



health
Department:
Province of KwaZulu-Natal

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www.kznhealthn.gov.za

SUPPLY CHAIN MANAGEMENT

Dear Sir/Madam

The Department has been experiencing high number of cancellation of Purchase orders (PO) due to the suppliers/companies failing to honour their contractual obligation to supply and deliver items as per award/contract. A resolution has been undertaken whereby all companies confirm that the price quote and delivery period are still valid as per the terms and conditions of the award/contract.

No order will be issued prior to receipt of this written confirmation in order to mitigate the risk of no delivery and cancellations from recurring.
You are therefore requested to confirm that the terms below will be delivered as per your quotation document (terms and condition):-

COMPANY NAME: SMART SWITCH DISTRIBUTORS

ZNQ NO.	DESCRIPTION OF AN ITEM	QUANTITY	QUOTED AMOUNT BY SUPPLIER	DELIVERY PERIOD
GTW 11.11.23-24	PHOTOCOPIY PAPER A4	1 500 REAMS	R112 297.50	

Completed response documents to be e-mailed within two days (48hrs) after the receipt of this letter to: phumzile.khanyile@kznhealthn.gov.za

Regards

Official Name: P. N. Khanyile

Full Name: Phumzile

Signature:

Date: 28.02.2023

Comments:

Note:

Non response within two days (48 hours) will invalidate any interaction of award.