



## Quotation Advert

**Opening Date:** 25/01/2023  
**Closing Date:** 13/02/2023

**Closing Time:** 11:00

### INSTITUTION DETAILS

**Institution Name:** King Edward VIII Hospital  
**Province:** KwaZulu-Natal  
**Department of entity:** Department of Health  
**Division or section:** Central Supply Chain Management  
**Place where goods/  
service is required:** KEH Maintenance  
**Date Submitted:** 24/01/2023

### ITEM CATEGORY AND DETAILS

**Quotation number:** ZNQ: KEV947/22

**Item Category:** Goods

**Item Description:** Repairs to the Nursery Fire Detection Panels and Associated Equipment:  
Quotation attached to the advert please print the document and bring it with you so it can be signed and stamped failure to do so will result to disqualification.

**Quantity (if supplies):** [Click here to enter text.](#)

### COMPULSORY BRIEFING SESSION / SITE VISIT

**Select Type:** Complusory Briefing

**Date:** 02/02/2023

**Time:** 10:00

**Venue:** KEH Outside Jubilee Hall

**QUOTES CAN BE COLLECTED FROM:** Quote attached to the advert

**QUOTES SHOULD BE DELIVERED TO:** KEH Tender Box Situated in the Admin Block

### ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

**Name:** Mr N Tsaulwayo/ Mr N Mohamed

**Email:** [Click here to enter text.](#)

**Contact number:** 031 360 3707/031 360 3465

**Finance Manager Name:** Mrs V Mtantato **Finance Manager Signature** 



DESCRIPTION: Urgent repair to the Nursery Fire Detection Panels and associate Equipment

SIGNATURE OF BIDDER ..... DATE.....  
 [By signing this document, I hereby agree to all terms and conditions]

CAPACITY UNDER WHICH THIS QUOTE IS SIGNED.....

| Item No  | Quantity | Description  | Brand & model | Country of manufacture | Price |   |
|--|----------|--|---------------|------------------------|-------|---|
|  |          |  |               |                        | R     | c |
|  |          | Urgent repair to the Nursery Fire Detection Panels<br>and associate Equipment  |               |                        |       |   |
|  |          |  |               |                        |       |   |
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|  |          |  |               |                        |       |   |
|  |          |  |               |                        |       |   |
|  |          | Compulsory briefing session and pleas print the<br>document bring it with you so it can be signed and stamp<br>failure to so will result to disqualification |               |                        |       |   |
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|  |          |  |               |                        |       |   |
| <b>VALUE ADDED TAX @ 15% (Only if VAT Vendor)</b>      |          |  |               |                        |       |   |
| <b>TOTAL QUOTATION PRICE (VALIDITY PERIOD 60 Days)</b> |          |  |               |                        |       |   |

|  |  |
|--|--|
| Does This Offer Comply With The Specification? | Does The Article Conform To The S.A.N.S. / S.A.B.S. Specification? |
| Is The Price Firm?                             | State Delivery Period, e.g., 1day, 1week                           |

|  |   |
|--|---|
| <p><b>Enquiries regarding the quote may be directed to:</b></p> <p>Contact Person: <u>Mr. N. Tsaulwayo</u> ..... Tel: <u>031 360 3707</u> .....</p> <p>E-Mail Address: .....</p> | <p><b>Enquiries regarding technical information may be directed to:</b></p> <p>Contact Person: <u>Mr. N. Mohamed</u> ..... Tel: <u>031 360 3465</u> .....</p> |
|--|---|

**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. BIDDER'S DECLARATION**

2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State Institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |

2.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1. If so, furnish particulars: .....

2.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1. If so, furnish particulars: .....

**3. DECLARATION**

I, the undersigned,(name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1. I have read and I understand the contents of this disclosure;
- 3.2. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

|                                |                           |                          |                      |
|--------------------------------|---------------------------|--------------------------|----------------------|
| .....<br><b>Name of Bidder</b> | .....<br><b>Signature</b> | .....<br><b>Position</b> | .....<br><b>Date</b> |
|--------------------------------|---------------------------|--------------------------|----------------------|

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

## GENERAL CONDITIONS OF CONTRACT

## 1. AMENDMENT OF CONTRACT

- 1.1. Any amendment to or renunciation of the provisions of the contract shall at all times be done in writing and shall be signed by both parties.

## 2. CHANGE OF ADDRESS

- 2.1. Bidders must advise the Department of Health (institution where the offer was submitted) should their address (*domicilium citandi et executandi*) details change from the time of bidding to the expiry of the contract.

## 3. GENERAL CONDITIONS ATTACHED TO THIS QUOTATION

- 3.1. The Department is under no obligation to accept the lowest or any quote.
- 3.2. The Department reserves the right to communicate in writing with vendors in cases where information is incomplete or where there are obscurities regarding technical aspects of the offer, to obtain confirmation of prices or preference claims in cases where it is evident that a typing, written, transfer or unit error has been made, to investigate the vendor's standing and ability to complete the supply/service satisfactorily.
- 3.3. **ALL DECISIONS TAKEN BY THE DEPARTMENT ARE FINAL, INCLUDING THE AWARD OR CANCELLATION OF THIS QUOTATION.**
- 3.4. The price quoted must include VAT (if VAT vendor).
- 3.5. Should a bidder become a VAT vendor after award or during the implementation of a contract, they may not request the VAT percentage from the Department as the service provider made an offer during the period they were not registered as a VAT vendor. The Department is only liable for any VAT from registered VAT vendors as originally stated on the quotation document.
- 3.6. The bidder must ensure the correctness & validity of the quotation:  
 (i) *that the price(s), rate(s) & preference quoted cover all for the work/item (s) & accept that any mistakes regarding the price (s) & calculations will be at the bidder's risk*  
 (ii) *it is the responsibility of the bidder to confirm receipt of their quotation and to keep proof thereof.*
- 3.7. The bidder must accept full responsibility for the proper execution & fulfilment of all obligations conditions devolving on under this agreement, as the Principal (s) liable for the due fulfilment of this contract.
- 3.8. This quotation will be evaluated based on the 80/20 points system, specification, correctness of information and/or functionality criteria. All required documentation must be completed in full and submitted.
- 3.9. Offers must comply strictly with the specification.
- 3.10. Only offers that meet or are greater than the specification will be considered.
- 3.11. Late offers will not be considered.
- 3.12. Expired product/s will not be accepted. All products supplied must be valid for a minimum period of six months.
- 3.13. Used/ second-hand products will not be accepted.
- 3.14. A bidder not registered on the Central Suppliers Database or whose verification has failed will not be considered.
- 3.15. All delivery costs must be included in the quoted price for delivery at the prescribed destination.
- 3.16. Only firm prices will be accepted. Such prices must remain firm for the contract period. Non-firm prices (including rates of exchange variations) will not be considered.
- 3.17. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- 3.18. In the event of a bidder having multiple quotes, only the cheapest according to specification will be considered.
- 3.19. Verification will be conducted to identify if bidders have multiple companies and are cover-quoting for this bid.
- 3.20. In such instances, the Department reserves the right to immediately disqualify such bidders as cover-quoting is an offence that represents both corruption and acquisition fraud.

## 4. SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF THIS QUOTATION.

- 4.1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and vice versa and with words importing the masculine gender shall include the feminine and the neuter.
- 4.2. Under no circumstances whatsoever may the quotation/bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
- 4.3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
- 4.4. Quotations submitted must be complete in all respects. However, where it is identified that information in a bidder's response, which does not affect the preference points or price, is incomplete in any respect, the said supplier meets all specification requirements and scores the highest points in terms of preference points and price, the Department reserves the right to request the bidder to complete/ submit such information.
- 4.5. Any alteration made by the bidder must be initialled; failure to do so may render the response invalid.
- 4.6. Use of correcting fluid is prohibited and may render the response invalid.
- 4.7. Quotations will be opened in public as soon as practicable after the closing time of quotation.
- 4.8. Where practical, prices are made public at the time of opening quotations.
- 4.9. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

4.10. The Department is under no obligation to pay suppliers in part for work done if the supplier can no longer fulfil their obligation.

## 5. SPECIAL INSTRUCTIONS REGARDING HAND DELIVERED QUOTATIONS

- 5.1. Quotation shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the quotation documents.
- 5.2. Each quotation shall be addressed in accordance with the directives in the quotation documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the quotation number and closing date indicated on the envelope. The envelope shall not contain documents relating to any quotation other than that shown on the envelope. If this provision is not complied with, such quotations/bids may be rejected as being invalid.
- 5.3. All quotations received in sealed envelopes with the relevant quotation numbers on the envelopes are kept unopened in safe custody until the closing time of the quotation/bids. Where, however, a quotation is received open, it shall be sealed. If it is received without a quotation/bid number on the envelope, it shall be opened, the quotation number ascertained, the envelope sealed and the quotation number written on the envelope.
- 5.4. A specific box is provided for the receipt of quotations, and no quotation found in any other box or elsewhere subsequent to the closing date and time of quotation will be considered.
- 5.5. No quotation/bid sent through the post will be considered if it is received after the closing date and time stipulated in the quotation documentation, and proof of posting will not be accepted as proof of delivery.
- 5.6. Quotation documents must not be included in packages containing samples. Such quotations may be rejected as being invalid.

## 6. SAMPLES

- 6.1. In the case of the quote document stipulating that samples are required, the supplier will be informed in due course when samples should be provided to the institution. (This decreases the time of safety and storage risk that may be incurred by the respective institution). The bidders sample will be retained if such bidder wins the contract.
  - (i) If a company/s who has not won the quote requires their samples, they must advise the institution in writing of such.
  - (ii) If samples are not collected within three months of close of quote the institution reserves the right to dispose of them at their discretion.
- 6.2. **Samples must be made available when requested in writing or if stipulated on the document.**
  - (i) If a Bidder fails to provide a sample of their product on offer for scrutiny against the set specification when requested, their offer will be rejected. All testing will be for the account of the bidder.

## 7. COMPULSORY SITE INSPECTION / BRIEFING SESSION

7.1. Bidders who fail to attend the compulsory meeting will be disqualified from the evaluation process.

(i) The institution has determined that a compulsory site meeting  take place

(ii) Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ Place \_\_\_\_\_

|                    |   |
|--------------------|---|
| Institution Stamp: | Institution Site Inspection / briefing session Official |
|                    | Full Name: .....  |
|                    | Signature: .....  |
|                    | Date: .....   |

## 8. STATEMENT OF SUPPLIES AND SERVICES

8.1. The contractor shall, when requested to do so, furnish particulars of supplies delivered or services executed. If he/she fails to do so, the Department may, without prejudice to any other rights which it may have, institute inquiries at the expense of the contractor to obtain the required particulars.

## 9. SUBMISSION AND COMPLETION OF SBD 6.1

9.1. Should a bidder wish to qualify for preference points they must complete a SBD 6.1 document. Failure by a bidder to provide all relevant information required, will result in such a bidder not being considered for preference point's allocation. The preferences applicable on the closing date will be utilized. Any changes after the closing date will not be considered for that particular quote.

## 10. TAX COMPLIANCE REQUIREMENTS

- 10.1. In the event that the tax compliance status has failed on CSD, **it is the suppliers' responsibility to provide a SARS pin in order for the institution to validate the tax compliance status of the supplier.**
- 10.2. In the event that the institution cannot validate the suppliers' tax clearance on SARS as well as the Central Suppliers Database, **the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.**

## 11. TAX INVOICE

11.1. A tax invoice shall be in the currency of the Republic of South Africa and shall contain the following particulars:

- |  |  |
|--|--|
| (i) the name, address and registration number of the supplier;                           | (iv) a description and quantity or volume of the goods or services supplied; |
| (ii) the name and address of the recipient;  | (v) the official department order number issued to the supplier;             |
| (iii) an individual serialized number and the date upon which the tax invoice is issued; | (vi) the value of the supply, the amount of tax charged;                     |
|  | (vii) the words tax invoice in a prominent place.                            |

## 12. PATENT RIGHTS

The supplier shall indemnify the **KZN Department of Health** (hereafter known as the purchaser) against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

## 13. PENALTIES

- 13.1. If at any time during the contract period, the service provider is unable to perform in a timely manner, the service provider must notify the institution in writing/email of the cause of and the duration of the delay. Upon receipt of the notification, the institution should evaluate the circumstances and, if deemed necessary, the institution may extend the service provider's time for performance.
- 13.2. In the event of delayed performance that extends beyond the delivery period, the institution is entitled to purchase commodities of a similar quantity and quality as a substitution for the outstanding commodities, without terminating the contract, as well as return commodities delivered at a later stage at the service provider's expense.
- 13.3. Alternatively, the institution may elect to terminate the contract and procure the necessary commodities in order to complete the contract. In the event that the contract is terminated the institution may claim damages from the service provider in the form of a penalty. The service provider's performance should be captured on the service provider database in order to determine whether or not the service provider should be awarded any contracts in the future.
- 13.4. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

## 14. TERMINATION FOR DEFAULT

- 14.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (i) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract,
  - (ii) if the supplier fails to perform any other obligation(s) under the contract; or
  - (iii) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 14.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services.
- 14.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

## 15. THE DEPARTMENT RESERVES THE RIGHT TO PASS OVER ANY QUOTATION WHICH FAILS TO COMPLY WITH THE ABOVE.

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all quotes invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

## 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all quotes:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The value of this quote is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.
- 1.3 Points for this quote shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this quote is allocated as follows:

|  | POINTS     |
|--|------------|
| PRICE  | 80         |
| B-BBEE STATUS LEVEL OF CONTRIBUTOR                       | 20         |
| <b>Total points for Price and B-BBEE must not exceed</b> | <b>100</b> |

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the quote, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a quote is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \text{ Where}$$

- Ps = Points scored for price of bid under consideration
- Pt = Price of bid under consideration
- Pmin = price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (80/20 system) |
|------------------------------------|---------------------------------|
| 1                                  | 20                              |
| 2                                  | 18                              |
| 3                                  | 14                              |
| 4                                  | 12                              |
| 5                                  | 8                               |
| 6                                  | 6                               |
| 7                                  | 4                               |
| 8                                  | 2                               |
| Non-compliant contributor          | 0                               |

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: = ..... (maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING  
applicable box)

(Tick

|     |  |    |  |
|-----|--|----|--|
| YES |  | NO |  |
|-----|--|----|--|

7.1 Will any portion of the contract be sub-contracted?

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....

8. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

iv) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

|     |  |    |  |
|-----|--|----|--|
| YES |  | NO |  |
|-----|--|----|--|

| Designated Group: An EME or QSE which is at least 51% owned by:   | EME<br>√ | QSE<br>√ |
|---|----------|----------|
| Black people  |          |          |
| Black people who are youth  |          |          |
| Black people who are women  |          |          |
| Black people with disabilities                                    |          |          |
| Black people living in rural or underdeveloped areas or townships |          |          |
| Cooperative owned by black people                                 |          |          |
| Black people who are military veterans                            |          |          |
| OR  |          |          |
| Any EME   |          |          |
| Any QSE   |          |          |

9. DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of company/firm:.....

9.2 VAT registration number:.....

9.3 Company registration number:.....

9.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

9.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

9.7 Total number of years the company/firm has been in business:.....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

.....

SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS.....

.....

.....



# END-USER SPECIFICATION FORM

Quote Number: KEV 947/22

Item Description: After service repairs to the Nursery Fire Detection and Alarm System

Department/Section: Hospital General. Purpose of Item: Hospital General Maintenance.

**1. Pre-qualification criteria if any:**

1.1. Is the item required to have a regulatory body certification (e.g. SABS, SANS, SANAS, ISO, CIDB, etc.)? Yes / No:  
Regulatory Body / certification required if Yes: CIDB: SF

1.2. Is a compulsory site inspection / briefing session required? Yes / No  
if Yes, specify: Date 02/02/2022 Time 10:00 Place: ST AIDANS HOSPITAL. Cell outside Jubilee

1.3. Is local production and content part of the quote? Yes / No  
if Yes, specify: Yes-Available local spares.

1.4. Provisions of section 4(1)(a) of the PPPFA Regulations, 2017 if applicable? Yes / No  
if Yes, specify: \_\_\_\_\_

1.5. Liability Cover insurance? Yes / No  
Yes: All materials used and workmanship related items must carry a one year Guarantee.

**2. What is the specification of the required item?**

|   | Comment:<br>yes/no. |
|---|---------------------|
| 1. Bidders must note that answers must be provided to every technical (technical specification) requirement in this Quotation Specification example YES or NO and where there are deviations, these deviations must be clearly specified. The space provided under "Bidder's Comments" for each clause must be used for this purpose. Bidders who neglect to provide answers to every technical (technical specification) requirement in this Quotation Specification will be disqualified. Bidders must note that abbreviated answers e.g. N/A etc. will not be accepted.<br>Bidders must also note that no part of any technical (technical specification) in this Bid Specification may be altered. Where there are traces of alterations found to the technical specification in this document during the evaluation, the Evaluation Committee will reserve the right to disqualify the bidder. The use of correcting fluid/tippex will disqualify the quotation. THIS DOCUMENT CANNOT BE RE-TYPED.   |                     |
| 2. Compulsory Site Meeting: <b>YES-ONLY QUOTATION DOCUMENTS AND REGISTERS STAMPED AND SIGNED ON THE DAY OF THE SITE MEETING WILL BE CONSIDERED.</b>   |                     |
| 3. <b>COMPULSORY: CIDB RATING :SF</b>   |                     |
| 4. <u>Only businesses in the required industrial sector relevant to the quote will be considered.</u> Awards will be made in terms of companies core business operations.   |                     |
| 5. <b>TECHNICAL SPECIFICATION:</b><br><br>A). Replace loop expansion board and main board in the Main Panel.<br>B). Supply and install: 2 x 18ah and 8 x 7ah batteries.<br>Allow for replacement spares, (detectors, manual cap points, relays, sounder/beacons, etc) once panels are repaired.<br>C). Re-programming information into all panels and re-builds the database once the panels are repaired and reprogrammed.<br>D). Allow for replacement spares, (detectors, manual cap points, relays, sounder/beacons, etc) once panels are repaired.<br>E). The service provider is to provide all compulsory guarantee, certificates, user manuals, and service and maintenance requirements on completion of the installation to the maintenance Manager.<br>5.2. All work must be carried out during normal working hours. Qualified Technicians will perform all work and reasonable care will be taken by the contractor as per the OHS Act 85 of 1993 and the terms and conditions of this contract.<br>5.3. Complete services with Safety certification, labelling etc. and service guarantees. To include all inspection |                     |

|                              |                        |                             |                |
|------------------------------|------------------------|-----------------------------|----------------|
| Name of End-user (in full)   | <u>N. NONGINDI</u>     | Name of SCM Rep (in full)   | <u>Louise</u>  |
| Designation / Rank (in full) | <u>CHIEF ARCHITECT</u> | Designation/ Rank (in full) | <u>SCO</u>     |
| Signature                    |                        | Signature                   |                |
| Date                         | <u>28/01/22</u>        | Date                        | <u>23-1-22</u> |



reports as per the Occupational Health and Safety Act 85 of 1993 and the terms and conditions of the contract.  
5.4. To perform the work required in terms of this contract during normal working hours except in the case of an emergency.

5.5. To allow for Contractor inspections by an inspector from the Department of Labour, workmen, lights, tools, instruments and other equipment required by the inspector for the purpose of the inspection.

5.6. To allow for any additional inspections called for by DOH and OHS. (Occupational Health and Safety Act) 85, of 1993 - this mandatory requirement will form part of this contract. State if your company offers random OHS. inspections as part of your service offer to the Department at no charge.

5.7. AFTER SERVICE REMEDIAL WORK / REPAIRS / REPLACEMENTS Contractor is required to submit a detailed report to the Maintenance Manager on completion of service. Repairs are undertaken through formal authority (order number). No repairs to be under taken without prior authority. All after service remedial work follows the process listed in Points: 5.9, 5.10, 5.11, 5.12. below.

5.8. CALL OUT FOR BREAKDOWN/S and REPAIR/S - To have available within business hours and all repair work to be under taken by a qualified technician at all times..

5.9. Unforeseen or Emergency Breakdown/s and Repair/s:

To repair and replace any part of the existing components, when such replacement or repair has been occasioned by fair wear and tear and in the Contractor' s opinion is essential for the safe functioning of the installed and overhauled components. All identified replacement/s or repair/s and down time to be detailed in a report and handed to the maintenance manager. The following compulsory documentation will be required for all repairs before commencing with such repair/s:

- Detailed Report
- Compulsory Bill of Quantities Form
- Job card, safety certification and completion certificate
- Proof of guarantees pertaining to workmanship, materials and parts

5.10. Contractor must supply all user manuals and service manuals or guides on in house maintenance if required and all relevant information with regard to service intervals to be handed to maintenance manager.

5.11. Quoted Price must be held firm for the duration of the contract. It is the Contractor's responsibility to take a forward cover for any future increase in charges, taxes, duty etc. that maybe imposed on the Contractor in respect of servicing, materials and parts.

5.12. NO SUB CONTRACTING WILL BE ALLOWED FOR THIS CONTRACT. ONLY COMPANIES SPECIALISING IN THIS FIELD WILL BE CONSIDERED.

ONLY OFFICIALLY AUTHORIZED PERSON/S RELATED TO THE ABOVE SERVICE WILL BE GRANTED ACCESS INTO THE INSTITUTION, FOR THE DURATION OF THE CONTRACT.

6. **6. GENERAL TERMS AND CONDITIONS.**

6.1 The Contractor to commence work on receipt of order or prior arrangement. Contractor to ensure he/she informs the Maintenance Manager of planned services to be provided, with approximate down time. There after fixed dates and times must be communicated to the Maintenance Manager. Only the authorised person/s will be permitted on site for the duration of this contract.

6.2 Contractors to work within normal working hour' s i.e. 07H00 to 15H30, unless prior arrangements have been agreed on and authorized for afterhours work on site. Entrance and exit for authorized afterhours work - the Contractor must at all times' report to and sign in and out with the Security Supervisor on site.

6.3 The contractor and contractor' s employees are required to report to the Maintenance Supervisor or Official in Charge upon arrival and prior to departure from the institution.

6.4 Compulsory: Signing in and out in the Contractors Register. The Register must be signed by all contractors' staff on site, individually. (Company name, Contractor personnel/staff with title/designation as per page 3 of the BILL OF QUANTITIES Document).

6.5 Compulsory compliance to the OHS ACT 85 of 1993, National Building Regulations & the institution agreed on terms for the duration of the contract.

6.6 The Contractor will ensure the area/s where the contract is under way, the area/s closest to and within this area is always kept clean and safe for all persons. Ensure proper visible signage is in place indicating restricted areas is in place for the duration of the work in progress and removed on completion of the contract.

6.7 Handing over certificate, Safety Certificates, invoice/s, and job card will ONLY be accepted, once the site is cleared of all rubble/debris/unwanted scrap, under the supervision of the maintenance manager. No scrap metal or redundant parts, materials, equipment or plant to be removed off site without prior written authority from the Systems Manager.

6.8 The contractor shall make timeous arrangements with the maintenance manager to inspect all work carried

out on the project prior to departure off site.

6.9 Should any part of the complete works perform unsatisfactorily, so as to become detrimental to its functional use, the contractor shall replace any such part, or the complete works, with equipment as prescribed by the institution without delay at his/her own cost. Any damages caused to the building, plant or working area due to contractor negligence, will be repaired at the contractor's cost before the end of the contract or the costs will be deducted from the final invoice of the current work in progress.

6.10 Failure to comply with the contract will result in penalties being levied as per the general conditions on the quotation price page - FORM 8.

6.11 The contractor shall submit his/her final invoice only after all work is satisfied as per the technical specification of the contract, together with all written guarantees not less than 12 months, safety & completion certificates, written reports if required and signed off job card. Together with the required instruction manuals, service intervals and written maintenance advice on the internal up keep of the equipment.

6.12 All work carried out must be to the satisfaction of the Maintenance Manager / Systems Manager or an Engineer requested by the Department's to endorse such work carried out. The Department reserves the right to consult or confirm all work undertaken by the awarded Contractor.

**3. Does a sample need to be submitted? Yes / No (select option 3.1 or 3.2)**

3.1. Deadline for submission if Yes: Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ Place \_\_\_\_\_

or

3.2. Specify that samples must be made available when requested in writing. Yes  or No

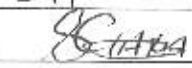
**4. Penalties to be noted by the suppliers:**

4.1. If the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, **deduct from the contract price**, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance.

**5. What is the evaluation criteria / special terms and conditions to be advertised?**

List evaluation criteria / special terms and conditions to be advertised (if applicable)

|                               |  |
|-------------------------------|--|
| 1. Pre-qualification criteria | Does the offer meet the pre-qualification criteria?  |
| 2. Administrative             | Does the offer comply to stipulated administrative requirements?   |
| 3. Conformance:               | Was the product made or service performed to specifications?   |
| 4. Performance:               | Will/does the product/service fulfil its performance obligation, in a manner that releases the supplier from all liabilities under the contract? |
| 5. Features:                  | What characteristics does the product or service have?   |
| 6. Reliability:               | How long can a product go between failures and the need for maintenance? (guarantee)   |
| 7. Durability:                | What is the useful life for the product? How will the product hold up under extended use?  |
| 8. Serviceability:            | How easy is it to repair, maintain or support the product or service? (customer support)   |
| 9. Ability & Capacity         | The ability and capacity of the vendor to execute the contract   |
| 10. Preference points         | Preferential Procurement System (80/20) if applicable  |

|                           |   |                           |  |
|---------------------------|---|---------------------------|--|
| Name of End User(in Full) | S. CIAM   | Name of SCM rep(in Full)  |  |
| Designation               | EIF   | Designation/rank(in Full) |  |
| Signature                 |  | Signature                 |  |
| Date                      | 18/01/23  | Date                      |  |

**PROVINCE OF KWAZULU-NATAL - DEPARTMENT OF HEALTH**

**ESTIMATE FORM FOR : THE MAINTENANCE, REPAIR OR REPLACEMENT OF FIXED PLANT, EQUIPMENT AND INSTALLATIONS INSTALLED IN KWAZULU-NATAL PROVINCIAL HOSPITAL AND BUILDINGS**

|  |                      |
|--|----------------------|
| SUBMIT TO: _____   | FOR ATTENTION: _____ |
| INSTITUTION: _____   | ZNO NO.: _____       |
| SCOPE OF WORK. (A description of the work quoted for is required). _____ |                      |

I/We hereby quote for the above work in accordance with the conditions as specified in Tender document.  
 Materials, component/ancillary parts: Firm Price A detailed list of materials etc. showing unit costs shall be provided.

|    |   |         |  |
|----|---|---------|--|
| A. | Quoted for Bought Out Items (Excluding VAT)(Carried forward)              | R _____ |  |
|    | Mark Up @ ..... % (Maximum Mark Up = 20% for values R0.00 to R500 000.00) | R _____ |  |
| B. | Quoted for Proprietary Items (Excluding VAT)(Carried forward)             | R _____ |  |
| C. | Quote for Sub-Contract Items (Excluding VAT)(Carried forward)             | R _____ |  |
|    | Mark Up @ ..... %   | R.....  |  |

Note: Subcontracting is limited to specialized testing, programming of software based applications, inspections, adjustment/s, monitoring, and drawing of manufacturing plans, verifying of materials to be used in pressure vessels and associated equipment.

Actual work shall be carried out by primary contractor \_\_\_\_\_

|                 |  |                |  |
|-----------------|--|----------------|--|
| D.              | Labour, Travelling, Subsistence and Transport This price shall be firm in respect of materials etc. quoted for (Excluding VAT) (Brought forward) | R _____        |  |
| E.              | Less credit for redundant materials parts and equipment if applicable  | R ( _____ )    |  |
| <b>SUBTOTAL</b> |  | <b>R _____</b> |  |
| VAT @ ..... %   |  | R _____        |  |

F. This Price in SA Currency firm for 90 days from date of the estimate quotation and shall not be exceeded. To be measured on completion. R \_\_\_\_\_

Time required for completion ..... weeks from receipt of official order.

|  |                    |
|--|--------------------|
| NAME OF SERVICE PROVIDER: _____                          | ZNO...../20....    |
| CIDB UNIQUE NUMBER _____                                 | CIDB CATEGORY..... |
| PROVINCIAL SUPPLIERS DATABASE REGISTRATION NUMBER: _____ |                    |
| SERVICE PROVIDER'S AUTHORISED SIGNATURE: _____           | ZNO No.....        |
| NAME IN BLOCK LETTERS: _____                             | DATE _____         |
| COMPANY STAMP: _____                                     |                    |



D.1 SCHEDULE OF PRICES  
 LABOUR, SUBSISTENCE, TRAVEL AND TRANSPORT REPLACEMENT AND  
 ADDITIONAL EQUIPMENT

| D.1.1                              | LABOUR   | No. of | TOTAL HOURS | RATE/HR              |        | AMOUNT |
|------------------------------------|--|--------|-------------|----------------------|--------|--------|
| a)                                 | Artisans   | .....  | .....       | R 300.00             |        | R..... |
| b)                                 | Apprentice   |        |             |                      |        |        |
|                                    | 1 <sup>st</sup> Year   | .....  | .....       | R 118.00             |        | R..... |
|                                    | 2 <sup>nd</sup> Year   | .....  | .....       | R 150.00             |        | R..... |
|                                    | 3 <sup>rd</sup> Year   | .....  | .....       | R 180.00             |        | R..... |
|                                    | 4 <sup>th</sup> Year   | .....  | .....       | R 285.00             |        | R..... |
| c)                                 | Semi-skilled   | .....  | .....       | R 142.00             |        | R..... |
| d)                                 | Unskilled  | .....  | .....       | R 75.00              |        | R..... |
| D.1.2                              | TRAVEL   |        | TOTAL Km    | RATE/Km              |        |        |
| D.1.2.1                            | From service provider's premises to site   |        |             | Petrol               | Diesel |        |
| a)                                 | ..... trips(Driver) (skilled)  |        | .....       | Delete as applicable |        | R..... |
|                                    | @ ..... km per trip  |        | .....       | R 7.78               | R 7.58 | R..... |
| b)                                 | ..... trips (Semi-skilled)(Driver)   |        | .....       | R 5.80               | R 5.60 | R..... |
|                                    | @ ..... km per trip  |        | .....       |                      |        |        |
| D.1.3                              | ADDITIONAL LABOUR TRAVELLING WITH DRIVER   |        | TOTAL HOURS | RATE/HR              |        | AMOUNT |
| a)                                 | ..... x Additional Artisan/s ..... trips (skilled) @ ..... km per trip + 80km/hr   |        | .....       | R 300.00             |        | R..... |
| b)                                 | ..... x Additional Semi-Skilled ..... trips (semi) @ ..... km per trip + 80km/hr   |        | .....       | R 142.00             |        | R..... |
| c)                                 | ..... x Additional Unskilled ..... trips (unskilled) @ ..... km per trip + 80km/hr |        | .....       | R 75.00              |        | R..... |
| d)                                 | ..... x Additional Apprentices/ ..... trips (semi) @ ..... km per trip + 80km/hr   |        | .....       | R.....               |        | R..... |
| SUBTOTAL CARRIED FORWARD TO PAGE 4 |  |        |             |                      |        | R..... |



| SUBTOTAL BROUGHT FORWARD FROM PAGE 3 |   |  |          | R..... |
|--------------------------------------|---|--|----------|--------|
| D.1.4                                | TRANSPORT                                   |  | TOTAL Km | RATE   |
| a)                                   | Haulage to site ..... trips                 |  |          |        |
|                                      | @ ..... km per trip                         |  | 2.5 tone | R 9.31 |
|                                      | @ ..... km per trip                         |  | 3 tone   | R10.80 |
|                                      | @ ..... km per trip                         |  | 5 tone   | R12.50 |
|                                      | @ ..... km per trip                         |  | 7 tone   | R14.50 |
|                                      | @ ..... km per trip                         |  | 10 tone  | R16.80 |
| b)                                   | Craneage to and on site @ sub contract rate |  | R .....  | x 1 10 |
|                                      |   |  |          | R..... |

TOTAL AMOUNT CARRIED FORWARD TO PAGE 1 ITEM (D) R \_\_\_\_\_