Facility Name		Month and Year:	

1. Record scores for each record audited (Number of records to be audited- as per requirements for each audit tool)
2. Final scores obtained for each record must be averaged (in dark block) & recorded on annual clinical &record score sheet.
3. Action plans should focus on gaps that are common to most records or occur regularly (month to month)

Record Audit	Record 1	Record 2	Record 3	Record 4	Record 5	Ave Totals
Paediatric Audit						
Assessment & planning						
Medical & Nursing care						
Medications						
Nutrition						
Family centred care						
Discharge/Death						
Final scores	%	%	%	%	%	%
General Case						
Patient's Details						
Documentation						
Current Problem						
Information Parents/Caregivers						
Follow up patients						
General overview						
Final scores	%	%	%	%	%	%

Clinical audit						Ave Totals
ARI						
History						
Initial examination						
Investigation						
Management						
Final scores	%	%	%	%	%	%
Severe Acute Malnutrition						
Emergency treatment						
Hypoglycaemia						
Hypothermia						
Dehydration						
Electrolyte imbalance						
Infection						
Micronutrient deficiencies						
Stabilizing feeding						
Multidisciplinary rounds						
Preparation for discharge						
Final scores	%	%	%	%	%	%

Clinical Audit						Ave Totals
Diarrhoeal disease						
History (10)						
Initial examination (11)						
Investigation (4)						
Treatment (14)						
Final scores	%	%	%	%	%	%

Gaps identified in records	Also noted Prev month

Action plan			
Action	Responsible person/s	Time frame	Follow up
1.			
2.			
3.			
4.			
5.			

Sign:		Print:	
Practice No.			