

General Duties of Employees:Section 14

- **EXERCISE:**
- **TAKE 20 MINUTES TO DISCUSS AND LIST THE DUTIES OF EMPLOYEES**



DUTIES OF EMPLOYEES

- Every employee shall at work -
 - (a) **take reasonable care for the health and safety** of himself and of other persons;
 - (b) **co-operate with the employer** or person to enable prescribed duties or requirements are complied with;
 - (c) **carry out any lawful order given** to him and obey the health and safety rules and procedures laid down by his employer or by anyone authorised thereto by his employer;

DUTIES OF EMPLOYEES CONTINUED

- (d) **report any unsafe or unhealthy situation** that comes to his attention, as soon as practicable to his employer or to the health and safety representative; and
- (e) **report any incident to his employer** or to anyone authorized thereto by the employer, or to his health and safety representative, as soon as practicable but not later than the end of the particular shift during which the incident occurred.

