



To be assessed every 6 months: In Q2 by the District clinical specialist team, OM, MO and Assets manager and March by the OM, MO and Assets manager

Facility Name:		Year:	
Not applicable (NA):	Does not apply to the unit or individual assessment or not observed.		
Non-Compliant (NC):	<50% compliance		
Partially Compliant (PC):	50 - 79% Compliance		
Compliant (C):	80 - 100% Compliance		

Mark each item NA/ NC/ PC/ C for each month and then total and calculate below.

NO.	INDICATOR	Q2	March	Comment
1	All required types of equipment are available (As per Equip register) Assess annually in August			
2	Total required numbers of equipment are available (As per Equip register) Assess annually in August			
3	Suction and oxygen units at every point			
4	Suction and oxygen units ready for use			
5	Services and equipment appropriate for General beds (See (Tool 3) bed equipment audit)			
6	Services and equipment appropriate for Specialised beds (See (Tool 3) bed equipment audit)			
7	Services and equipment appropriate for HC and "Tiny Tot" beds (See (Tool 3) bed equipment audit)			
8	Appropriate equipment stored at the bedside			
9	Excess equipment stored neatly in storeroom			
10	All relevant equipment plugged in			
11	Standardised equipment register in use and up to date			
12	Each piece of equipment numbered and corresponds to number in register			
13	All equipment cleaned and checked daily (Daily Equipment Checklist/s)			
14	Monthly stock count of equipment current			
15	No non-functional equipment in the unit			
16	Maintenance/service contracts in place for high use equipment			
17	All equipment serviced annually			
18	Equipment sent for repair/service followed up monthly			
	NA			
	NC			
	PC			
	C			
	Final Scores:	%	%	

Month	Assessed By - Sign	Print	Desig	Date
Q2				
March				

Month	Feedback received by - Sign	Print	Desig	Date
Q2				
March				

Scoring and feedback-In Discussion with the Unit:				
Q2 Scoring	NA =	NC =	PC =	C =
	NA x 2 =			C x 2 =
	A: PC + (C x 2) =		B: 36 - (NA x 2) =	
	A / B =		X 100 =	%
Gaps Identified:				
Action Plan:				
March Scoring	NA =	NC =	PC =	C =
	NA x 2 =			C x 2 =
	A: PC + (C x 2) =		B: 32 - (NA x 2) =	
	A / B =		X 100 =	%
Gaps Identified:				
Action Plan:				