



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

PHARMACEUTICAL SERVICES

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14 September 2018

PHARMACIST INTERNSHIP 2019: GUIDELINES FOR APPLICANTS

MINIMUM REQUIREMENTS

A Bachelor of Pharmacy (or equivalent) degree
Registration with the South African Pharmacy Council as a Pharmacist Intern

APPLICATIONS

1. All applications should be sent to Pharmaceutical Service at the KwaZulu-Natal Department of Health Head Office.
2. A Z83 form (Application for employment) should be used. This form is available from any provincial health facility or may be downloaded from the Department's Internet site <http://www.kznhealth.gov.za> . NB *Please ensure that your name is on this form.*
3. A Curriculum Vita (unbound) should also be attached. Please include the **home address**, and an **email address** (be careful about using the university email address that you may not be able to access after you leave the university), in addition to any other contact address given in section C of the Z83 Application form.
4. Copies of the applicant's academic record must be submitted with applications, or as soon as possible thereafter.
5. Copies of the applicant's ID or Passport must be submitted with applications.
6. The applicant's choice of hospitals (a maximum of 5) must be given with the application. No guarantee can be given though, that this choice will be acceded to and an alternate placement may be offered to the applicant.
7. Only applicants seeking a full 12 months of internship should apply. No applications seeking only 400 hours of internship i.e. to supplement an Academic or Industrial internship will be considered. Submission of an application and not disclosing that the application is for 400 hours internship or supplementing the Academic Internship will be considered as an attempt to mislead the Department of Health. This non-disclosure will be seen as fraudulent application.
8. Where the applicant has a bursary from the KZN Department of Health, this must be clearly stated in the application. The District and/or Facility that provided the bursary

must be stated.

9. Please use only **one** staple to clip all the documents together. CVs should not be bound.
10. Applications must be marked "**Pharmacist Intern Application 2019**" and sent to:

Postal address:

Pharmaceutical Services
KZN Department of Health
Private Bag X9051
Pietermaritzburg
3200

Physical address:

Pharmaceutical Services
Capital Towers (10th floor), Office 10
121 Chief Albert Luthuli Street
Pietermaritzburg
3201

11. **Applications must be submitted before 28 September 2018**

PLACEMENTS

Because of the large number of applications for internships, and the fact that these are positions for a fixed period of training and not permanent employment, applicants will not be interviewed. Placement will be based on what posts are available at the time, the needs of the hospitals and Department and the availability of tutors. The following may also be taken into account:

1. Nationality - preference will be given to South African Citizens or those with Permanent Residents status, and to persons resident in the Province of KwaZulu-Natal. Foreign students will be placed if sufficient places are available. These persons will, however, have to produce written permission from the Foreign Workforce Management Programme (FWMP) of the National Department of Health in Pretoria to apply for an Internship. Any subsequent job offer will have to be endorsed by the FWMP before the intern can be appointed. A valid study/work permit from Foreign Affairs will also be required.
2. Bursary Holders – while the internship year is not taken as a bursary payback year, KZN DOH bursary holders will be given preference when placements are undertaken.
3. A willingness to work in presently under-serviced areas.
4. Requirements of the Employment Equity Plan.
5. Academic record - consistency as well as performance. Copies of each year's results must be submitted with applications.

NOTE: Further study during 2019 will not be taken into account when making placements. Registration for postgraduate studies will not ensure placement in a pharmacy close to an Academic Institution.

INTERNSHIP

A Pharmacy Internship is compulsory for those who have completed a Bachelor of Pharmacy (or equivalent) degree and who wish to register with the South African Pharmacy Council (SAPC) as a Pharmacist. Students/applicants should familiarize themselves with the requirements and obligations for internship. The SAPC requires Internship to cover a full 12 months. Vacation leave (22 days) and sick leave is included in this period. Any additional time

away from work e.g. unauthorised absence from work, unpaid leave (i.e. approved leave in excess of the allowed 22 days' vacation leave) will result in the period of internship not meeting the requirements for successful completion. Abuse of sick leave will be viewed in a serious light. Interns are required to work a 40-hour week (minimum). The contract will not be extended beyond the 12 months that has been advertised for. New candidates (especially students from universities) are prioritised for offering Internship posts.

CONDITIONS

- (a) Registration with the South African Pharmacy Council as a Pharmacist Intern – The prospective Intern will be responsible for registering with the SAPC, including the payment of the relevant fees. It would be in the interests of the intern to confirm with the SAPC within two weeks of assuming duty that they have been successfully registered.
- (b) Internships are normally offered as a fixed contract for the period 1 January to 31 December of each year.
- (c) Successful applicants must be available to begin the internship on the first working day of January 2019. Those who will have to write a supplementary examination or for other reasons cannot start their internship at the beginning of January 2019 will be deemed not successful and the offer of an internship made by the Department of Health will be withdrawn and the post will be re-allocated to another candidate. No late start may be negotiated between the applicant and the tutor.

TRAINING INSTITUTIONS

The lists at the end of this document are given as a guide to where internships may be offered. These lists will change from time to time, dependent on availability of posts and tutors, etc.

ACCOMMODATION AND TRANSPORT

Accommodation and transport to and from work during the internship are the responsibility of the intern. Some institutions may have accommodation at the hospital, but this cannot be guaranteed. The prospective intern should contact the hospital directly to ascertain if accommodation will be available and the costs involved. Any arrangement in this regard is between the intern and hospital management and not Head Office.

IMPORTANT NOTES

1. All students are aware that they need to do an internship after completing the academic section of the pharmacy course. It is therefore in their own interests to investigate various opportunities for internships. They are welcome to make themselves known to the Pharmacy Managers at KZN DOH Health facilities. This will enable the student to obtain some indication at an early stage whether he or she would like an internship at a provincial hospital and what services are offered at particular hospitals.
2. It is vital to note that the number of applications received will, in all probability, exceed the number of posts available in the KZN Department of Health. Applicants are thus warned not to presume that a post will be available for them. They are encouraged to make enquiries in other sectors of pharmacy as well.

3. **Placements** are made by the Provincial Head Office, in consultation with training facilities.
4. **Appointments** are done locally by each facility.
5. **Transfers** are negotiated between facilities. Head Office will not find places for those who wish to move after the initial appointment. Fees payable to the SAPC to cede an internship to another tutor will be payable by the Intern.

TIME FRAMES:

Closing date for applications:	28 September 2018
Placements finalized:	30 October 2018
Confirmation of acceptance:	within 7 days of receipt of offer

CONTACT DETAILS:

Pharmaceutical Services

Tel: 033 846 7267

Fax: 033 846 7280

Email: pharmacy.ho@kznhealth.gov.za

Internet: <http://www.kznhealth.gov.za>

KZN DEPARTMENT OF HEALTH INSTITUTIONS

The attached list in the appendix is given only as a guide to those applying to undertake a pharmacist internship with the KZN Department of Health. No guarantee can be given that an internship will be available at any institution.

Yours sincerely

Signed copy available on request

MR VC DLAMINI
HEAD: PHARMACEUTICAL SERVICES
KWAZULU-NATAL DEPARTMENT OF HEALTH

2019 Pharmacist Internship Facilities



health
 Department:
 Health
 PROVINCE OF KWAZULU-NATAL

Sept 2018

DIRECTORATE:

PHARMACEUTICAL SERVICES

Private Bag X 9051, Pietermaritzburg, 3200
 121 Chief Albert Luthuli Street, Pietermaritzburg, 3200
 Tel: 033 8467262 Fax: 033 8467235 Email: Pharmacy.HO@kznhealth.gov.za
 www.kznhealth.gov.za

District	Institution
Amajuba	Madadeni Hospital
Ethekwini	Addington Hospital
Ethekwini	Clairwood Hospital
Ethekwini	Cato Manor CHC
Ethekwini	Ekuhlengeni Care Centre ★
Ethekwini	Hlengisizwe CHC ★
Ethekwini	Inanda CHC ★
Ethekwini	King Dinizulu Hospital Complex ★
Ethekwini	King Edward Hospital ★
Ethekwini	KwaMashu Community Health Centre
Ethekwini	KwaDabeka CHC
Ethekwini	Mahatma Gandhi Memorial
Ethekwini	McCord Hospital ★
Ethekwini	Osindisweni Hospital
Ethekwini	Phoenix CHC
Ethekwini	Prince Mshiyeni Memorial
Ethekwini	R K Khan Hospital
Ethekwini	Tongaat CHC
Ethekwini	Wentworth hospital
Harry Gwala	Christ The King Hospital
Harry Gwala	East Griqualand & Usher Memorial Hospital
Harry Gwala	Pholela CHC
Harry Gwala	Rietvlei Hospital
Harry Gwala	St. Apollinaris Hospital ★
Ilembe	Ndwedwe CHC
Ilembe	Stanger Hospital
Ilembe	Sundumbili CHC
Ilembe	Umphumulo Hospital
King Cetshwayo	Catherine Booth Hospital ★
King Cetshwayo	Ekombe Hospital
King Cetshwayo	Eshowe Hospital ★
King Cetshwayo	KwaMagwaza Hospital ★
King Cetshwayo	Mbongolwane Hospital
King Cetshwayo	Queen Nandi Regional Hospital ★
King Cetshwayo	Ngwelezana Hospital

2019 Pharmacist Internship Facilities

King Cetshwayo	Nkandla Hospital
King Cetshwayo	Nseleni CHC *
Ugu	Gamalakhe CHC
Ugu	GJ Crookes *
Ugu	Murchison Hospital
Ugu	Port Shepstone Hospital
Ugu	Turton CHC *
Umgungundlovu	Edendale Hospital
Umgungundlovu	Greys Hospital *
Umgungundlovu	Northdale Hospital
Umgungundlovu	East Boom CHC
Umkhanyakude	Manguzi Hospital
Umkhanyakude	Hlabisa Hospital
Umzinyathi	Charles Johnson Memorial Hospital
Umzinyathi	Church of Scotland Hospital
Umzinyathi	Greytown Hospital *
Umzinyathi	Dundee Hospital *
Uthukela	Emmaus Hospital
Uthukela	Estcourt Hospital
Uthukela	Ladymith Provincial Hospital
Zululand	Benedictine Hospital *
Zululand	Edumbe CHC
Zululand	Vryheid Hospital

N.B: Facilities marked with * are in the process of renewing licences with SAPC.

Should they not be finalised at the time of allocations; they will not be considered for placement.

Candidates will be allocated to alternative available facilities.