

## **TOOL 12: NEONATAL IPC AUDIT**

	To be completed Monthly by IPC manager (Or Unit Manager if IPC not available). Assess during the morning when medication rounds and feeds are being performed. Mark each indicator for each month as NA/NC/PC/C and calculate score using tables														
Year:	each indicator for each	month as NA/NC/PC/C	Unit:	using tac	bies										
	pplicable (NA):	Does not apply to the		accmont	or not of	sorved									
	Compliant (NC):	<pre>&lt;50% compliance</pre>		sessment	or not or	oserveu.									
	Ily Compliant (NC):	50-80% Compliance													
Comp	liant (C):	80-100% Compliance													
NO.				Anril	May	luna	lub.	Aug	Sant	Oct	Nov	Dec	lan	Eah	Mar
	Facilities	INDICATOR		April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar.
1.	Bed spacing- GC-1m, H														-
2.	Bed numbers maintai														┢────┤
-		nal and tertiary)													<b> </b>
	Only x1 bed in each ro														
3.	1:1 staffing provided i														
4.	• •		nursed in isolation												
5.	Only babies with droplet/airborne infections nursed in isolation													<u> </u>	
	(Medical and nursing)		1	1	1	1	1	1	1	1	1	1	1	1	
6.	Minimum staff: patier														
7		.PN:1EN); 1:6GC/KMC ( ve elbows. No jerseys/j													
7.															
8.	Nails- short, clean and	ng bands and stud earring	ngs-no watches												
9.	Hair- clean and off sho														
10. 11.		st bands to be covered	in waterpreaftene												
	nt Care	st bands to be covered	in waterproof tape											<u> </u>	
		h (ADUD) in numan dian	oncor oncilu												
12.	accessible at foot of e	ıb (ABHR) in pump disp	enser easily												
13.		per patient/per contac	t in HC and ICU												-
13.		es used for babies with													-
14.		ed and changed weekly													-
15.		ged every 72 hrs if no f													
10.		ged every 96 hrs if filte													
17.	TPN and line changed		i present											╂────	┨────┦
10.	Needle free IV lines in														
20.	Urinary catheter -clos													+	
20.		cu system useu	A. NA											├───	├
			A. NA NC											├───	┠────┦
			PC											<u> </u>	┠────┦
			<u>PC</u> C											├───	┠────┦
			L											I	1

Patie	nt Care cont.	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar.
21.	Clean patient care container at each bed (plastic tub with swabs,												
	saline amps, chlorhexidine tinct, 50ml Vaseline etc)												
22.	No excess /spare items in care containers												
23.	Dressings/strapping clean and secure												
24.	Extra thin hydrocolloid dressing applied under all adhesives												
25.	Non adhesive saturation probe holders in use												
26.	Tape avoided for heel pricks/phlebotomy												
27.	Use hydrogel electrodes												
28.	Umbilical venous lines removed after 14 days												
29.	Umbilical arterial lines removed after 5-7 days												
30.	All nappies folded below the umbilicus												
31.	Umbilicus cleaned 3hrly with chlorhexidine/alcohol												
32.	Eyes cleaned 3 hrly if red/swollen or discharging												
33.	Mouth cleaned 3hrly and Vaseline applied												
34.	Barrier cream applied after every nappy change												
35.	In the 1 <sup>st</sup> week of life for babies under radiant warmers a new												
	clean plastic blanket to used be used daily												
36.	No breakthrough/leakage noted on wound dressings												
37.	Gastroschisis/exomphalos/meningo-cele dressed with plastic												
	bag/opsite/cling wrap- not saline and gauze												
Feedi	ng -Milk Room /Fridge												
38.	Milk room clean												
39.	Fridge clean-Not iced up												
40.	Milk fridge temperature recorded twice daily- maintained 2-8°C.												
41.	No milk prepared in the unit												
42.	No decanting of milk feeds												
43.	Only milk feeds kept in fridge												
44.	Milk feeds refrigerated immediately not left out												
45.	No formula feeding given unless medically indicated												
46.	If formula indicated-commercial ready to use formula used												
47.	Donor milk accessible												
48.	Commercial formula discarded after 24hrs in fridge												
49.	Breast milk discarded after 4hrs (room temp) or 48hrs in fridge												
50.	Continuous feeds-extension set & syringe discarded every 4hrs												
51.	New syringe used for each feed												
52.	New sterile expressing (Sinappi) cup used for each expression												
	B. NA												
	NC												
	PC												
	С												

Medi	cations (Observe a medication round)	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar.
53.	Central, clean area used for preparing medications	•											
54.	Medications dispensed by each baby's nurse												
55.	Medication "round" lasts no longer than 20 minutes												
56.	Med. fridge temp. recorded twice daily- maintained 2-8°C.												
57.	Medications labelled correctly-date, time, volume, sign												
58.	Ampoules and single use vials (e.g. Pen G) discarded immediately												
59.	Metal seals on vials removed completely before use												
60.	All rubber bungs cleaned with chlorhexidine in alcohol and												
	allowed to dry before accessing.												
61.	No expired medications in stock												
Dress	sing/Stock Room												
62.	Clean and tidy												
63.	Nothing stored on the floor												
64.	Stock rotated and not overstocked												
65.	Well aerated												
Linen	Room/Cupboards												
66.	Clean and tidy												
67.	Not used as storage area for non-linen items												
68.	Adequate clean linen available												
69.	Soiled linen held away from body AND (see next line)												
70.	Bagged & tied securely - ¾ full (double bagged if contaminated)												
Ablut							1			•			
71.	Clean-Checked regularly using checklist												
72.	Hand washing facilities available and meet norms												
73.	Toilet paper available												
74.	Toilets are intact (cover, seat, flush, cistern) functional and clean												
75.	Sanitary bins clean and not over flowing												
	e room		1				1			1	1	1	
76.	Clean												
77.	Hand washing facilities available and meet norms												
78.	Daily towels used & discarded immediately for dusting												
79.	Basins clean, dry and inverted												
80.	Sinks clean and dry												
81.	Double bucket and wringer system used for cleaning floors												
82.	Wringer located over rinse bucket												
83.	Mops clean, dry, colour coded and stored vertically												
	C. NA												
	NC												
	PC												$\square$
	С												

Sluice	room cont.	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar.
84.	Cleaning material correctly labelled (with name and required												
	dilution) and stored in a labeled cupboard												
85.	Cleaning equipment clean, dry and correctly stored												
Wast	e Management												
86.	Sharps discarded immediately into sharps container or receiver												
	if portable sharps containers not available												
87.	Sharps containers sealed, removed when 2/3rds full												
88.	Lids on hazardous waste boxes												
89.	Hazardous waste boxes sealed & removed when 2/3rds full												
90.	Waste segregated & discarded at source (into plastic bags / bin)												
91.	Waste separated & discarded correctly into red/black/clear bags												
92.	Medical waste collected at least 3hrly after feeding round												
93.	Dustbins cleaned daily-bags not over full.												
Enviro	onmental Hygiene												
94.	Cleaning checklist in use and current												
95.	All horizontal surfaces clean-no dust found												
96.	Floors and skirting boards clean with no polish buildup												
97.	Ceilings and walls clean and cobweb free												
98.	Windows and blinds clean												
99.	Posters only on pin boards not on walls												
Patie	nt Care Equipment												
100.	Incubators/cots cleaned daily with disp. cloth, detergent &water												
	(No stickers/tape)												
101.	Mothers educated and supported to do this												
102.	Bed linen present and clean												
103.	Incubator filters changed 3mthly-Due date displayed												
104.	Only one baby per incubator/cot												
105.	Incubators terminally disinfected (Stripped & cleaned with												
	chlorine disinfectant) by cleaning staff on discharge & weekly (if												
	spare incubator available)												
106.	Equipment clean and functional (No stickers/tape) - daily												
	equipment maintenance checklist current												
107.	Bed mattresses intact												
108.	Suction tubing, bottles , liners changed & discarded daily if used												
109.	Oxygen humidifier changed daily if used												
	D. NA												
	NC												
	PC												
	С												

Patier	nt Care Equipment continued		April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar.
110.	Pediatric stethoscope available at each bed													
111.	Thermometer available at each bed													
112.	Glucometers wiped with alcohol in between patients													
113.	Transport incubator clean (Terminally disinfect after each use)													
114.	Ventilator and CPAP circuits changed when soiled													
115.	Sterile circuit used for each patient													
116.	Inline suction device in use for ventilated bat	pies-changed daily												
		E. NA												
		NC												
		PC												
		С												
		Totals:	%	%	%	%	%	%	%	%	%	%	%	%

Month	Date	Assessed By -Sign	Print	Desig.	Handed over to -Sign	Print	Desig.
April							
May							
June							
July							
August							
September							
October							
November							
December							
January							
February							
March							

Scoring and Feedback-In Discussion with the Unit:									
April Scoring	NA=	NC=	PC=	C=					
	NAx2=			Cx2=					
	A: PC + (Cx2) =		B: 232 - (NAx2)=						
	A / B =		X 100 = %						
Feedback (Include tin	ne frames and responsible p	eople for action plan)							
Gaps Identified:									
Action Plan:									

May Scoring	NA=	NC=	PC=	C=
	NAx2=			Cx2=
	A: PC + (Cx2) =		B: 232 - (NAx2)=	
	A / B =		X 100 = %	
Feedback (Include tin	ne frames and responsible p	eople for action plan)		
Gaps Identified:				
Action Plan:				

June Scoring	NA=	NC=	PC=	C=
	NAx2=			Cx2=
	A: PC + (Cx2) =		B: 232 - (NAx2)=	
	A / B =		X 100 = %	
Feedback (Include tin	ne frames and responsible p	people for action plan)		
Gaps Identified:				
Action Plan:				

July Scoring	NA=	NC=	PC=	C=
	NAx2=			Cx2=
	A: PC + (Cx2) =		B: 232 - (NAx2)=	
	A / B =		X 100 = %	
Feedback (Include tin	ne frames and responsible p	people for action plan)		
Gaps Identified:				
Action Plan:				

August Scoring	NA=	NC=	PC=	C=
	NAx2=			Cx2=
	A: PC + (Cx2) =		B: 232 - (NAx2)=	
	A / B =		X 100 = %	
Feedback (Include tin	ne frames and responsible p	eople for action plan)		
Gaps Identified:				
Action Plan:				

September Scoring	NA=	NC=	PC=	C=
	NAx2=			Cx2=
	A: PC + (Cx2) =		B: 232 - (NAx2)=	
	A / B =		X 100 = %	
Feedback (Include tin	ne frames and responsible p	eople for action plan)		
Gaps Identified:				
Action Plan:				

October Scoring	NA=	NC=	PC=	C=	
	NAx2=			Cx2=	
	A: PC + (Cx2) =		B: 232 - (NAx2)=		
	A / B =		X 100 = %	%	
Feedback (Include tin	ne frames and responsible p	people for action plan)			
Gaps Identified:					
Action Plan:					

November Scoring	NA=	NC=	PC=	C=	
	NAx2=			Cx2=	
	A: PC + (Cx2) =		B: 232 - (NAx2)=		
	A / B =		X 100 = %	%	
Feedback (Include tin	ne frames and responsible p	people for action plan)			
Gaps Identified:					
Action Plan:					

December Scoring	NA=	NC=	PC=	C=
	NAx2=			Cx2=
	A: PC + (Cx2) =		B: 232 - (NAx2)=	
	A / B =		X 100 = %	
Feedback (Include tin	ne frames and responsible p	people for action plan)		
Gaps Identified:				
Action Plan:				

January Scoring	NA=	NC=	PC=	C=
	NAx2=			Cx2=
	A: PC + (Cx2) =		B: 232- (NAx2)=	
	A / B =		X 100 = %	
Feedback (Include tin	ne frames and responsible p	people for action plan)		
Gaps Identified:				
Action Plan:				

February Scoring	NA=	NC=	PC=	C=	
	NAx2=			Cx2=	
	A: PC + (Cx2) =		B: 232 - (NAx2)=		
	A / B =		X 100 = %	%	
Feedback (Include tin	ne frames and responsible p	people for action plan)			
Gaps Identified:					
Action Plan:					

March Scoring	NA=	NC=	PC=	C=
	NAx2=			Cx2=
	A: PC + (Cx2) =		B: 232 - (NAx2)=	
	A / B =		X 100 = %	
Feedback (Include tin	ne frames and responsible p	people for action plan)		
Gaps Identified:				
Action Plan:				