KWAZULU-NATAL PROVINCE
HEALTH
REPUBLIC OF SOUTH AFRICA

BID DOCUMENT NUMBER: ZNB 6730/2021-H

DESCRIPTION: SUPPLY AND DELIVERY OF ADMINISTRATION GIVING SETS: NEEDLE FREE ADMINISTRATION SETS AND BLOOD GIVING SETS; EXTENSION SETS; IVI FLUID ACCESS DEVICES; SECUREMENT DEVICES FOR LINES AND CATHETERS FOER VARIOUS INSTITUTIONS: 3 YEAR CONTRACT

Name of Bidder……

Central Supplier's Database Registration Number……

Income Tax Reference Number……

BIDDER TO NOTE THE FOLLOWING

CLOSING DATE AND TIME:

Date: 22 MARCH 2022

Time: 11: 00AM

TABLE OF CONTENTS

SECTION A: INVITATION TO BID

PART A

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE KWAZULU-NATAL DEPARTMENT OF HEALTH					
BID NUMBER:	**ZNB 6730/2021-H**	**CLOSING DATE:**	**22/03/2022**	CLOSING TIME:	**11: H 00 AM**
DESCRIPTION	**THE SUPPLY, DELIVERY OF AN ADULT CYSTOSCOPE SET (SPEC NO. INSTR 0090) FOR DR PIXLEY KA SEME MEMORIAL HOSPITAL: ONCE-OFF.**				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*

CENTRAL SUPPLY CHAIN MANAGEMENT DIRECTORATE
OLD BOYS SCHOOL, 310 JABU NDLOVU STREET
PIETERMARITZBURG
3201

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VATREGISTRATION NUMBER				
	TCS PIN:		**OR** CSD No:	
STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?				

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX		
	☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)
	☐	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)
	☐	A REGISTERED AUDITOR
		NAME:

[A STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS / SERVICES / WORKS OFFERED?**	☐Yes ☐No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE **OF BIDDER**	.....	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER **OF ITEMS OFFERED**		**TOTAL BID PRICE (ALL** INCLUSIVE**)**	

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	KZN Department of Health	DEPARTMENT	KZN Department of Health
CONTACT PERSON	Miss N Mahlaba	CONTACT PERSON	Dr R Groenewald
TELEPHONE NUMBER	033 815 8386	TELEPHONE NUMBER	033 395 4200
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	Tenders@kznhealth.gov.za or SCM.DemandManagement@kznhealth.gov.za	E-MAIL ADDRESS	Edendale.Anaesthetics@kznhealth.gov.za>

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR ONLINE

1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). CERTIFICATE OR SWORN AFFIDAVIT FOR MUST BE SUBMITTED TO BIDDING INSTITUTION.

1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. CERTIFICATE OR SWORN AFFIDAVIT FOR MUST BE SUBMITTED TO BIDDING INSTITUTION.

1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT AND ANY AMENDMENTS THERETO.

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE DEPARTMENT TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA/ JOINT VENTURES/ SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.

2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS/ TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTERED AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SECTION B: SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF BIDDING FORMS

PLEASE NOTE THAT THIS BID IS SUBJECT TO TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999, THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK AND THE GENERAL CONDITIONS OF CONTRACT. REFER TO THE GENERAL CONDITIONS OF CONTRACT AT THE FOLLOWING WEB ADDRESS:
http://www.treasury.gov.za/divisions/ocpo/ostb/contracts/default.aspx

1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and visa versa and with words importing the masculine gender shall include the feminine and the neuter.

2. Under no circumstances whatsoever may the bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.

3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.

4. Bids submitted must be complete in all respects.

5. Bids shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the bid documents.

6. Each bid shall be addressed in accordance with the directives in the bid documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the bid number and closing date indicated on the envelope. The envelope shall not contain documents relating to any bid other than that shown on the envelope. If this provision is not complied with, such bids may be rejected as being invalid.

7. All bids received in sealed envelopes with the relevant bid numbers on the envelopes are kept unopened in safe custody until the closing time of the bids. Where, however, a bid is received open, it shall be sealed. If it is received without a bid number on the envelope, it shall be opened, the bid number ascertained, the envelope sealed, and the bid number written on the envelope.

8. A specific box is provided for the receipt of bids, and no bid found in any other box or elsewhere subsequent to the closing date and time of bid will be considered.

9. No bid sent through the post will be considered if it is received after the closing date and time stipulated in the bid documentation, and proof of posting will not be accepted as proof of delivery.

10. No bid submitted by telefax, telegraphic or other electronic means will be considered.

11. Bidding documents must not be included in packages containing samples. Such bids may be rejected as being invalid.

12. Any alteration made by the bidder must be initialled.

13. Use of correcting fluid is prohibited.

14. Bids will be opened in public as soon as practicable after the closing time of bid.

15. Where practical, prices are made public at the time of opening bids.

16. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

17. The bidder must initial each and every page of the bid document.

SECTION C: AUTHORITY TO SIGN A BID

A. COMPANIES

If a Bidder is a company, a certified copy of the resolution by the Board of Directors, personally signed by the Chairperson of the Board, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company must be submitted with this bid, that is before the closing time and date of the bid

AUTHORITY BY BOARD OF DIRECTORS

By resolution passed by the Board of Directors on…….....20....., …… (Full name) (whose signature appears below) has been duly authorised to sign all documents in connection with this bid on behalf of ……..(Name of Company).

IN HIS/ HER CAPACITY AS: …….....

SIGNED ON BEHALF OF COMPANY: ..... (PRINT NAME)

SIGNATURE OF SIGNATORY: ..... **DATE**: .....

WITNESSES: 1 ..... **DATE**: .....

2 ..... **DATE**: .....

B. SOLE PROPRIETOR (ONE - PERSON BUSINESS)

I, the undersigned..... (Full name) hereby confirm that I am the sole owner of the business trading as:
.....(Name of Business)

SIGNATURE…… **DATE……**

C. PARTNERSHIP

The following particulars in respect of every partner must be furnished and signed by every partner:

FULL NAME OF PARTNER	RESIDENTIAL ADDRESS	SIGNATURE

We, the undersigned Partners in the business trading as .....
.....(name of partnership)

hereby authorise ..... (full name) to sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and/ or contract on behalf of

.....	.....	.....
SIGNATURE	**SIGNATURE**	**SIGNATURE**
.....	.....	.....
DATE	**DATE**	**DATE**

D. CLOSE CORPORATION

In the case of a Close Corporation submitting a bid, a certified copy of the Founding/ Amended Founding Statement of such corporation shall be included with the bid, together with the resolution by its members authorising a member or other official of the corporation to sign the documents on their behalf.

By resolution of members at a meeting on ..... 20.....

……....., (Full name)
whose signature appears below, has been authorised to sign all documents in connection with this bid on behalf of

…….(Name of Close Corporation)

Trading as .....(Trading name).

IN HIS/ HER CAPACITY AS: …….....

SIGNED ON BEHALF OF THE CLOSE CORPORATION: .....
(PRINT NAME)

SIGNATURE OF SIGNATORY: ..... **DATE**: .....

WITNESSES: 1 ..... **DATE**: .....

2 ..... **DATE**: .....

E. CO-OPERATIVE

A certified copy of the Constitution of the co-operative must be included with the bid, together with the resolution by its members authoring a member or other official of the co-operative to sign the bid documents on their behalf.

By resolution of members at a meeting on ..... 20.....

..... (full name) whose signature

appears below, has been authorised to sign all documents in connection with this bid on behalf of ……

.....(Name of cooperative)

SIGNATURE OF AUTHORISED REPRESENTATIVE/SIGNATORY:

.....

IN HIS/ HER CAPACITY AS: .....

DATE: .....

SIGNED ON BEHALF OF CO-OPERATIVE: .....

FULL NAME IN BLOCK LETTERS: .....

WITNESSES: **1** ..... **DATE**: .....

2 ..... **DATE**: .....

F. JOINT VENTURE

If a bidder is a Joint Venture, a certified copy of the resolution/ agreement passed/ reached, signed by the duly authorised representatives of the entities, authorising the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and /or contract on behalf of the Joint Venture must be submitted with this bid, before the closing time and date of the bid.

AUTHORITY TO SIGN ON BEHALF OF THE JOINT VENTURE

By resolution/agreement passed/reached by the Joint Venture partners
on.....20.....

..... (Full name)

..... (Full name)

..... (Full name)

..... (Full name)
whose signatures appear below have been duly authorised to sign all documents in connection with this bid on behalf of:
..... (Name of Joint Venture)

IN HIS/ HER CAPACITY AS: .....

SIGNED ON BEHALF OF (ENTITY NAME): .....

SIGNATURE: ..... **DATE:** .....

IN HIS/ HER CAPACITY AS: .....

SIGNED ON BEHALF OF (ENTITY NAME): .....

SIGNATURE: ..... **DATE:** .....

IN HIS/ HER CAPACITY AS: .....

SIGNED ON BEHALF OF (ENTITY NAME): ……

SIGNATURE: …… **DATE:** ……

IN HIS/ HER CAPACITY AS: ……

SIGNED ON BEHALF OF (ENTITY NAME): ……

SIGNATURE: …… **DATE:** ……

IN HIS/ HER CAPACITY AS: ……

G. CONSORTIUM

If a bidder is a Consortium, a certified copy of the resolution/ agreement passed/ reached, signed by the duly authorised representatives of concerned entities, authorising the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/ or contract on behalf of the Consortium must be submitted with this bid, before the closing time and date of the bid.

AUTHORITY TO SIGN 0N BEHALF OF THE CONSORTIUM

By resolution/agreement passed/reached by the Consortium on……20……
…….. (full name)

whose signature appears below have been duly authorised to sign all documents in connection with this bid on behalf of:

…… (Name of Consortium)

IN HIS/ HER CAPACITY AS: ……

SIGNATURE: …… **DATE:** ……

SECTION D: DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/ her authorised representative declare his/ her position in relation to the evaluating/ adjudicating authority where:

   - the bidder is employed by the state; and/or

   - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative:

……..…….

2.2 Identity Number: .....

2.3 Position occupied in the Company (Shareholder, Director, Sole Proprietor, Member, Partner, Trustee):

…….

2.4 Registration number of Company, Sole Proprietor, Close Corporation, Partnership, Joint Venture, Consortium or Trust:

……..…….....

2.5 Tax Reference Number: ……

2.6 VAT Registration Number: ……..…….... ….

2.7 The names of all Shareholders/ Directors/ Sole Proprietors, Members, Partners, Trustees, their individual identity numbers, tax reference numbers and, if applicable, employee/ PERSAL numbers must be indicated in paragraph 3 below.

"State" means –

(a) Any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
(b) Any municipality or municipal entity;
(c) Provincial Legislature;
(d) National Assembly or the National Council of Provinces; or
(e) Parliament.

"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.8 Are you or any person connected with the bidder presently employed by the State? **YES/NO**

If so, furnish the following particulars:

Name of person/director/trustee/shareholder/member: ……...……

Name of state institution at which you or the person connected to the bidder is employed:
……

Position occupied in the state institution: …….

Any other particulars:

……

……

……

2.9 If you are presently employed by the State, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES/NO**

If yes, did you attach proof of such authority to the bid document? **YES/NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

If no, furnish reasons for non-submission of such proof:

……
……
……..

2.10 Did you or your spouse, or any of the company's directors/ trustees/ shareholders/members or their spouses conduct business with the state in the previous twelve months? **YES/NO**

If so, furnish particulars:
……
……
……

2.11 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

If so, furnish particulars.
……
……
……

2.12 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

If so, furnish particulars**.**

……..……

……..……

……..

2.13 Do you or any of the directors/trustees/shareholders/members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

If so, furnish particulars:

……

……

……

3.Full details of directors/trustees/members/shareholders

FULL NAME	IDENTITY NUMBER	PERSONAL INCOME TAX REFERENCE NUMBER	STATE EMPLOYEE NUMBER/ PERSAL NUMBER

DECLARATION

I, THE UNDERSIGNED (NAME) ……..……

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

……..…….. ……

Signature Date

……. ……

Position Name of Bidder

SECTION E: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Standard Bidding Document must form part of all bids invited.

2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3. The bid of any bidder may be disregarded if that bidder, or any of its directors have-

a. abused the institution's supply chain management system;
b. committed fraud or any other improper conduct in relation to such system; or
c. failed to perform on any previous contract.

4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

ITEM	QUESTION	YES	NO
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? **(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied).** The Database of Restricted Suppliers now resides on the National Treasury's website (**www.treasury.gov.za**) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) …….…….....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

……...	**……....**
Signature	**Date**
…….	**……..……..**
Position	**Name of Bidder**

SECTION F: DECLARATION THAT INFORMATION ON CENTRAL SUPPLIER DATABASE IS CORRECT AND UP TO DATE (To be completed by bidder)

This is to certify that I

.....

(Name of bidder/authorized representative)

Who represents

……

(State name of bidder)

am aware of the contents of the Central Supplier Database with respect to the bidder's details and registration information, and that the said information is correct and up to date as on the date of submitting this bid, and I am aware that incorrect or outdated information may be a cause for disqualification of this bid from the bidding process, and/ or possible cancellation of the contract that may be awarded on the basis of this bid.

.....

SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE

DATE: .....

SECTION G: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment () Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

---

1. GENERAL CONDITIONS

1.1. The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3. Points for this bid shall be awarded for:
(a) Price; and
(b) Status Level of Contributor.

1.4. The maximum points for this bid are allocated as follows:

CATEGORY	POINTS
PRICE	80
STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and must not exceed	**100**

1.5. Failure on the part of a bidder to submit proof of Status level of contributor together with the bid will be interpreted to mean that preference points for Status level of contribution are not claimed.

1.6. The department reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the department.

2. DEFINITIONS

a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

b) "**B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

c) **"Bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

d) **"Black Designated Groups"** has the meaning assigned to it in the codes of good practice issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

e) **"Black People"** has the meaning assigned to it in section 1 of the Broad-Based Black Economic Empowerment Act;

f) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

g) **"Co-operative"** means a co-operative **registered** in terms of section 7 of the Cooperatives Act, 2005 (Act No. 14 of 2005);

h) **"EME"** means an Exempted Micro **Enterprise** in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

i) **"Functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

j) **"Military Veteran"** has the meaning assigned to it in section 1 of the Military Veterans Act, 2011 (Act No. 18 of 2011);

k) **"prices" includes** all applicable taxes less all unconditional discounts;

l) **"proof of status level of contributor" means**:
1) Status level certificate issued by an authorized body or person;
2) A sworn affidavit as prescribed by the Codes of Good Practice;
3) Any other requirement prescribed in terms of the Act;

m) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

n) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes; and

o) **"stipulated minimum threshold"** means the minimum threshold stipulated in terms of regulation 8(1)(b).

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right) \quad \text{or} \quad Ps = 90\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the status level of contribution in accordance with the table below:

STATUS LEVEL OF CONTRIBUTOR	NUMBER OF POINTS (90/10 SYSTEM)	NUMBER OF POINTS (80/20 SYSTEM)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of Status Level of Contribution must complete the following:

6. STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 Status Level of Contributor: = ……. (maximum of 10 or 20 points) (Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 4 and must be substantiated by relevant proof of status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

YES		NO	

7.1.1 If yes, indicate:

i. What percentage of the contract will be subcontracted.....……%

ii. The name of the sub-contractor……

iii. The status level of the sub-contractor.....…….

iv. Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	

v. Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

DESIGNATED GROUP: AN EME OR QSE WHICH IS AT LAST 51% OWNED BY:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm: …….

8.2 VAT registration number: ……

8.3 Company registration number: …….

8.4 TYPE OF COMPANY/ FIRM

- □ Partnership/Joint Venture / Consortium
- □ One-person business/sole propriety
- □ Close corporation
- □ Company
- □ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

……

……

……

8.6 COMPANY CLASSIFICATION

- □ Manufacturer
- □ Supplier
- □ Professional service provider
- □ Other service providers, e.g. transporter, etc.

[*TICK APPLICABLE BOX*]

8.7 Total number of years the company/firm has been in business: ……

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;
ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
iv) If the status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may

have –

(a) disqualify the person from the bidding process;
(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
(e) forward the matter for criminal prosecution.

WITNESSES 1. …….. 2. ……	…… SIGNATURE(S) OF BIDDERS(S) DATE: …… ADDRESS …… …….. ……..

SECTION H: CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Standard Bidding Document (SBD) must form part of all bids invited.

2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:

   a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.

   b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.

4 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_____

(Bid Number and Description)

in response to the invitation for the bid made by:

_____

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____that:

(Name of Bidder)

1. I have read, and I understand the contents of this Certificate;

2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;

3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;

4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;

5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

   a) has been requested to submit a bid in response to this bid invitation;
   b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
   c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
   a) prices;
   b) geographical area where product or service will be rendered (market allocation)
   c) methods, factors or formulas used to calculate prices;
   d) the intention or decision to submit or not to submit, a bid;
   e) the submission of a bid which does not meet the specifications and conditions of the bid; or
   f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

……	……
Signature	Date
……..	……
Position	Name of Bidder

SECTION I: RECORD OF AMENDMENTS TO BID DOCUMENTS

I / We confirm that the following communications amending the bid documents that I / we received from KwaZulu-Natal Department of Health or their representative before the closing date for submission of bids have been taken into account in this bid.

ADDENDUM NO.	DATE	TITLE OR DETAILS

SIGNATURE: …… DATE: ……
(of person authorized to sign on behalf of the Bidder)

SECTION J: GENERAL CONDITIONS OF CONTRACT

http://www.treasury.gov.za/divisions/ocpo/sc/GeneralConditions/General%20Conditions%20of%20Contract.pdf

❖ **I have read, understand and accept the General conditions of the contract which are binding upon me.**

…… ……

Signature **Date**

……..

Name of Bidder

SECTION K: SPECIAL TERMS AND CONDITIONS

The bid is issued in accordance with the following subject to the provisions of the General Conditions of Contract:

i. Section 217 of the Constitution,

ii. The PFMA and its Regulations in general,

iii. The Preferential Procurement Policy Framework Act (PPPFA) of 2000

iv. National Treasury guidelines, and

v. Revised PPPFA Regulations of 2017

The special terms and conditions are supplementary to that of the General Conditions of Contract. Where, however, the special terms and conditions are in conflict with the General Conditions of Contract, the Special Terms and Conditions prevail.

(a) Bidder/s must ensure that they are fully aware of all the conditions contained in this bid document.
(b) Only bidders that fully meet the specifications and all conditions will be considered.

1. CONDITIONS OF BID

The bid is issued in accordance with the following conditions:

1.1 ACCEPTANCE OF A BID

1.1.1 The Department of Health Bid Adjudication Committee is under no obligation to accept any bid.

1.1.2 The financial standing of a bidder and its ability to supply goods or render services may be examined before the bid is considered for acceptance.

1.2 CERTIFICATE OF COMPLIANCE

1.2.1 If the bidder submits offers for items that make reference to South African National Standards (SANS) or South African Bureau of Standards (SABS) specifications, a Certificate of Compliance must be submitted with the bid document at the time of closing of the bid. SABS/SANS can be contacted for testing and conformity services at Tel: 031 203 2900/ Fax: 031 203 2907. SANS, SABS AND CKS specifications will be for the account of the prospective bidder.

1.2.2 Failure to submit the certificate, where applicable, will result in the bid being disqualified. The Department reserves its rights to contact SABS/SANS/CKS for testing and conformity services.

1.2.3 The South African National Accreditation System (SANAS) is recognized by the South African Government as the single National Accreditation Body that gives formal recognition that Laboratory, Certification Bodies, Inspection Bodies, Proficiency Testing Scheme Providers and Good Laboratory Practice (GLP) test facilities are competent to carry out specific tasks. This organization can be contacted as follows: Tel: 012 3943760: Fax: 012 3940526.

1.2.4 Prior to an award of the bid being made and/or during the evaluation process, the Department of Health reserves the right to conduct inspections of the premises of the most acceptable bidder. Therefore,

premises of the bidder shall be open, at reasonable hours, for inspection by a representative of the Department of Health or organization acting on its behalf.

1.2.5 Any specification/s and conformity testing will be for the account of the prospective bidder.

1.2.6 In the event of the bidder not being the actual manufacturer and will be sourcing the product(s) from the manufacturer, a letter from the manufacturer confirming firm supply arrangement(s) including lead times in this regard, must accompany the bid at closing date and time. If the bidder is the manufacturer, a letter confirming that the bidder is the manufacturer should accompany the bid at the closing date and time.

1.3 COMPLIANCE WITH SPECIFICATION

1.3.1 Offers must comply strictly with the specification.

1.3.2 Offers exceeding specification requirements will be deemed to comply with the specification.

1.3.3 The quality of services/ supply must not be less than what is specified.

1.4 LATE BIDS

1.4.1 Bids are late if they are received at the address indicated in the bid documents after the closing date and time.

1.5 MORE THAN ONE OFFER/ COUNTER OFFERS

1.5.1 Should the bidder make more than one offer, where applicable, against any individual item, such offer/s must be detailed in the Schedule of Additional Offer/s. The Department reserves its rights in and to the consideration of any additional offer/s subject to compliance with specification and the bidding conditions.

1.5.2 Bidders' attention is drawn to the fact that counter offers with regard to any of the abovementioned Special Terms and Conditions will invalidate such bids.

1.5.3 Bidders are at liberty to bid for one, a number of items, or bid for all items. If a bidder is not bidding for all the items, the appropriate price page must reflect: 'nil quote'.

1.6 ONLY ONE OFFER RECEIVED

1.6.1 . Where only 1 offer is received, the Department of Health will determine whether the price is fair and reasonable. Proof of reasonableness will be determined as follows:

(i) Comparison with prices, after discounts, to the bidder's other normal clients and the relative discount that the State enjoys;

(ii) Where this is not possible, profit before tax based on a full statement of relevant costs; and

(iii) In all cases, comparison with previous bid prices where these are available.

1.7. AWARD OF BID (S)

1.7.1. The Department of Health Bid Adjudication Committee reserves the right to award the bid to one or more than one bidder, provided that the respective bidders' offers comply with the specification and meets all the conditions attached to the bid. Bidders must ensure that they quote as per the price page failing which they will be disqualified.

1.7.2. Notification of the intention to award the bid shall be in the same media that the bid was advertised.

1.7.3. In terms of Practice Note Number: SCM-07 of 2006, Section 5: Appeal Procedure, 5.1 "A bidder aggrieved by a decision of the Departmental Bid Adjudication Committee or a delegate of an accounting officer may appeal to the Bid Appeals Tribunal in the prescribed manner"

1.7.4. After all appeals, should they be lodged, have been dealt with by the Bid Appeals Tribunal, the successful bidder (s) shall be notified in writing by a duly authorised official of the Department of Health, Central Supply Chain Management Unit. A formal contract will then be entered into by both parties.

1.8. AWARD CONDITIONS

1.8.1. KwaZulu-Natal Department of health reserves the right to award contracts to more than one supplier for the same item.

1.8.2. KwaZulu-Natal Department of health reserves the right to negotiate prices or other elements which may have value added to the supply and delivery of administration giving sets.

1.9. REGISTRATION ON THE CENTRAL SUPPLIER DATABASE (CSD)

1.9.1. A bidder submitting an offer must be registered on the Central Supplier Database. A bidder who has submitted an offer and is not registered on the Central Supplier Database will not be considered.

1.9.2. Each party to a joint venture/ consortium must be registered on the Central Suppliers Database at the time of submitting the bid.

NB.: IF A BIDDER IS FOUND TO BE EMPLOYED BY THE STATE AND IS ON THE CENTRAL SUPPLIER DATABASE, THE BIDDER WILL BE DISQUALIFIED.

1.10. TAX COMPLIANCE REQUIREMENTS

1.10.1. Bidders must ensure compliance with their tax obligations.

1.10.2. No award may be made to any bidder who is not tax compliant either on the Central Supplier Database or SARS eFiling system at the time of finalisation of the award of the bid. The Onus is on the bidder to ensure that their tax affairs are in order and is valid on the CSD.

1.11. TRUST, CONSORTIUM OR JOINT VENTURE

1.11.1. In terms of the Preferential Procurement Policy Framework Act and Regulations, as amended, a Trust, Consortium or Joint Venture must submit a consolidated Status Level Verification Certificate for every separate bid.

1.11.2. A separate B-BBEE Certificate must be submitted by each company participating in the Trust, Consortium or Joint Venture.

1.11.3. The non-submission of a B-BBEE Certificate by a Trust, Consortium or Joint Venture will result in zero (0) preference points being allocated for evaluation purposes.

1.11.4. Should this bid be submitted by a Joint Venture, the Joint Venture agreement must accompany the bid document.

1.11.5. The Joint Venture agreement must clearly specify the percentage of the contract to be undertaken by each company participating therein.

1.11.6. The Joint Venture/Consortium must submit a formal agreement that outlines the roles and responsibilities of each member of the Joint Venture/ Consortium, nomination of an authorised person to represent the Joint Venture or Consortium in all matters relating to this bid and the details of the bank account for payments to be affected.

1.11.7. No award will be made to a Trust/ Joint Venture/ Consortium that is not tax compliant at the finalisation of the award.

1.11.8. For verification purposes, each party must submit separate proof of TCS/ PIN / CSD number.

1.12. VALIDITY PERIOD OF BID AND EXTENSION THEREOF

1.12.1. The validity (binding) period for the bid will be **180 days** from close of bid.

1.12.2. However, circumstances may arise whereby the department may request bidders to extend the validity (binding) period. Should this occur, the department will request bidders to extend the validity (binding) period under the same terms and conditions as originally offered for by bidders? This request will be done before the expiry of the original validity (binding) period.

2. SPECIAL CONDITIONS OF CONTRACT

2.1 CHANGE OF ADDRESS

2.2.1 Bidders must advise the Department of Health's Central Supply Chain Management Unit, Contract Administration Section, should their ownership and/or address (domicilium citandi et executandi) details change from the time of bidding to the expiry of the contract.

2.2 DELIVERY AND PACKAGING

2.2.1 Basis of delivery: Delivery of administration sets must be made in accordance with the instructions appearing on the official order form (various institutions).

2.2.2 All deliveries must take place from Monday to Friday between 08h00 and 14h00.

2.2.3 In emergency cases, the Department of Health reserves the right to request the successful bidder/s to effect deliveries at any given time including Saturdays, Sundays and public holidays.

2.2.4 Random inspection and sampling of items will be conducted upon delivery to verify quantity and compare the item against the contract sample and any other quality accreditation that is prescribed.

2.2.5 It is the contractor's responsibility to off load the delivery vehicle.

2.2.6 Order details must be presented upon delivery on delivery notes.

2.2.7 The following information must appear on the outer packaging of the carton/box:

(a) Name of the manufacturer/supplier
(b) Description of item
(c) Date of manufacture

2.3 DELIVERY CONDITIONS

2.3.1 Delivery of products must be made in accordance with the instructions appearing on the official order form.

2.3.2 All deliveries or dispatches must be accompanied by a delivery note stating the official order number against the delivery that has been affected.

2.3.3 In respect of items awarded to them, contractors must adhere strictly to the delivery periods stipulated by them in their bid document.

2.3.4 The instructions appearing on the official order form regarding the supply, dispatch and submission of invoices must be strictly adhered to.

2.3.5 All invoices must be submitted in the original.

2.3.6 Deliveries not complying with the order form will be returned to the contractor at the contractor's expense.

2.3.7 No locally manufactured product may be substituted during the contract period with an imported product, and vice versa, without prior approval of Contract Management at Central Supply Chain Management, Department of Health.

2.4 ENTERING OF HOSPITAL/CLINIC STORES

2.4.1 No representative from a company shall be permitted to enter the hospital/clinic premises, buildings or containers where stores are kept unless he/she is accompanied by the responsible official in charge of stores. Before entering the hospital/clinic premises, buildings or containers where stores are kept, the company representative must in writing, motivate why entry is necessary and written authority must be obtained to enter from the Head of the Institution.

2.5 EQUAL BIDS

2.5.1 If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for B-BBEE.

2.5.2 If functionality is part of the evaluation process and two or more tenderers score equal total points and equal preference points, the contract must be awarded to the tenderer that scored the highest points for functionality.

2.5.3 If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

2.6 FIRM PRICES AND ESCALATIONS

2.6.1 This bid requires that all bid prices offered are firm for the three years of the contract. If a non-firm price is offered, the bidder shall be disqualified for not complying with the conditions of the bid.

2.6.2 In respect of rates of exchange, it is mandatory that bidders take forward cover upon award of the contract, for the contract period, with a recognized Financial Institution. Proof of this forward cover must be submitted to the contract management unit upon signing of the contract. Therefore, a price adjustment in respect of a rate of exchange claim will not be considered.

2.7 STATEMENT OF SUPPLIES AND SERVICES

2.7.1 The contractor shall, monthly, furnish particulars of supplies delivered or services executed. Such information must be submitted to the Department of Health Supply Chain Management, Contract Management as follows:

(i) Name of institution.
(ii) Orders received – order number & catalogue number & quantity delivered.
(iii) Price.

2.7.2 Historical value and volume reports may be requested by the Department of Health, Supply Chain Management, during the term of the contract for the following:

a) SUPPLIER MEASURES

- Delivery period adherence
- Quality adherence

2.7.3 This information will be submitted at the expense of the contractor.

2.8 INSPECTION FOR QUALITY

2.8.1 All deliveries to authorised participants will be subjected to a visual examination and scrutiny by the relevant participants, and/or inspection for quality by Provincial Quality Control Laboratories in the Republic of South Africa, and/or inspection for quality by an accredited South African National Accreditation Section (SANAS) testing agency.

2.8.2 In the event of products tested, the contractor will bear the cost of any item failing to meet the relevant standard.

2.9 INVOICES AND PAYMENTS

2.9.1 All invoices submitted by the Contractor must be Tax Invoices indicating item description, catalogue number, quantity ordered and quantity delivered, unit price, total price, the amount of tax charged and the total invoice amount.

2.9.2 A tax invoice shall be in the currency of the republic of South Africa and shall contain the following particulars:

(a) The name, address and registration number of the supplier;
(b) The name and address of the recipient;
(c) An individual serialized number and the date upon which the tax invoice is issued;
(d) A description of the goods or services supplied;
(e) The quantity or volume of the goods or services supplied
(f) The value of the supply, the amount of tax charged and the consideration for the supply; or
(g) Where the amount of tax charged is calculated by applying the tax fraction to the consideration, the consideration for the supply and either the amount of the tax charged, or a statement that it includes a charge in respect of the tax and the rate at which the tax was charged.

2.9.3 A contractor shall be paid by the institution concerned, in accordance with supplies delivered and services rendered.

2.9.4 Should a contractor indicate a special discount on his/her account provided payment is made within a certain time, every effort shall be made to take advantage of such discount.

2.9.5 Any query concerning the non-payment of accounts must be directed to the institution concerned. The following protocol will apply if accounts are queried:

(i) Contact must be made with the officer-in-charge of stores;
(ii) If there is no response from stores, the finance manager of the institution must be contacted.

2.10 IRREGULARITIES

2.10.1 Companies are encouraged to advise the Department of Health timeously of any possible irregularities which might come to their notice in connection with this or other contracts.

2.11 PERIOD OF CONTRACT

2.11.1 Three-year contract.

2.12 QUALITY CONTROL TESTING OF PRODUCTS

2.12.1 If it is discovered that the product supplied is not in accordance with the specification the following will occur:

(i) Testing charges will be for the account of the principal contractor;

(ii) Possible cancellation of the contract with the principal contractor;

(iii) Reporting such negligence by the principal contractor to the provincial and national treasury for listing on the Restricted Suppliers' Database.

2.13 RATE OF EXCHANGE

2.13.1 All bids involving imported products must use the rate of exchange that was applicable 14 days prior to the closing date indicated in the bid document. If this day falls on a weekend or public holiday, the next working day must be used.

2.13.2 Bidders must submit documentary proof (in the form of a certified copy) from their bank or any recognized legal financial Institution, clearly indicating what the rate of exchange was 14 days prior to the closing date, as mentioned above. Information can be sourced from the internet from a financial Institution website.

2.13.3 The Department of Health reserves the right to renegotiate the price should there be a reduction of the price in the market.

2.13.4 This clause must be read in conjunction with paragraphs 2.6.1 and 2.6.2

2.14 SAMPLES

2.14.1 Samples will not be accepted with the closing of the bid document.

2.14.2 A sample meeting will be arranged with selected companies whereby the companies will be invited to forward their samples on a specified date and time.

2.14.3 Samples must be made available for the sample meeting, failure to provide a sample will reject their bid offer.

2.14.4 Samples shall be supplied by the bidder at his/her own cost/risk. Samples must be packaged as per the specification. Failure to do so will render the bid invalid.

2.14.5 Representative samples will not be accepted.

2.14.6 The Department reserves the right not to return such samples and to dispose of them at its discretion.

2.14.7 Samples must be clearly marked: Item number:

- Brand Name
- Name of the Company
- Bid number
- Name of the manufacturer/supplier

- Description of item
- Date of manufacture

2.14.8 The award of this bid will be based on the sample submitted from a manufacturer based on a letter of undertaking, which is compliant to specification. If, during the contract, the awarded supplier wishes to change the item being supplied, the service provider shall apply to the Department in writing, giving reasons why they want to change the product being supplied, which the Department shall consider. This process will be subject to the sample being submitted to the technical committee for evaluation and if in order, to the adjudication committee for approval. This will be done via the contract management unit of the Department. If there is a change in the product being supplied, and no prior approval has been granted, the Department reserves its right to cancel the contract.

N.B Failure to clearly mark the samples submitted shall result in the samples not being evaluated and eliminated from further consideration.

2.15 UNSATISFACTORY PERFORMANCE

2.15.1 Unsatisfactory performance occurs when performance is not in accordance with the contract conditions.

(i) The institution shall warn the contractor by registered/certified mail that action will be taken in accordance with the contract conditions unless the contractor complies with the contract conditions and delivers satisfactory supplies or services within a specified reasonable time (7 days minimum). If the contractor does not perform satisfactorily despite the warning the institution will:

(a) Take necessary action in terms of its delegated powers.

(ii) When correspondence is addressed to the contractor, reference will be made to the contract number/item number/s and an explanation of the complaint.

2.16 PREFERENCES

2.16.1 Should the Contractor apply for preferences in the submission of his bid, and it is found at a later stage that these applications were incorrect or made under false pretences, the Department may, at its own right:

i. Recover from the Contractor all costs, losses or damages incurred or sustained by the Department as a result of the award of the Contract; and/or

ii. Cancel the contract and claim any damages which the Department may suffer by having to make less favourable arrangements after such cancellation.

iii. The Department may impose penalties, however, only if provision therefore is made in the Special Conditions of Bid.

2.17 RESTRICTION OF BIDDING

The Accounting Officer or his/her delegate must:

a) Notify the supplier and any other person of the intention to restrict it doing business with KZN-DoH by registered mail. The letter of restriction must provide for:

   I. The grounds for restriction;

   II. The period of restriction which must not exceed 10 years;

   III. A period of 14 calendar days for the supplier to provide reasons why the restriction should not be imposed.

b) The Accounting Officer his/her delegate:

   I. May regard the intended penalty as not objected to and may impose such penalty on the supplier, should the supplier fail to respond within the 14 days; and

   II. Must assess the reasons provided by the supplier and take the final decision.

c) If the penalty is imposed, the Accounting Officer must inform National Treasury of the restriction within 7 calendar days and must furnish the following information:

   I. The name and address of the entity/ person to be restricted;

   II. The identity number of individuals and the registration number of the entity; and

   III. The period of restriction.

d) National Treasury will load the details on the Database of Prohibited Vendors.

e) The restriction period applicable will be based on the value of award/s made to the supplier over a financial year. The table below illustrates the restriction period that will be applicable per the award threshold:

2.18 CONTRACTOR'S LIABILITY

2.18.1 In the event of the contract being cancelled by the Department in the exercise of its rights in terms of these conditions, the Contractor shall be liable to pay to the Department any losses sustained and/or additional costs or expenditure incurred as a result of such cancellation, and the Department shall have the right to recover such losses, damages or additional costs by means of set-off from moneys due or which may become due in terms of the contract or any other contract or from guarantee provided for the due fulfilment of the contract and, until such time as the amount of such losses, damages or additional costs have been determined, to retain such moneys or guarantee or any deposit as security for any loss which the Department may suffer or may have suffered.

2.18.2 The Contractor may be held responsible for any consequential damages and loss sustained which may be caused by any defect, latent or otherwise, in supply or service rendered or if the goods or service as a result of such defect, latent or otherwise, does not conform to any condition or requirement of the contract.

2.19 DEPARTMENTAL PROPERTY IN POSSESSION OF A CONTRACTOR

2.19.1 The Department's property supplied to a Contractor for the execution of a contract remains the property of the Department and shall at all times be available for inspection by the Department or its representatives. Any such

property in the possession of the Contractor on the completion of the contract shall, at the Contractor's expense, be returned to the Department forthwith.

2.19.2 The Contractor shall be responsible at all times for any loss or damages to the Department's property in his possession and, if required, he shall furnish such security for the payment of any such loss or damages as the Department may require.

2.20 RIGHTS TO PROCURE OUTSIDE THE CONTRACT

2.20.1 The Department reserves the right to procure goods outside the contract in cases of urgency or emergency or if the quantities are too small to justify delivery costs, or if the goods are obtainable from another organ of State or if the Contractor's point of supply is not situated at or near the place where the goods are required or if the Contractor's goods are not readily available.

2.20.2 No provision in a contract shall be deemed to prohibit the obtaining of goods or services from a Department or local authority.

2.21 USE OF CONTRACT DOCUMENTS AND INFORMATION INSPECTION

2.21.1 The Contractor shall not, without the Department's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Department in connection therewith, to any person other than a person employed by the Contractor in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

2.21.2 The Contractor shall not, without the Department's prior written consent, make use of any document or information mentioned in GCC clause 2.21.1 except for purposes of performing the contract.

2.21.3 Any document, other than the contract itself mentioned in GCC clause (2.21.1) shall remain the property of the Department and shall be returned (all copies) to the Department on completion of the Contractor's performance under the contract of so required by the Department.

2.21.4 The Contractor shall permit the Department to inspect the Contractor's records relating to the performance of the Contractor and to have them audited by auditors appointed by the Department, if so required by the Department.

ANNEXURE A: PREVIOUS AND CURRENT CONTRACTS OF BIDDER

As a bidder my organization has never had past or current contract agreements**.**

OR

The bidder must furnish the following details of all current/past contracts

DATE OF COMMENCEMENT	EXPIRY DATE	VALUE OF CONTRACT	CONTRACT DETAILS (THAT IS, WITH WHOM HELD, PHONE NUMBER AND ADDRESS/S OF THE COMPANY.)	FUNCTIONS/ ACTIVITIES THAT WERE PERFORMED

Signature (Bidder) _____ **Date**_____

SECTION M: PRICING SCHEDULE: refer to specification schedule for item description

Name of bidder…….....	Bid number: **ZNB 6730/2021-H**
Closing Time 11:00	Closing Date: **22 /03/2022**

OFFER TO BE VALID FOR **180** DAYS FROM THE CLOSING DATE OF BID.

DESCRIPTION: **SUPPLY AND DELIVERY OF ADMINISTRATION GIVING SETS: NEEDLE FREE ADMINISTRATION SETS AND BLOOD GIVING SETS; EXTENSION SETS; IVI FLUID ACCESS DEVICES; SECUREMENT DEVICES FOR LINES AND CATHETERS FOER VARIOUS INSTITUTIONS: 3 YEAR CONTRACT**

Item No	Description	Packaging unit	Price per packaging unit Year 1 (incl. VAT)	Price per packaging unit Year 2 (incl. VAT)	Price per packaging unit Year 3 (incl. VAT)	Total price per packaging unit (incl. VAT) Y1, Y2 & Y3
30 305 01	**Needle-free blood administration set** – **Standard flow**	Box of 50 units	R	R	R	R
30 305 05	**High capacity** with **dual spikes** via a Y- division **blood administration set**	Box of 50 units	R	R	R	R
30 306 46	Needle-free intravenous administration set for adult use **– double Neutral Displacement ports**	Box of 50 units	R	R	R	R
30 306 53	Central venous manometer set with tubing and Y injection site	Box of 50 units	R	R	R	R
30 306 56	**Neonatal Mini-volume extension set:** T-connector, ending in a luer slip connection distally, Microbore tubing and an **Anti-reflux/ Positive Pressure** Needle-Free Closure Device proximally	Box of 50 units	R	R	R	R
30 306 57	**Paediatric Mini-Volume Extension Set**: Distal Straight, luer slip connection, Microbore tubing and an **Anti-reflux/ Positive Pressure** Needle-Free Closure Device proximally	Box of 50 units	R	R	R	R
30 306 60	**Adult Mini-Volume Extension Set**: Distal	Box of 50 units	R	R	R	R

	Straight, **Luer Slip connection,** Standard bore tubing and a **Neutral Displacement** Needle-Free Closure Device proximally					
30 306 61	**Adult Mini-Volume Extension Set**: Distal Straight, **Luer Lock connection,** Standard bore tubing and a **Neutral Displacement** Needle-Free Closure Device proximally	Box of 50 units	R	R	R	R
30 307 00	**Neonatal Mini-volume extension set with dressing and securement device:** T-connector, ending in **luer slip connection** distally, Microbore tubing and an **Anti-reflux/ Positive Pressure** Needle-Free with a Dressing and Securement Device	Box of 50 units	R	R	R	R
30 307 01	**Paediatric Mini-Volume extension set with dressing and securement device** with distal **Straight, luer slip** connection, **Microbore** tubing and an integral **Anti-reflux Needle Free Closure Device** proximally, **Dressing and Securement Device**	Box of 50 units	R	R	R	R
30 307 02	**Adult Mini-Volume Extension Set with dressing and securement device:** Distal **Straight, Luer Slip connection,** Standard bore tubing and a **Neutral Displacement** Needle Free Closure Device proximally **with a Dressing and Securement Device**	Box of 50 units	R	R	R	R
30 307 03	**Adult Mini-Volume Extension Set with dressing and securement device:**	Box of 50 units	R	R	R	R

	Distal Straight, **Luer Lock connection,** Standard bore tubing and a **Neutral Displacement** Needle Free Closure Device proximally with a **Dressing and Securement Device**					
30 306 62	**Bifurcated Standard Bore extension set**: with 2 Neutral Displacement Needle-Free Closure Devices proximally	Box of 50 units	R	R	R	R
30 306 63	**Bifurcated Mini-bore extension set:** with 2 Anti-reflux/ Positive Pressure Needle-Free Closure Device proximally	Box of 50 units	R	R	R	R
30 306 64	**Trifurcated Standard Bore extension set:** with 3 Neutral Displacement Needle-Free Closure Devices proximally	Box of 50 units	R	R	R	R
30 306 65	**Trifurcated Mini-bore extension set:** with 3 Anti-reflux/ Positive Pressure Needle-Free Closure Device proximally	Box of 50 units	R	R	R	R
30 306 66	**Trifurcated Standard Bore extension set: with 3 Neutral Displacement Needle-Free Closure Devices proximally and clamps on all the extensions**	Box of 50 units	R	R	R	R
30 306 67	**Trifurcated Standard Bore extension set**: with 3 Neutral Displacement Needle-Free Closure Devices proximally and clamps on all the extensions	Box of 50 units	R	R	R	R
30 306 69	**Quadrucated Microbore extension set:** with 4 Anti-reflux/ Positive Pressure Needle-Free Closure Device proximally and clamps on all the extensions	Box of 50 units	R	R	R	R
30 306 70	Extension set with **2 needle-free ports** incorporated into 'y' sites	Box of 50 units	R	R	R	R

	– **standard bore**					
30 306 71	Extension set with **3 needle-free ports** incorporated into 'y' sites - **standard bore**	Box of 50 units	R	R	R	R
30 306 72	Extension set with **4 needle-free ports** incorporated into 'y' sites - **standard bore**	Box of 50 units	R	R	R	R
30 306 73	Extension set with **4 coloured needle-free ports** incorporated into 'y' sites - **micro / mini bore**	Box of 50 units	R	R	R	R
30 306 74	**Precision flow controller (dial type) extension set:** with 1 Neutral Displacement Needle-Free Closure Device and dial to control flow rate	Box of 50 units	R	R	R	R
30 306 75	**Winged Butterfly** needle for intermittent infusion - **21G 10cm**	Box of 50 units	R	R	R	R
30 306 76	**Winged Butterfly** needle for intermittent infusion - **23G 10cm**	Box of 50 units	R	R	R	R
30 306 77	Extension Set – **standard bore**	Box of 50 units	R	R	R	R
30 306 78	Extension set, clear - **adsorption** free application.	Box of 50 units	R	R	R	R
30 306 79	Extension set, **light protected**, for adsorption-free application	Box of 50 units	R	R	R	R
30 306 80	**High capacity** extension set	Box of 50 units	R	R	R	R
30 306 81	Extension set for **Anaesthetic** use	Box of 50 units	R	R	R	R
30 306 82	Extension set for **Anaesthetic** use- **micro bore**	Box of 50 units	R	R	R	R
30 306 83	Extension set for **Anaesthetic** use – spiral	Box of 50 units	R	R	R	R
30 306 84	Extension Set – **standard bore with a 3 way stopcock 100cm**	Box of 50 units	R	R	R	R
30 306 85	Extension Set – **standard bore with a 3 way stopcock 150- 200cm**	Box of 50 units	R	R	R	R
30 306 86	Single 'stand alone" **Neutral Displacement Needle-Free Closure Device**	Box of 50 units	R	R	R	R

30 306 87	**Single 'stand alone" Anti-reflux/ Positive Pressure Needle-Free Closure Device**	Box of 50 units	R	R	R	R
30 306 88	Single 'stand alone" needle-free connector for **arterial use**	Box of 50 units	R	R	R	R
30 306 89	Intravenous bag access spike with Needle-Free port	Box of 50 units	R	R	R	R
30 306 90	Intravenous bag access spike with back check valve and Needle-Free port	Box of 50 units	R	R	R	R
30 306 91	Multi-dose vial adapter with Needle-Free port	Box of 50 units	R	R	R	R
30 306 92	**Needle-free closure** and positive pressure device	Box of 50 units	R	R	R	R
30 306 93	Three way stopcock	Box of 100 units	R	R	R	R
30 306 94	Three way stopcock - Needle-Free	Box of 100 units	R	R	R	R
30 306 95	**Filter for IV solution (clear fluids) – neonatal**	Box of 100 units	R	R	R	R
30 306 96	**Filter for TPN – neonatal**	Box of 100 units	R	R	R	R
30 392 45	Neonatal Umbilical line securement device	Per Unit	R	R	R	R
30 392 46	Neonatal Peripheral line securement device	Per Unit	R	R	R	R

NB. Total Unit Price is the price that will be used to evaluate the bid.
The annual unit price will be the applicable (contractual) price per year per item.
The delivery must be in accordance with packaging as per specification
The State reserves the right to award contracts to more than one contractor for the same item

Required by: KZN DEPARTMENT OF HEALTH
-At: **VARIOUS INSTITUTIONS**

Country of origin …….

Brand ……..

Delivery period (on order) ……

Failure to comply with the above shall invalidate the offer received.

Note: All delivery costs must be included in the bid price, for delivery at prescribed destination

……	……..	……	……
(Signature of Bidder)	**Date**	**(Signature of Witness)**	**Date**

SECTION N: SPECIFICATIONS

LIST OF ITEMS

NUMBER	*CATEGORY*	CAT NUMBER	DESCRIPTION
1.	***NEEDLE-FREE BLOOD GIVING SETS:***	30 305 01	**Needle-free blood administration set – Standard flow**
2.	***HIGH-CAPACITY BLOOD GIVING SETS***	30 305 05	**High capacity** with **dual spikes** via a Y- division **blood administration set**
3.	***NEEDLE-FREE* IVI GIVING SETS and DRIP ACCESSORIES:**	30 306 46	Needle-free intravenous administration set for adult use **– double Neutral Displacement ports**
4.		30 306 53	Central venous manometer set with tubing and Y injection site
5.	**MINI-VOLUME EXTENSION SETS:**	30 306 56	**Neonatal Mini-volume extension set:** T-connector, ending in a luer slip connection distally, Microbore tubing and an **Anti-reflux/ Positive Pressure** Needle-Free Closure Device proximally
6.		30 306 57	**Paediatric Mini-Volume Extension Set**: Distal Straight, luer slip connection, Microbore tubing and an **Anti-reflux/ Positive Pressure** Needle-Free Closure Device proximally
7.		30 306 60	**Adult Mini-Volume Extension Set**: Distal Straight, **Luer Slip connection,** Standard bore tubing and a **Neutral Displacement** Needle-Free Closure Device proximally
8.		30 306 61	**Adult Mini-Volume Extension Set**: Distal Straight, **Luer Lock connection,** Standard bore tubing and a **Neutral Displacement** Needle-Free Closure Device proximally
9.		30 307 00	**Neonatal Mini-volume extension set with dressing and securement device:** T-connector, ending in **luer slip connection** distally, Microbore tubing and an **Anti-reflux/ Positive Pressure** Needle-Free with a Dressing and Securement Device
10.		30 307 01	**Paediatric Mini-Volume extension set with dressing and securement device** with distal **Straight, luer slip** connection, **Microbore** tubing and an integral **Anti-reflux Needle Free Closure Device** proximally, **Dressing and Securement Device**
11.		30 307 02	**Adult Mini-Volume Extension Set with dressing and securement device:** Distal **Straight, Luer Slip connection,** Standard bore tubing and a **Neutral Displacement** Needle Free Closure Device proximally **with a Dressing and Securement Device**
12.		30 307 03	**Adult Mini-Volume Extension Set with dressing and securement device:** Distal Straight, **Luer Lock connection,** Standard bore tubing and a **Neutral Displacement** Needle Free Closure Device proximally with a **Dressing and Securement Device**

13.	**EXTENSION SETS USED IN ANAESTHETICS AND PAEDIATRICS:**	30 306 62	**Bifurcated Standard Bore extension set**: with 2 Neutral Displacement Needle-Free Closure Devices proximally
14.		30 306 63	**Bifurcated Mini-bore extension set:** with 2 Anti-reflux/ Positive Pressure Needle-Free Closure Device proximally
15.		30 306 64	**Trifurcated Standard Bore extension set:** with 3 Neutral Displacement Needle-Free Closure Devices proximally
16.		30 306 65	**Trifurcated Mini-bore extension set:** with 3 Anti-reflux/ Positive Pressure Needle-Free Closure Device proximally
17.		30 306 66	**Trifurcated Standard Bore extension set: with 3 Neutral Displacement Needle-Free Closure Devices proximally and clamps on all the extensions**
18.		30 306 67	**Trifurcated Standard Bore extension set**: with 3 Neutral Displacement Needle-Free Closure Devices proximally and clamps on all the extensions
19.		30 306 69	**Quadrucated Microbore extension set:** with 4 Anti-reflux/ Positive Pressure Needle-Free Closure Device proximally and clamps on all the extensions
20.		30 306 70	Extension set with **2 needle-free ports** incorporated into 'y' sites – **standard bore**
21.		30 306 71	Extension set with **3 needle-free ports** incorporated into 'y' sites - **standard bore**
22.		30 306 72	Extension set with **4 needle-free ports** incorporated into 'y' sites - **standard bore**
23.		30 306 73	Extension set with **4 coloured needle-free ports** incorporated into 'y' sites - **micro / mini bore**
24.		30 306 74	**Precision flow controller (dial type) extension set:** with 1 Neutral Displacement Needle-Free Closure Device and dial to control flow rate
25.		30 306 75	**Winged Butterfly** needle for intermittent infusion - **21G 10cm**
26.		30 306 76	**Winged Butterfly** needle for intermittent infusion - **23G 10cm**
27.	**EXTENSION SETS USED WITH SYRINGE DRIVERS AND AS EXTENSIONS:**	30 306 77	Extension Set – **standard bore**
28.		30 306 78	Extension set, clear - **adsorption** free application.
29.		30 306 79	Extension set, **light protected**, for adsorption-free application
30.		30 306 80	**High capacity** extension set
31.		30 306 81	Extension set for **Anaesthetic** use
32.		30 306 82	Extension set for **Anaesthetic** use- **micro bore**

33.		30 306 83	Extension set for **Anaesthetic** use – spiral
34.		30 306 84	Extension Set – **standard bore with a 3 way stopcock 100cm**
35.		30 306 85	Extension Set – **standard bore with a 3 way stopcock 150- 200cm**
36.	**IV FLUID ACCESS DEVICES AND OTHER CONNECTORS**	30 306 86	Single 'stand alone" **Neutral Displacement Needle-Free Closure Device**
37.		30 306 87	**Single 'stand alone" Anti-reflux/ Positive Pressure Needle-Free Closure Device**
38.		30 306 88	Single 'stand alone" needle-free connector for **arterial use**
39.		30 306 89	Intravenous bag access spike with Needle-Free port
40.		30 306 90	Intravenous bag access spike with back check valve and Needle-Free port
41.		30 306 91	Multi-dose vial adapter with Needle-Free port
42.		30 306 92	**Needle-free closure** and positive pressure device
43.		30 306 93	Three way stopcock
44.		30 306 94	Three way stopcock - Needle-Free
45.		30 306 95	**Filter for IV solution (clear fluids) – neonatal**
46.		30 306 96	**Filter for TPN – neonatal**
47.	**SECUREMENT DEVICES FOR LINES AND CATHETERS**	30 392 45	Neonatal Umbilical line securement device
48.		30 392 46	Neonatal Peripheral line securement device

NEEDLE-FREE BLOOD GIVING SETS:

ITEM:	DESCRIPTION:
30 305 01	Needle-Free blood administration set **Standard flow** **Purpose:** For blood administration ID: > **2.7 ±2 mm** OD: **3.8- 4.2 mm** The set must consist of **A vented trocar spike** for perforation of the IV container. - The spike must fit comfortably into the connector and must not leak. **A** single vented drip chamber with a built-in mesh - **10 - 20 drops/ml drip chamber** that is made from soft material that is flexible and can be easily pinched. - The drip chamber must have a hydrophobic **0.2 µ** air filter that prevents the ingress of air borne microbial contamination. - The chamber should also have an air-tight filter membrane to protect against air infusion. - The chamber must also have a **170 – 200 micron filter** - Filter flow rate: **1000 ml/30 min** (at normal temperatures and pressures) and **500ml/2 min** (at pressures of 225 mmHg) as per ISO 1135-4 - **A flow regulating roller clamp** distal to drip chamber that must completely occlude flow in the closed position. -The roller clamp must be easily adjustable to control rates between the open and closed positions. **Standard bore tubing** that is kink resistant and **> 180 cm** in length **A Needle-Free port/ports** incorporated into a 'y' site The Needle-Free ports must have no caps or covers They should provide an adequate physical barrier to bacteria for a minimum of 72 hours and at least 100 activations without damaging the integrity of the product (suitable scientific literature to be supplied). The port should be rendered faulty if accessed with a needle and therefore discarded The ports and set must be compatible with lipids (TPN), chemotherapy drugs, alcohol and chlorhexidine for cleaning **A luer slip connector** at the distal end with **retractable rotating spin collar attachment**. The connector ends should be protected All the components must be manufactured from medical grade plastic that is pyrogen, DEHP and latex free Components must be sterile and individually packed in a peel pouch that is easy to open For single use only As per **SANS 1775-3:2015** The following must be noted on the packaging: • Trade name • Size and specification • Method of sterilization • Manufacturing site • CE number • Lot number • Expiry date Packaging: Box of 50 units

HIGH CAPACITY BLOOD GIVING SETS

ITEM:	DESCRIPTION
30 305 05	Needle-Free blood administration set - **Dual Spike** **Purpose:** For blood administration at high infusion rates via dual spikes The set must consist of 2 unvented drip chambers with their own trocar spikes and flow regulating roller clamps Set tubing to be joined via a Y-division with a one-way check valve above the division on each side A 3rd flow regulating roller clamp to be situated below the Y-division **OR** 2 Trocar spikes with flow regulating roller clamps to connect to a large drip chamber. A 3rd flow regulating roller clamp to be situated below the drip chamber A one-way check valve must be situated below the Y division. **A rigid trocar spike** for perforation of the IV container. - The spike should have a protective cap in place. - The spike must fit comfortably into the connector and must be able to withstand high pressures without leakage or disengaging **An unvented 10 - 20 drops/ml drip chamber** that is made from soft material that is flexible and can be easily pinched. - The drip chamber must have a hydrophobic **170 -200 micron filter** that prevents the ingress of air borne microbial contamination. - Filter flow rate must be ≥ 380 ml/min - The filter in the drip chamber must have a large open area to reduce shear stress if run at high rates - The drip chamber can be single or double **A flow regulating roller clamp** distal to drip chamber that must completely occlude flow in the closed position. - The roller clamp must be easily adjustable to control rates between the open and closed positions. **High capacity bore tubing** - To be bonded below the single drip chamber or the Y connector outlet with a third in line flow regulating clamp - Kink resistant - Length **≥ 160 cm** - ID **≥ 4mm** **A luer slip connector** at the distal end with **retractable rotating spin collar attachment**. The connector ends should be protected The distal end must be smooth and non-abrasive The footprint must be small to prevent pressure on skin All the components must be manufactured from medical grade plastic that is pyrogen, DEHP and latex free Components must be sterile and individually packed in a peel pouch that is easy to open For single use only The following must be noted on the packaging: ● Trade name ● Size and specification ● Method of sterilization ● Manufacturing site ● CE number ● Lot number ● Expiry date Packaging: **Box of 50 units**

NEEDLE-FREE IVI GIVING SETS and DRIP ACCESSORIES

NEEDLE-FREE ADMINISTRATION SETS - **Adult** - COLLECTIVE REQUIREMENTS

The set must consist of

- A vented **trocar spike** for perforation of the IV container.
  The spike must fit comfortably into the connector and must not leak.
- A vented **20 drops/ml drip chamber** that is made from soft material that is flexible and can be easily pinched.
- A flow regulating **roller clamp** distal to drip chamber that must completely occlude flow in the closed position.
  The roller clamp must be easily adjustable to control rates between the open and closed positions.
- **Standard bore tubing** that is kink resistant and **> 180 cm** in length
- **A Needle-Free port/ports** incorporated into a 'y' site
  Residual volume: < **0.08 ml** Priming volume: < **0.1 ml** or max 0.5% valve volume
  The Needle-Free ports must have no caps or covers
  They should provide an adequate physical barrier to bacteria for a minimum of 72 hours and at least 100 activations without damaging the integrity of the product (suitable scientific literature to be supplied).
  The port should be rendered faulty if accessed with a needle and therefore discarded
  The ports and set must be compatible with lipids (TPN), chemotherapy drugs, alcohol and chlorhexidine for cleaning
- **A luer slip connector** at the distal end with **retractable rotating spin collar attachment**.
  The connector ends should be protected

All the components must be manufactured from medical grade plastic that is pyrogen, DEHP and latex free
Components must be sterile and individually packed in a peel pouch that is easy to open
For single use only
As per **SANS 1775-1:2011**

The following must be noted on the packaging:

- Trade name
- Size and specification
- Method of sterilization
- Manufacturing site
- CE number
- Lot number
- Expiry date

Packaging: Box of 50 units

ITEM:	DESCRIPTION
30 306 46	Needle-free intravenous administration set for **adult** use – **double port** **Purpose:** For intravenous fluid administration See **NEEDLE-FREE ADMINISTRATION SETS Adult** - COLLECTIVE REQUIREMENTS

CENTRAL VENOUS MANOMETER - COLLECTIVE REQUIREMENTS

The set must consist of 3 parts:
Proximal tubing with:

- A vented **trocar spike** for perforation of the IV container.
  The spike must fit comfortably into the connector and must not leak.
- A vented **20 drops/ml drip chamber** that is made from soft material that is flexible and can be easily pinched.
- A flow regulating **roller clamp** distal to drip chamber that must completely occlude flow in the closed position.
  The roller clamp must be easily adjustable to control rates between the open and closed positions.
- **Standard bore** kink resistant tubing **± 180 cm** in length ending in a female luer lock connector which connects to the **3-way Stopcock**

Manometer:

- The manometer attaches via a luer-lock connection to the central port of the 3-way stopcock
- It must have a means of indicating the fluid level within the tubing
- Should be graduated in **1 cm** markings and must have a vented cap at its distal end.
- Length should be **≥ 35 cm**

Distal tubing:

- **Standard bore** kink resistant tubing **± 120 cm**, Connects to the 3-way stopcock
- Must have male luer lock connectors at each end and Y-injection port near distal end.
- The connector ends should be protected

All the components must be manufactured from medical grade plastic that is pyrogen, DEHPand latex free
Components must be sterile and individually packed in a peel pouch that is easy to open
For single use only
As per **SANS 1775-4:2015**
The following must be noted on the packaging:

- Trade name
- Size and specification
- Method of sterilization
- Manufacturing site
- CE number
- Lot number
- Expiry date

Packaging: Box of 50 units

ITEM:	DESCRIPTION
30 306 53	Central venous manometer **– Soft Tubing** **Purpose:** For the indirect measurement of a patients' fluid status With a **soft flexible tubing manometer** attached to a **3-way stopcock** situated between the 2 parts of the giving set. Must be supplied with **graduated tape** marked in cm. See **CENTRAL VENOUS MANOMETER** - COLLECTIVE REQUIREMENTS

MINI-VOLUME EXTENSION SETS

MINI-VOLUME EXTENSION SET - COLLECTIVE REQUIREMENTS
Consist of **kink resistant tubing** Needle-Free Ports: The housing and rubber bung of the port must be flush with each other with no proud surfaces They should provide an adequate physical barrier to bacteria for a minimum of 72 hours and at least 100 activations without damaging the integrity of the product (suitable scientific literature to be supplied). The port should be rendered faulty if accessed with a needle and therefore discarded The ports and set must be compatible with lipids (TPN), chemotherapy drugs, alcohol and chlorhexidine for cleaning **Priming volumes of the set, and documentation of port compliance must be provided with the bid and during evaluation** All the components must be manufactured from medical grade plastic that is pyrogen, DEPH and latex free Components must be sterile and individually packed in a peel pouch that is easy to open For single use only As per **SANS 1775-1:2011** The following must be noted on the packaging: ● Trade name ● Size and specification ● Method of sterilization ● Manufacturing site ● CE number ● Lot number ● Expiry date Packaging: Box of 50 units

ITEM	DESCRIPTION
30 306 56	**Neonatal** Mini-volume extension set -**T-connector, ending in** luer **slip connection distally, micro-bore tubing** and an **Anti-reflux/ Positive Pressure** Needle-Free closure device proximally **Purpose:** For use with infusions and short lines in neonates and infants and to provide standardisation of connection and securement for peripheral IV lines. Micro/mini bore tubing - length of tubing between connectors: **10-15 cm** Priming volume: **≤ 0.5 ml** Supplied with one male connector (luer slip) distally; with rubber cap (injection port) on the t-connector and one female connector with an **Anti-reflux/ Positive Pressure** Needle-Free closure device proximally. Residual volume in valve: **± 0,1ml** and a **flow rate 100ml/min** at gravity See **MINI-VOLUME EXTENSION SET -** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 57	**Paediatric** mini-volume extension set - **Straight**, **luer slip** connection distally, **micro-bore tubing** and an **Anti-reflux/ Positive Pressure** Needle-Free closure device proximally **Purpose:** For use with infusions and short lines in paediatric patients and to provide standardisation of connection and securement for peripheral IV lines. Micro/mini bore tubing - length of tubing between connectors: **8-15 cm** Priming volume: **≤ 0.3 ml** Supplied with one male connector (luer slip) distally and one female connector with an **Anti-reflux/ Positive Pressure** Needle-Free closure device proximally Residual volume in valve: **± 0,1ml** and a **flow rate 100ml/min** at gravity See **MINI-VOLUME EXTENSION SET -** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 60	**Adult** Mini-volume extension set - **Straight**, **luer slip** connection distally, **standard bore tubing** and a **Needle-Free closure device** proximally **Purpose:** For use with infusions and short lines in children and adults Standard bore tubing - length of tubing between connectors: **13 - 18 cm** Flushing volume: **≤ 1 ml** Supplied with one male connector (luer slip) distally and one **Needle-Free port** at proximal end of tubing. Residual volume in port: < **0.08** ml See **MINI-VOLUME EXTENSION SET -** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 61	**Adult** Mini-volume extension set -**Luer Lock** connection distally, **standard bore tubing** and a **Needle-Free closure device** proximally Adult Mini-volume extension set - **straight** connection with **1 Needle-Free port. Standard bore, luer lock** **Purpose:** For use with infusions and short lines in children and adults Standard bore tubing - length of tubing between connectors: **13 - 18 cm** Flushing volume: **≤ 1 ml** Supplied with one male connector (**luer slip with spin collar**) and one **Needle-Free port** at proximal end of tubing. Residual volume in port: **< 0.08 ml** Luer slip with retractable spin collar at the distal end See **MINI-VOLUME EXTENSION SET -** COLLECTIVE REQUIREMENTS

MINI-VOLUME EXTENSION SET with INCORPORATED DRESSING and STRAPPING - COLLECTIVE REQUIREMENTS

Extension Set:
Consist of **kink resistant tubing**
Needle free ports:
Priming volumes of the set, and documentation of port compliance must be provided with the bid and during evaluation
The housing and rubber bung of the port must be flush with each other with no proud surfaces
They should provide an adequate physical barrier to bacteria for a minimum of 72 hours and at least 100 activations without damaging the integrity of the product (suitable scientific literature to be supplied).
The **port** should be rendered faulty if accessed with a needle and therefore discarded
The **ports** and set must be compatible with lipids (TPN), chemotherapy drugs, alcohol and chlorhexidine for cleaning

The distal end must be smooth and non-abrasive. The footprint must be small to prevent pressure on skin

All the components must be manufactured from medical grade plastic that is pyrogen, DEHP and latex free
Components must be sterile and individually packed in a peel pouch that is easy to open
For single use only
As per **SANS 1775-1:2011 or equivalent ISO13485**

The following must be noted on the packaging:
- Trade name
- Size and specification
- Method of sterilization
- Manufacturing site
- CE number
- Lot number
- Expiry date

Packaging: **Box of 50 units**

ITEM	DESCRIPTION
30 307 00	**Neonatal Mini-volume** extension set with a **T-connector needle-injection port** and **male luer slip**, microbore tubing and an integral **Anti-reflux Needle Free Closure Device, Dressing and Securement Device** **Purpose:** For use with infusions and short lines in neonates and infants and to provide standardisation of connection and securement for peripheral IV lines. **Micro/mini-bore** tubing; Length of tubing between connectors: **8-12 cm;** Priming volume: **≤0.4ml** Supplied with one male connector (luer slip) distally; with rubber cap (injection port) on the T-connector and one integral **Anti-reflux needle free closure device** proximally. Residual volume in valve: **± 0,1ml** and a **flow rate** of at least **100ml/min** at gravity Must have a removable side clamp between the male connector and female connector. Must have a bi-directional valve to reduce all types of reflux into the catheter No heparin required for flushing procedure. **Hypoallergenic dressing:** Sterile individually packed hypo-allergenic, water-proof IV dressing **(± 3.8cm x 4.5cm)** for IV site. **Securement device: 7.8cm x 2cm** Must contain a purpose designed hypoallergenic, adjustable securement device integrated onto a fixation pad Must be able to accommodate a wide range of small tubing sizes Must be able to be easily inspected and adjusted with gloved hands All components must be latex free, non-pyrogenic, hypoallergenic and DEHP free **See MINI-VOLUME EXTENSION SET with INCORPORATED DRESSING and STRAPPING -** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 307 01	**Paediatric Mini-Volume extension set with dressing and securement device** with distal **Straight, luer slip** connection, **Microbore** tubing and an integral **Anti-reflux Needle Free Closure Device** proximally, **Dressing and Securement Device** **Purpose:** For use with infusions and short lines in paediatric patients and to provide standardisation of connection and securement for peripheral IV lines. **Micro/mini-bore** tubing; Length of tubing between connectors: **8-12 cm;** Priming volume: **< 0.4 ml** Supplied with one male connector (luer slip) distally and one integral **Anti-reflux Needle Free Closure Device** proximally Residual volume in valve: **± 0,1ml** and a **flow rate** of at least **100ml/min** at gravity Must have a bi-directional valve to reduce all types of reflux into the catheter **Hypoallergenic dressing:** Sterile individually packed hypo-allergenic, water-proof IV dressing **(± 5cm x 6cm)** for IV site. **Securement device: 7.8cm x 2cm** Must contain a purpose designed hypoallergenic, adjustable securement device integrated onto a fixation pad Must be able to accommodate a wide range of small tubing sizes Must be able to be easily inspected and adjusted with gloved hands All components must be latex free, non-pyrogenic, hypoallergenic and DEHP free **MINI-VOLUME EXTENSION SET with INCORPORATED DRESSING and STRAPPING -** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 307 02	**Adult Mini-Volume Extension Set with dressing and securement device:** Distal **Straight, Luer Slip connection,** Standard bore tubing and a **Neutral Displacement** Needle Free Closure Device proximally **with a Dressing and Securement Device**

	Purpose: For use with infusions and short lines in children and adults and to provide standardisation of connection and securement for peripheral IV lines. Standard bore tubing - length of tubing between connectors:**12 - 18 cm** Priming Volume: **≤ 0.8 ml** Supplied with one male connector (luer slip) distally and one **Neutral Displacement Needle Free Closure Device** proximally. **Flow rate** through needle free valve at least **165ml/min** at gravity **Hypoallergenic dressing:** Sterile individually packed hypo-allergenic, water-proof IV dressing **(± 6.5cm x7cm)** for IV site. **Securement device: ± 9cm x 3cm** Must contain a purpose designed hypoallergenic, adjustable securement device integrated onto a fixation pad Must be able to accommodate a wide range of small tubing sizes Must be able to be easily inspected and adjusted with gloved hands All components must be latex free, non-pyrogenic, hypoallergenic and DEHP free See **MINI-VOLUME EXTENSION SET with INCORPORATED DRESSING and STRAPPING -** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 307 03	**Adult Mini-Volume Extension Set with dressing and securement device:** Distal Straight, **Luer Lock connection,** Standard bore tubing and a **Neutral Displacement** Needle Free Closure Device proximally with a **Dressing and Securement Device** **Purpose:** For use with infusions and short lines in children and adults and to provide standardisation of connection and securement for peripheral IV lines. **Standard bore** tubing; Length of tubing between connectors: **12-18 cm** Priming Volume: **≤ 0.8 ml** Supplied with one male connector (**luer slip with retractable spin collar**) and one **Neutral Displacement Needle Free Closure Device** proximally **Flow rate** through needle free valve at least **165ml/min** at gravity **Footprint** and edging of the spin collar must be smooth and small to prevent skin damage The spin collar must retract well to allow the luer slip to connect firmly before attaching the collar **Hypoallergenic dressing:** Sterile individually packed hypo-allergenic, water-proof IV dressing **(±6.5cm x7cm)** for IV site. **Securement device: ± 9cm x 3cm** Must contain a purpose designed hypoallergenic, adjustable securement device integrated onto a fixation pad Must be able to accommodate a wide range of small tubing sizes Must be able to be easily inspected and adjusted with gloved hands All components must be latex free, non-pyrogenic, hypoallergenic and DEHP free See **MINI-VOLUME EXTENSION SET with INCORPORATED DRESSING and STRAPPING -** COLLECTIVE REQUIREMENTS

EXTENSION SETS USED IN ANAESTHETICS AND PAEDIATRICS:

NEEDLE-FREE EXTENSION SETS - COLLECTIVE REQUIREMENTS

Tubing must be manufactured from kink resistant medical grade plastic that is latex free, non-pyrogenic and DEPH free

Needle-Free Ports:

The housing and rubber bung of the port must be flush with each other with no proud surfaces

They should provide an adequate physical barrier to bacteria for a minimum of 72 hours and at least 100 activations without damaging the integrity of the product (suitable scientific literature to be supplied).

The port should be rendered faulty if accessed with a needle and therefore discarded

The ports and set must be compatible with lipids (TPN), chemotherapy drugs, alcohol and chlorhexidine for cleaning

Priming volumes of the set, and documentation of port compliance must be provided with the bid and during evaluation

There must be a **luer slip** with **retractable spin collar** at the distal end and the distal connector end must be protected/capped

Sterile and individually packed in peel pouch that is easy to open
For single use only
As per **SANS 1775-1:2011**

The following must be noted on the packaging:

- Trade name
- Size and specification
- Method of sterilization
- Manufacturing site
- CE number
- Lot number
- Expiry date

Packaging: Box of 50 units

ITEM	DESCRIPTION
30 306 62	**Bifurcated** extension set with 2 needle-free ports at the proximal end - **standard bore** Standard bore tubing ≥ **13 cm** 2 needle-free ports; Residual volume in port < **0.08 ml** See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 63	**Bifurcated** extension set with 2 needle-free ports - mini **/ micro-bore** Mini / micro-bore tubing ≥ **13 cm** 2 micro needle-free ports; Residual volume in port: < **0.03** ml; Priming volume < **0.45** ml Neutral fluid displacement With 2 removable slide clamps See **NEEDLE-FREE EXTENSION SETS -**COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 64	**Trifurcated** extension set with 3 Needle-Free ports – **standard bore** Standard bore tubing ≥ **13 cm** 3 Needle-Free ports – without clamps; Residual volume in port < **0.08 ml** See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 65	**Trifurcated** extension set with 3 Needle-Free ports – **mini / micro-bore** with removable slide clamps Standard bore tubing ≥ **13 cm** 3 Needle-Free ports with 3 removable slide clamps Residual volume in port: < **0.03** ml; Priming volume < **0.45** ml Neutral fluid displacement See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 66	**Trifurcated** extension set with 3 needle-free ports and **clamps** on all the extensions – **standard bore** Standard bore tubing ≥ **13 cm** 3 Needle-Free ports with 3 slide clamps; Residual volume in port: < **0.08 ml** See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 67	Needle-Free **Trifuse** extension set with **small and standard** bore tubing. Two small bore tubing extensions with anti-siphon valves - **10 cm** One standard bore extension with a back check valve – Total length: **26 cm** 3 Needle-Free ports; Residual volume in port: < **0.06 ml** See **NEEDLE-FREE EXTENSION SETS** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 69	**Quadrucated** extension set with 4 needle-free ports - **micro / mini bore** Micro /mini bore tubing ≥ **15 cm** 4 micro needle-free ports; Residual volume in port: < **0.03 ml** Neutral fluid displacement See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 70	Extension set with **2 needle-free ports** incorporated into 'y' sites – **standard bore** Standard bore tubing ≥ **13 cm** 2 needle-free ports; Residual volume in port: < **0.08 ml** See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 71	Extension set with **3 needle-free ports** incorporated into 'y' sites – **standard bore** Standard bore tubing ≥ **15 cm** 3 needle-free ports; Residual volume in port: < **0.08 ml** See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 72	Extension set with **4 needle-free ports** incorporated into 'y' sites – **standard bore** Standard bore tubing ≥ **15 cm**

	4 needle-free ports; Residual volume in port: < **0.08 ml** See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 73	Extension set with **4 coloured needle-free ports** incorporated into 'y' sites - **micro / mini bore** Micro/mini bore tubing ≥ **25 cm** 4 **colour-coded** micro needle-free ports; Residual volume in port: < **0.03 ml** Neutral fluid displacement See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 74	Extension set with 1 **Needle-Free port** and **precision flow controller** (dial type) **Purpose:** Precisely regulate fluid flow rate in ml/hr in the absence of a mechanical infusion pump Standard bore tubing **40 - 60** cm 1 needle-free port Flow regulator must control fluid flow: Range: ≤ **5** ml/hr - 250 ml/hr. Must be 100% leak proof and blockage free See **NEEDLE-FREE EXTENSION SETS** - COLLECTIVE REQUIREMENTS

WINGED BUTTERFLY NEEDLE - COLLECTIVE REQUIREMENTS
Consists of: A **needle** - manufactured from medical grade steel and rubber sheathed A kink resistant **10 extension tube** manufactured from medical grade plastic that is latex free, non-pyrogenic, and DEHP free The connector end must be protected Sterile and individually packed in peel pouch that is easy to open For single use only The following must be noted on the packaging: ● Trade name ● Size and specification ● Method of sterilization ● Manufacturing site ● CE number ● Lot number ● Expiry date Must comply with the latest issue of **SANS 305:2011** Packaging: **Box of 50 units**

ITEM	DESCRIPTION
30 306 75	**Winged Butterfly** needle for intermittent infusion **21G 10cm** **Purpose:** For use as phlebotomy device or administration of fluid Needle size: **21G (0,8 mm)** See **WINGED BUTTERFLY NEEDLE** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 76	**Winged Butterfly** needle for intermittent infusion **23G 10cm** **Purpose:** For use as phlebotomy device or administration of fluid Needle size: **23G (0,6 mm)** See **WINGED BUTTERFLY NEEDLE** - COLLECTIVE REQUIREMENTS

EXTENSION SETS USED WITH SYRINGE DRIVERS AND AS EXTENSIONS

EXTENSION SETS - COLLECTIVE REQUIREMENTS

Consists of

- Kink resistant tubing
- One male and one female luer lock connector.

Manufactured from medical grade plastic and kink resistant tubing that is latex free, non-pyrogenic, DEPH free

Sterile and individually packed in peel pouch with view paper that is easy to open
For single use only
As per **SANS 1775-1:2011**

The following must be noted on the packaging:

- Trade name
- Size and specification
- Method of sterilization
- Manufacturing site
- CE number
- Lot number
- Expiry date

Packaging: Box of 50 units

ITEM	DESCRIPTION
30 306 77	Extension Set – **standard bore** **Purpose:** Used as an extension between IVI devices - suitable for use with administration set and an infusion device. Length of tubing: **1.8 – 2 m** Internal diameter of tubing: **2.8 mm** See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 78	Extension set, clear - **adsorption** free application. **Purpose:** Used as an extension between IVI devices Length of tubing: **15 cm** See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 79	Extension set, **light protected**, for adsorption-free application **Purpose:** Used as an extension between IVI devices Length of tubing: **120 -150 cm** See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 80	**High-capacity** extension set **Purpose:** For infusion of viscous solutions Length of tubing: **90-120 cm** Internal diameter of tubing: ± 4.4 **mm**

	See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 81	Extension set for Anaesthetic use **Purpose:** Used on extension between syringe drivers and IVI lines Length of tubing: **75-100 cm** Internal diameter of tubing: **± 2.8 mm** See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 82	Extension set for Anaesthetic use- **micro-bore** **Purpose:** Used on extension between syringe drivers and IVI lines Length of tubing: **75-100 cm** Internal diameter of tubing: **± 1.4 mm** See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 83	Extension set for Anaesthetic use – **Spiral** **Purpose:** Used on extension between syringe drivers and IVI lines Length of microbore spiral tubing: **± 3 m** See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 84	Extension Set – **standard bore with a 3-way stopcock** **Purpose:** Used as an extension between IVI devices - suitable for use with administration set and an infusion device. Made from kink resistant tubing with a **3-way stopcock** at the proximal end Length of tubing: **100 cm** Internal diameter of tubing: **2.8 mm** See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 85	Extension Set (long)– **standard bore with a 3-way stopcock** **Purpose:** Used as an extension between IVI devices - suitable for use with administration set and an infusion device. Made from kink resistant tubing with a **3-way stopcock** at the proximal end Length of tubing: **150- 200 cm** Internal diameter of tubing: **2.8 mm** See **EXTENSION SETS** - COLLECTIVE REQUIREMENTS

IV FLUID ACCESS DEVICES AND OTHER CONNECTORS

STAND ALONE NEEDLE-FREE PORTS - COLLECTIVE REQUIREMENTS

Must be able to fit all standard luer intravenous connectors, needles and cannula
Must maintain a 'closed system', No caps or covers to be used.

Needle-Free port and set must be compatible with lipids (TPN), Chemotherapy drugs, alcohol and chlorhexidine for cleaning
Needle-Free port should provide an adequate physical barrier to bacteria for a minimum of 72 hours and at least 100 activations without damaging the integrity of the product (suitable scientific literature to be supplied).

Device should be rendered faulty if accessed with a needle and therefore discarded

Manufactured from medical grade plastic that is Latex free, non-pyrogenic, DEPH free
Sterile and individually packed in peel pouch/blister pack that is easy to open
For single use only

The following must be noted on the packaging:

- Trade name
- Size and specification
- Method of sterilization
- Manufacturing site
- CE number
- Lot number
- Expiry date

Packaging: Box of 50 units

ITEM	DESCRIPTION
30 306 86	Single 'stand alone" **Neutral Displacement Needle Free Closure Device** **Purpose:** To convert a capped site/ open luer into a needle free port Must allow flow of at least **165ml/min** at gravity Residual volume: **< 0.06 ml** Priming volume: **< 0.1ml** Negative fluid displacement: **< 0.05 ml** See **STAND ALONE NEEDLE FREE PORTS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 87	Single 'stand alone" **Anti-reflux/ Positive Pressure Needle Free Closure Device** **Purpose:** To convert a capped site/ open luer site into a needle free port for neonatal use Must have a bidirectional valve to reduce all types of reflux into the catheter Residual volume in valve: **< 0,1ml** and a **flow rate** of at least **100ml/min** at gravity See **STAND ALONE NEEDLE FREE PORTS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 88	Single 'stand alone" **Arterial Neutral Displacement Needle Free Closure Device** **Purpose:** To convert a capped site/open luer into a needle free port on an arterial line Residual volume: **< 0.06 ml** Priming volume: **< 0.1ml** Negative fluid displacement: **< 0.05 ml** Must resist a minimum **150** psig back pressure **Red** colour to indicate arterial use See **STAND ALONE NEEDLE FREE PORTS** - COLLECTIVE REQUIREMENTS

IVI FLUID ACCESS DEVICES AND CONNECTORS - COLLECTIVE REQUIREMENTS

Needle-Free port and set must be compatible with lipids (TPN), Chemotherapy drugs, alcohol and chlorhexidine for cleaning
Needle-Free port should provide an adequate physical barrier to bacteria for a minimum of 72 hours and at least 100 activations without damaging the integrity of the product (suitable scientific literature to be supplied).

Device should be rendered faulty if accessed with a needle and therefore discarded

Manufactured from medical grade plastic that is Latex free, non-pyrogenic, DEPH free

Sterile and individually packed in peel pouch with view paper that is easy to open
For single use only

The following must be noted on the packaging:

- Trade name
- Size and specification
- Method of sterilization
- Manufacturing site
- CE number
- Lot number
- Expiry date

Packaging: Box of 50 units

ITEM	DESCRIPTION
30 306 89	Intravenous bag access spike with needle free port **Purpose:** For attachment to a flexible intravenous container to allow for intermittent withdrawal of solution through a needle-free port See **IVI FLUID ACCESS DEVICES AND CONNECTORS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 90	Intravenous bag access spike with back check valve and Needle-Free port **Purpose:** For attachment to a flexible intravenous container to allow for intermittent withdrawal of solution through a needle-free port See **IVI FLUID ACCESS DEVICES AND CONNECTORS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 91	Multi-dose vial adapter with Needle-Free port **Purpose:** For insertion into the rubber stopper of a multi-dose vial to allow for intermittent withdrawal of a drug through a needle-free port. See **IVI FLUID ACCESS DEVICES AND CONNECTORS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 92	**Needle-free closure** and positive pressure device **Purpose:** To convert a capped site to a Needle-Free site to maintain catheter patency Must ensure positive displacement of fluid with no retrograde flow on disconnect. Must be able to fit all standard luer intravenous connectors, needles and cannula Residual volume **< 0.06 ml**; Negative fluid displacement = **0.00 ml** Positive displacement **> 0,035 ml** Flowrate **> 100 ml/min** See **IVI FLUID ACCESS DEVICES AND CONNECTORS** - COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 93	**Three-way stopcock** **Purpose:** To connect IVI lines and allow for second line Tap must rotate 360°. Two female fully threaded luer lock ports and one male luer fitting with rotating security lock. Transparent base and legs Flow indicator on tap position of handle indicating open ports. Colour coding for arterial and venous identification No dead space in the base of the stopcock and minimal dead space in ports. Manufactured from medical grade plastic Latex free, non-pyrogenic, DEPH free Sterile and individually packed in peel pouch with view paper For single use only The following must be noted on the packaging: ● ● Trade name ● Size and specification ● Method of sterilization ● Manufacturing site ● CE number ● Lot number ● Expiry date Packing: Box of 100 units

ITEM	DESCRIPTION
30 306 94	**Three-way stopcock** with a **Needle-Free port** Tap must rotate in 360°. One female fully threaded luer **Needle-Free** lock port and one male luer fitting with rotating security lock. Transparent housing to allow for clear visualisation of fluids. Flow indicator on tap position of handle indicating open ports. No dead space in base of stopcock and minimal dead space in ports. **Needle-Free port** for injection Residual volume in port **< 0.08 ml** No caps or covers to be used on ports Port and set must be compatible with lipids (TPN), Chemotherapy drugs, alcohol and chlorhexidine for cleaning. Needle-Free port should provide an adequate physical barrier to bacteria for a minimum of 72 hours and at least 100 activations without damaging the integrity of the product (suitable scientific literature to be supplied). Device should be rendered faulty if accessed with a needle and therefore discarded Manufactured from medical grade plastic that is latex free, non-pyrogenic, DEHP free Sterile and individually packed in peel pouch with view paper that is easy to open For single use only The following must be noted on the packaging: ● Trade name ● Size and specification ● Method of sterilization ● Manufacturing site ● CE number ● Lot number ● Expiry date Packaging: Box of 100 units

FILTERS FOR TPN AND IV SOLUTION - COLLECTIVE REQUIREMENTS
Consists of kink resistant microbore tubing and plastic filter that is manufactured from medical grade plastic that is latex free, non-pyrogenic, DEHP free Must have a sliding clamp Must eliminate air Sterile and individually packed in peel pouch with view paper that is easy to open For single use only The following must be noted on the packaging: ● Trade name ● Size and specification ● Method of sterilization ● Manufacturing site ● CE number ● Lot number ● Expiry date Packaging: Box of 100 units

ITEM	DESCRIPTION
30 306 95	**Filter** for IV solution (clear fluids) – neonatal **Purpose:** To filter clear fluids from particles and organisms in administration to neonates Hold-up volume **0.4 ml**; Flow rate approx. **110 ml/hr** Filter must be **0.2 micron** Polyether sulfone (PES) positively charged membrane, retaining particles down to nano size as well as microorganisms and associated endotoxins For ≥ **96**-hour endotoxin retention Clear slim housing must be **branded** See **FILTERS FOR TPN AND IV SOLUTION -** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 306 96	**Filter** for TPN – neonatal **Purpose:** To filter out large lipid particles, particle contamination and microbiological organisms from TPN administered to neonates Hold-up volume **0.8 ml**; Flow rate approx. **75 ml/hr** Filter must be **1.2 micron** Polyether sulfone (PES) Membrane Super membrane - must retain particulate contamination, oversized lipid droplets, microbiological contaminants including fungi For **24**-hour use Transparent blue housing must be **branded** See **FILTERS FOR TPN AND IV SOLUTION -** COLLECTIVE REQUIREMENTS

SECUREMENT DEVICES FOR LINES AND CATHETERS

SECUREMENT DEVICES – COLLECTIVE REQUIREMENTS
Sterile and individually packed in peel pouch with view paper For single use only Latex free, non-pyrogenic, hypoallergenic and DEHP free The following must be noted on the packaging: ● Trade name ● Description ● Method of sterilization ● Manufacturing site ● CE number ● Lot number ● Expiry date **Per unit**

ITEM	DESCRIPTION
30 392 45	Neonatal **Umbilical line** securement device Individual pack to contain purpose designed umbilical line securement device integrated onto fixation pad Must contain hydrocolloid skin contact adhesive device, soft flexible fabric anchor pad Must be able to accommodate a wide range of silicon / plastic devices Must hold the catheter upright, without contact with the umbilical stump Must be able to be easily inspected and adjusted with gloved hands See **SECUREMENT DEVICES –** COLLECTIVE REQUIREMENTS

ITEM	DESCRIPTION
30 392 46	Neonatal **Peripheral line** securement device Individual pack to contain purpose designed peripheral line securement device integrated onto fixation pad Must contain hydrocolloid skin contact adhesive device, soft flexible fabric anchor pad Must be able to accommodate a wide range of small tubing sizes – (1mm-3mm) Must be able to be easily inspected and adjusted with gloved hands See **SECUREMENT DEVICES –** COLLECTIVE REQUIREMENTS

SECTION O: EVALUATION CRITERIA

Evaluation will be based on the following:

- Phase 1: Minimum Compulsory Requirements
- Phase 2: Technical Evaluation
- Phase 3: Price and Preference Points

Phase 1: Minimum Compulsory Requirements

The Bidder shall complete and submit the following returnable schedules and documents:

NO.	SECTION/ SCHEDULE	COMPULSORY (YES / NO) NON-SUBMISSION WILL RENDER BIDDERS NON-RESPONSIVE	COMPULSORY (YES / NO) FOR BID EVALUATION PURPOSES	FOR OFFICIAL USE ONLY		
				YES	NO	N/A
Prospective Bidders MUST ensure that the following Sections of the bid document MUST be completed in ALL respects to qualify for the next stage of evaluation:						
1	Section A: Invitation to Bid	**Yes**	**Yes**			
2	Section B: Special Instructions	**Yes**	**Yes**			
3	Section C: Authority to Sign the Bid	**Yes**	**Yes**			
4	Section D: Declaration of Interest	**Yes**	**Yes**			
5	Section E: Declaration of Bidder's Past SCM Practices	**Yes**	**Yes**			
6	Section F: Declaration that CSD is Updated with Latest Bidder's Details	**Yes**	**Yes**			
7	Section G: Preference Points Claimed	**Yes**	**Yes**			
8	Section H: Certificate of Independent Bid Determination	**Yes**	**Yes**			
9	Section I: Record of Amendments to Bid Documents	**Yes**	**Yes**			
10	Section J: General Conditions of Contract	**Yes**	**Yes**			
11	Section K: Special Terms and Conditions	**Yes**	**Yes**			
12	Section L: Compulsory Briefing Session	**No**	**No**			
13	Section M: Pricing Schedule	**Yes**	**Yes**			
14	Section N: Specification	**Yes**	**Yes**			
Prospective Bidders MUST provide the following as per the Mandatory Requirements:						
1.	Consortium/ Joint Venture/ Partnership agreement, if applicable.	**Yes If Applicable**	**Yes**			
2.	A Status Level Verification Certificate/Sworn Affidavit (For EMEs& QSEs) must be Submitted in order to qualify for Preference Points.	**Yes**	**Yes**			
3.	Letter of undertaking if not the manufacturer of the Equipment	**Yes**	**Yes**			

Phase 2: Technical Evaluation

The unit offered must comply fully with or exceed all of the minimum specification requirements as per the Technical Specification. The prospective bidder will be required to provide a sample for evaluation purposes as required in terms of clause 2.14 of the special terms and conditions of the bid**.** For those samples which require **SANS 1775-1:2011 SANS 305:2011; SANS 1775-3:2015 or any other certification, a valid certificate must be submitted with the sample as well as scientific literature, where required.** The sample will be evaluated based on the collective requirements as per technical specification, for each item required.

Phase 3: Price and Preference Points

The State reserves the right to award contracts to more than one contractor for the same item. The State reserves the right to award the same item to more than one supplier to address product availability and compatibility. Due diligence will be applied to ensure that pricing is affordable, market related and aligned to end-user requirements.

The value of this bid is estimated to exceeds or not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 or 90/10 preference point system shall be applicable.

Points for this bid shall be awarded for:

(c) Price; and

(d) Status Level of Contributor.

The maximum points for this bid are allocated as follows:

CATEGORY	POINTS
PRICE	80 or 90
STATUS LEVEL OF CONTRIBUTOR	20 or 10
Total points for Price and must not exceed	**100**

Failure on the part of a bidder to submit proof of Status level of contributor together with the bid will be interpreted to mean that preference points for Status level of contribution are not claimed.

The department reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the department.