



KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

Quotation Advert

Opening Date: 01/11/2023

Closing Date: 10/11/2023

Closing Time: 11:00

INSTITUTION DETAILS

Institution Name: Provincial Pharmaceutical Supply Depot

Province: KwaZulu-Natal

Department of entity: Department of Health

Division or section: Central Supply Chain Management

**Place where goods/
service is required:** Provincial Pharmaceutical Supply Depot

Date Submitted: 01/11/2023

ITEM CATEGORY AND DETAILS

Quotation number: PSD/ZNQ0073/23-24

Item Category: Services

Item Description: Annual Service And Maintenance To Pest Control

Quantity (if supplies): 9

COMPULSORY BRIEFING SESSION / SITE VISIT

Select Type: Compulsory Site Meeting

Date: 07/11/2023

Time: 12:00

Venue: Provincial Pharmaceutical Supply Depot

QUOTES CAN BE COLLECTED FROM: PPSD / KZN HEALTH WEBSITE

QUOTES SHOULD BE DELIVERED TO: PPSD Tender Box / Email :
ppsd.acquisitions@kznhealth.gov.za

ENQUIRIES REGARDING ADVERT MAY BE DIRECTED TO:

Name: Rashida Pillay / Neren Inderpershad

Email: rashida.pillay@kznhealth.gov.za or **Contact number :** 031-4698374 / 031-4698375

Finance Manager Name: Mr S Naicker Assistant Director S/S Signature



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

1 Higginson Highway, Mobeni, 4052
Private Bag X03, Mobeni, 4060
Tel: 031 4698300 Fax: 031 4629158 Email: sagathevan.naicker@kznhealth.gov.za
www.kznhealth.gov.za

PHARMACEUTICAL SERVICES

1. Scope of work

THIS CONTRACT CALLS, FOR THE:

- **Annual Pest Control Service for the entire Provincial Pharmaceutical Supply Depot**

(ZNQ: 0073-24)

2. Requirements

2.1. Site Meeting - 07/11/2023

It is compulsory for the bidder to acquaint themselves fully with the site condition, nature and full extent of the work involved by attending the site inspection meeting on the date and time as advertised. Failure to do so will invalidate the bidder offer.

2.2 Checking Of Service

Checking of service shall be done by the nominated supervisory staff at the center as well as by the Contractor in consultation with one another.

2.3 Hours of Attendance

Staff employed for the purpose of the contract unless stated otherwise must be in attendance during office hours (07H30 to 16H00).

2.4 Miscellaneous

Contractors must be members of the S.A. Pest Control Association and the S.A Quality Institute.

Access to the Center premises is subject to the Control of Access to the Public Premise and Vehicles Act, 1985(No.53 of 1985) as amended from time to time, and the contractor is expected to make him/herself familiar with the contents of the said Act.

Whilst on the premises, the contractor's staff is to be limited to the areas where they are required to perform their duties and will under no circumstances be permitted to enter areas outside the contract areas.

The contractor will under no circumstances be permitted to employ child labor to perform duties in respect of contract.

Cordoning of areas- the Contractor will cordon of areas which she/he feels will cause damage to the state or personal properties whilst performing duties in respect to the contract as the administration/Institution will not be held liable for any loss or damage (How so ever incurred) to the state property/personal property of staff or patients, which may be resulted from the contractor's negligence.

All work shall be carried out by the competent workman skilled in their trades.

Quality shall be of the best standard practice and workmanship shall be subject to the approval of the Department of health representative.

During the process of work the contractor shall carefully clean up after his/her workmen and shall leave the area clean and portion of the building from any debris by making good any damage caused (how so ever incurred).

The contractor is also advised to comply with health and Safety Regulations, The Control of pesticides regulation 1986. The Control of Substances Hazardous of health and safety regulations 1988, CIDB

requirements, and any other By Laws while performing duties on the premises. No variation will be entertained for not complying with any paragraph of this document. The contractor shall remove all items/debris from the site as soon as the job is completed. All material to be SABS approved & the contractor shall submit a written guarantee on work done.

3. Programme

Contractors taking quotations are advised if necessary to discuss the program of work with the Chief Works Inspector or the artisan foreman Prior to submitting quotation. The contractor shall carry out his/her work in such manner as to suit the institution's Management.

Quotation

Quotations for the entire work contained in this contract are to be submitted on an official quotation form provided.

Completed forms must be faxed (031) 4698380 PPSD (1 Higginson Highway, Mobeni, 4060) on or before the date and time stipulated on the invitation form.

4. Storage and Accommodation

The Administration is not obliged to supply any accommodation or storage facility to the Contractor however the contractor may liaise with the Institutional Manager with reference to the possibility of utilizing any available or storage facility on the premises. However the center will provide ablution facilities to the staff, of the contractor to be housed on the premises.

5. Equipment and Tooling

The contractor is to supply all his/her tooling to execute this contract.

The condition of the equipment and tooling shall conform to the requirements of Occupational Health and Safety Act (Act 85 of 1993). The center will provide electrical power (220volt, 15amp) and water to the contractor.

6. Discarding of Unwanted items

The contractor shall remove and remove all debris/unwanted items from site and make good of such areas on completion.

7. Specification of Work

Although the basic and/ or approximate requirement is stated on the specification, the onus still lies on the bidder to specify the exact requirement/s during the site meeting in order to keep uniformity. If changes are agreed by all, the specification on the scope of work is to be adjusted accordingly, and a revised copy to be handed to bidders.

ITEM	SPECIFICATION
1.Pest Control Service every six (6) weekly for one year	<ul style="list-style-type: none"> • Pest control to be carried out as per required six weekly intervals for the period of one year, for the eradication and control of pests and vermin such as rats, mice, roaches, bird lice, ants, larvae and all types of moths. • A full treatment of all areas specified shall be carried out every six weeks commencing from the date of award notification as issued to yourself. • Areas to be serviced include all offices,(Admin, Lan Room, Human Resources Offices, Boardroom, Archives, Quality Control Department, Stores Warehouse & Cages, Receipts & Loading Bays, Drug Room, Section 4, Sun Couriers & Dispatch, Central Tablet Repacking Unit(CTRU) A.R.V Department, Canteen and Ablution Blocks, Security Offices & Visitors Room. • Supplier renders emergency call-outs for pests covered by the agreement and will be carried out during normal working hours free of charge. • Odorless Gel to be used in internal working and patients areas. • All drains/ gullies/manholes to be sprayed with pesticides. • Rodenticide bait to be placed at strategic points boundary walls and outsides buildings (PPSD). • Rodenticide baits are to be replaced six weekly. • 25 x Tamper proof Bait Station to be fixed on building (PPSD). • Signage to be fixed on the building and appropriately marked for inspection). • Eradication and control of ticks and fleas is required.
Special conditions & Compliance	<ul style="list-style-type: none"> • <i>IPC and OH &S act, standard, procedures to be followed</i> • <i>Pest control company must have SOP that complies with HACCP (Hazard Analysis and Critical Point)</i> • <i>Pesticides and methods of application must comply with Department of Agriculture, Fisheries and Forestry (Act 36 of 1947).</i> • <i>Pesticides used must be suitable for the pharmaceutical and food industry.</i> • <i>Food legislation for Pest Control (Certificates to be provided):</i> • <i>Adhere to the DOH Occupational Health Safety Act</i> • <i>SANS 10133:1997 (Application of pesticide in food environments)</i> • <i>SANS 10049:2012 (Food Safety Management requirements for Prerequisite Programmes)</i> • <i>Prerequisite Programmes (PRP's – the foundation for food safety, hygiene and quality) to comply with HACCP.</i> • <i>Foodstuffs, cosmetics and disinfectants Act 54 of 1972.</i> • <i>Supplier to render treatment support, safety data sheets and other associated information.</i>
	<ul style="list-style-type: none"> • THESE ARE HIGH TRAFFIC AREAS HENCE THE SUCCESSFUL BIDDER IS REQUIRED TO WORK ACCORDINGLY. • THE ADMINISTRATION WILL NOT BE HELD LIABLE FOR; Any Loss, Injury Or Damage (How So Ever Incurred) of The Contractors Property


 Assistant Manager
 Support services /Facility Management

Assistant Manager
 Demands Management.