with the three-knuckle leaf of each hinge secured to the frame or transom by means of 6mm diameter countersunk headed stainless steel set screws screwed to and including a 3mm thick steel backing plate of suitable size welded to frame or transom and drilled and tapped to receive the set screws.

Where frames are to be prepared for the top centres of floor spring hinges, a 6mm thick steel backing plate of suitable size is to be welded into the back of the frame and drilled and tapped to receive the fixing screws of the top centre.

The preparation of frames or all items of ironmongery, other than butts, has been measured separately and the rates against these items are to include for all drilling, mortising, tapping for screws, etc. required for the fixing of keeps, brackets, etc. of the items of ironmongery described. Preparation of frames for locks and latches is to include, in addition to the above, for recessing and fitting the frames with and including standard keeps and adjustable striking plates to suit the types of locks and latches used and with totally enclosed mortar guards 1, 15 metre high above finished floor.

Door and fanlight sizes are given to the nearest 10mm. The building in of frames has been measured separately.

STAINLESS STEEL DOOR FRAMES:- shall be manufactured from grade 304 stainless steel sheet 1.60mm thick for single and double rebated frames to profiles as per detailed drawings. Rebates shall be suitable for 42mm thick doors and fanlights. Stainless steel frames to be used only in Patient Treatment facilities.

PRESSED STEEL CUPBOARD DOOR FRAMES: — shall be manufactured from 1.20mm thick mild steel sheet standard sections, having rebates for 42mm thick doors, and fitted with transoms and/or mullions where required and with sill section allowing the cupboard doors to be taken down to general floor level with the floor level inside cupboards not less than 12mm above general floor level. The frames are to be 102mm wide overall.

The sections are to be accurately bent to form the profiles. Corners are to be mitred and welded and reinforced at back with 1.60mm thick steel angle sections. Transoms, mullions and sills are to be neatly fitted at intersections and welded. All welds are to be solid and cleaned off flush, leaving a perfect outside finish.

All frames are to be fitted with rubber shock absorbers to the lock jambs of single doors, and to the head, transom and sill of double doors. Each door is to be fitted with standard corrugated adjustable building in lugs at jambs.

All frames are to be primed on all surfaces with an approved red-oxide zinc chromate priming coat in accordance with SANS Specification 909 before leaving the manufacturer's works, unless specified to be hot dip galvanized, and rates are to include for touching up where necessary with similar primer after building in.

Where frames are specified to be galvanized they are to be hot dip galvanized after manufacture in accordance with the relevant provisions of SANS Specification 763 for general applications on the relative thicknesses of metal.

Frames are to be fitted with one pair of 100mm five-knuckle loose pin steel hinges for each lower door or each leaf of lower double door and with one pair of 75mm five-knuckle loose pin steel hinges for each upper door or each leaf of upper double door. The three-knuckle leaf of each hinge is to be welded into the frame or mullion. Frames for single cupboard doors shall be prepared for locks or catches as specified and the frames for double doors are to be prepared for two barrel bolts for the first closing leaf of lower doors and one barrel bolt for the first closing leaf of upper doors.

Overall sizes are given to the nearest 10mm. Building in of the frames has been measured separately.

STEEL WINDOWS AND DOORS: — shall be in accordance with SANS Specification 727 and the frames are to be provided with fixing lugs or are to be holed for screwing as required.

Industrial type windows are to be suitable for glazing from the inside and all other windows from the outside, unless otherwise described.

Side hung and vertically pivot hung sashes shall open to at least 90 degree horizontally pivot hung sashes to at least 80 degree and bottom hung sashes to 30 degree. Unless otherwise stated, hinges for side hung opening out sashes are to be of the projecting type for easy cleaning.

All opening sashes are to have polished brass furniture.

The transoms and mullions of all purpose-made windows and doors are to be equally spaced between the outer frames of the windows and doors to form openings of equal size.

Where this is not the case either the width or the height of the opening is stated, unless otherwise stated, the fixed lights and sashes of all purpose-made windows are to be in one square and the sashes and doors are to open out.

Windows and doors, unless otherwise specified, shall be of "one piece" construction.

Composite windows and doors are to be supplied complete with all necessary standard coupling transoms or mullions.

Stock and purpose made residential type steel windows and school type windows of residential section shall be constructed of standard 25mm steel sections and of metal not less than 3mm thick.

Stock and purpose made industrial type steel windows shall be constructed with main frames of standard 35mm steel sections and of steel not less than 3mm thick, with sashes of standard 25mm steel sections and of steel not less than 3mm thick.

"Universal" sections, where specified, shall be not less than 33mm wide (measured over

one opening section only) and of metal not less than 4mm. thick, and with all sight lines maintained (whether consisting of all fixed lights, all opening sashes, or portions of both) and with all glass in the same plane.

Stock and purpose made steel doors, sidelights and fanlights, shall be constructed with the doors of "Universal" sections as before described and the sidelights and fanlights of standard residential sections as before described.

Bottom openings in doors and sidelights

shall be fitted with kicking plates of one thickness of 1.60mm mild steel sheet fixed with metal beads. Frames of outward opening doors shall be fitted with bottom sills of door framing section (stepped sills) and of inward opening doors with metal ties welded to frames for embedding in threshold (flush sills)

Top Hung Sashes: — are to open out on a pair of steel hinges having brass pins and washers and fitted with brass peg stay, steel peg and locking bracket.

Outward Opening Side Hung Sashes: — are to open out on a pair of steel projection hinges having brass pins and washers and fitted with brass two-point handle and brass striking plate and brass sliding stay with friction fastener.

Inward Opening Side Hung Sashes: — are to open in on a pair of steel hinges having brass pins and washers and fitted with brass single point handle and steel engaging hook and brass sliding stay with friction fastener.

Bottom Hung Sashes: — are to open in on a pair of steel hinges having brass pins and washers and fitted with steel concealed side arms with brass guides and brass spring catch for long arm or hand operation and steel catch plate.

Horizontally Pivot Hung Sashes: — are to have brass adjustable friction ring centres and fitted with brass spring catch for long arm or hand operation and steel catch plate.

Projected Out Sashes: — are to be balanced on steel concealed side arms, the top of the sash fitted with spring loaded brass shoes to slide in brass guides and fitted at bottom with brass handle and brass striking plate.

Doors: — are to be hung on one and a half pairs per leaf of steel projection hinges with brass pins and washers and fitted with mortise lock set as specified, and each lock is to be provided with two keys.

Brass concealed bolts are to be fitted at top and bottom of meeting edge of first closing leaf of double doors. Sidelights and fanlights are to be hung as described for windows.

Adjustable Louver Sets: — are to be natural anodised aluminium louver sets of approved manufacture consisting of head and sill weather strips complete with neoprene gaskets and two jamb strips each fitted with louver brackets with spring loaded clips for the specified width of glass louver blades complete with tilt bars and operating lever handles. Where openings are not of a height to suit standard width louver blades an alternate head section with static clips must be provided to take a fixed louver blade of the required width. The louver sets are to be screwed to the steel window frame with stainless steel self-tapping screws and all portions of the louver set which come in contact with the window frame are to be insulated with approved pressure sensitive PVC tape to prevent electrolytic corrosion.

Burglar Bars: — are to be standard type burglar bars formed of 20 x 5mm mild steel bars riveted at intersections and riveted at ends to the window frames. The burglar bars to the small-pane type windows are to line through with the glazing bars and windows of the horizontal-pane type or of the no-glazing bar type are to be fitted with burglar bars which are divided as for the small-pane type window.

Fly screens: — are to be standard type fly screens suitable for residential opening-out type steel windows, unless otherwise described, and are to be constructed of stove enamelled pressed steel frames fitted with 0.25mm thick mosquito-proof mesh glass-fibre gauze. The fly screens are to be clipped onto the inner face of the steel window after all painting is completed.

All steel windows and doors are to be primed on all surfaces with an approved red oxide zinc chromate priming coat in accordance with SANS Specification 909 before leaving the manufacturer's works, unless specified to be hot dip galvanized, and rates are to include for touching up where necessary with similar primer after building in.

Where steel windows and doors are specified to be galvanized they are to be hot dip galvanized in accordance with the relevant provisions of SANS Specification 763 for general applications on the relative thicknesses of metal.

Loose metal glazing beads, where specified, are to be of an approved type and size, and are to be fixed with screws set in the correct positions for the type of glazing to be used, and neatly mitred at angles.

Immediately the windows and doors have been delivered on site, they are to be thoroughly overhauled and all necessary adjustments or repairs are to be made before they are fixed in position. A further inspection is to be made after building in and any further servicing required must be carried out in order to leave windows and doors in a satisfactory condition after glazing is completed.

All glass and glazing has been measured elsewhere.

Sizes of windows and doors are given to the nearest 10mm. The building in of windows and doors has been measured separately.

STAINLESS STEEL: — is to be of the thickness and grade specified and unless otherwise stated is to be buffed to an even satin finish to the approval of the Department.

All welding to stainless steel shall be by argon arc process and where filler rods are used these are to have properties not less than those of the parent metal. All welds are to be ground off smooth and uniform and the whole buffed to an even finish all over. Stainless steel is to be cut and bent in such a manner that a minimum of welding is required.

Where bending is required, all external angles are to be arras rounded and all internal angles are to be radiused.

All stainless steel work is to be of the highest quality and executed by specialists in this type of work and to the approval of the Department.

Note that where stainless steel fittings are specified and support work or fixings with bolts, nuts, rivets, etc, are required / specified, these fixings and support work are to be of stainless steel of the same rating / grade as the equipment specified.

ALUMINIUM AND ANODISED ALUMINIUM: — is to be of the brand specified or other approved and of 6063-TF or equivalent quality and temper.

Aluminium bars and sections shall comply with the relevant clauses of SANS 1476, extruded tube and hollow sections with the relevant clauses of SANS 1474, and sheet and strips with the relevant clauses of SANS 1470. All alloys to be anodised are to be of anodising quality.

Aluminium is to be free from flaws, hammer and die markings or other imperfections.

Anodising of aluminium is to be carried out in accordance with SANS Specification 999 by an approved process. The average anodic film thickness shall be 25 micrometer, and at no point should the anodic film thickness fall below 22 micrometer or be thicker than 30 micrometer.

Prior to anodising, all surfaces are to be de-greased and cleaned, all irregularities removed and flushed off smooth and buffed where necessary.

All anodised aluminium must be coated with a suitable "non-yellowing" methylacrylate lacquer film, approved by the Department, over the entire surface. The lacquer film must be continuous and of a uniform average thickness not less than 10 micrometer. The lacquer thickness must be determined by use of a film meter or other instrument methods as described in ASTM B244-49T. Rates for anodised aluminium must include for this protective coating.

Before the work is put in hand, samples of finish are to be submitted to the Department for approval, and all finished work is to be equal in all respects to the approved samples.

The Contractor shall provide all samples required for testing in accordance with SANS Specification 999.

If required, tests on the anodic film are to be carried out at the works of the anodised to verify that the work conforms to SANS Specification 999, the cost of which will be borne by the Contractor.

The surfaces of all aluminium which are jointed to or are in contact with other materials when fixed, particularly ferrous metals, are to be suitably insulated to prevent electrolytic corrosion.

Joints in all aluminium members are to be neatly formed in an approved manner with screw heads, pins, rivets, etc. concealed so that the joints are practically invisible. Screw or bolt jointing is to be kept to a minimum and will be permitted only when welding is impracticable. Unless otherwise described, stainless steel screws or bolts are to be used for jointing and fixing aluminium work. Welded joints are to be formed by argon arc process using SANS 1476/NS6 welding rods and finished off smooth.

Welding is to be executed in such a manner as not to affect the colour of the material or the anodic coating.

Exposed heads of screws, pins, rivets, etc. in coloured anodised aluminium are to be touched up with enamel paint to match the coloured anodised finish.

No deviation may be made from the general requirements or dimensions, but improvements in the general construction and design affecting neatness, strength or durability may be introduced. If any deviation is proposed, the Contractor must submit detailed drawings showing the particular construction and form or section he proposes to use and such drawings, details and samples of fittings, etc. are to be approved by the Department before manufacture is commenced and every facility must be given for the work to be inspected during manufacture.

No work may be fixed in position until it has been inspected and approved. Anodised aluminium work must be erected as near to the end of the Contract period as possible, to minimise the danger of damage or deterioration.

All work is to be suitably protected during building operations and left in a clean and satisfactorily finished condition on completion. In particular, all anodised aluminium work must be protected against damage, and against deterioration or discolouration caused by mortar droppings, wax, paint, etc. all to the entire satisfaction of the Department. All work so damaged, deteriorated or discoloured must be replaced at the Contractor's expense. Rates for aluminium work are to include for necessary cutting to lengths, shaping, turning, threading, forging, fitting, assembling, riveting, welding, welded running joints, filing smooth, also for all screws and holes and hoisting and fixing in position. All screwed work is to have full threads.

CONTRACTORS STAFF AND SUPPLIERS INFORMATION FORM

Supplier information

<u>Company name</u>	<u>Contact person</u>	<u>Telephone No.</u>	<u>Supplier of</u>

Sup contractor information

<u>Company name</u>	<u>Contact person</u>	<u>Telephone No.</u>	<u>Sub contract for</u>	<u>Name of responsible person on site</u>

Contractor staff information as per registration with Department of Labour

<u>Name</u>	<u>ID Number</u>	<u>Salary number</u>	<u>Rank</u>	<u>Qualification</u>