

TO: ALL HEADS OF ALL DEPARTMENTS

VACANCY IN THE DEPARTMENT OF HEALTH, ADDINGTON HOSPITAL, MEDICAL SPECIALIST GRADE1,2 X1 POST,DEPARTMENT OF ORTHOPAEDIC.REFERENCE NO: ADD/ORTHO58/2023. ADDINGTON HOSPITAL.

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in region/district offices. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal place of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
 - Application for Employment Form (Z83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za.
 - Applications are NOT required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview.
 - Curriculum Vitae.
 - Faxed / emailed applications will not be accepted
2. The reference number of the post must be indicated in the column provided on the Z83 application form e.g. ref ADD/01/2020.
3. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South Africa Qualifications Authority (SAQA) and to provide proof of such evaluation on application.

NB: Failure to comply with the above instructions will result in disqualification of the applicant.

4. Please note that due to the large number of applications received, applications will not be acknowledged, should you have not received a response within 60 days please consider yourself unsuccessful.
5. People with disability should feel free to apply.
6. Please note that due to financial constraints no S & T and resettlement claims will not be considered for payment to candidates that are invited for the interview.
7. Please note that the successful applicant will be subjected to the following verifications:-
Criminal records checks, Citizen Verification, Financial / asset record checks.
Qualification and registration certificate/study verification and, CIPC verification

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department).

Original signed & kept on file

CHIEF EXECUTIVE OFFICER

POST : **MEDICAL SPECIALIST GRADE 1, 2 x 1 POST**

COMPONENT : **ORTHOPAEDIC**

CENTRE : **ADDINGTON HOSPITAL**

REFERENCE NO : **ADD/ORTHO58/2023**

MEDICAL SPECIALIST: GRADE 1: R 1 214 805.00 per .annum. All-inclusive remuneration package
Plus commuted overtime.

Experience: Not applicable

MEDICAL SPECIALIST: GRADE 2: R1 386 069.00 per .annum all-inclusive remuneration package
Plus commuted overtime.

Experience: Appropriate qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus **5 years'** experience in the discipline after registration with the HPCSA as a Medical Specialist.

MINIMUM REQUIREMENTS :

- MBChB degree
- Registration certificate with the HPCSA as a Specialist in Orthopaedic
- Current registration card (2023/2024) with HPCSA.
- Proof of current and previous working experience endorsed by Human Resource Department (Certificate of Service).

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES:

- Sound knowledge and experience of Orthopaedic procedures and protocols.
- Good verbal and written communication skills and interpersonal skills.
- Sound teaching and supervisory abilities.
- A concern of excellence.
- Knowledge of current Health and Public Service Legislation, regulations and policy including medical ethics, epidemiology and statistics
- The ability to function in a multi-disciplinary team.

KEY PERFORMANCE AREAS

- Provide safe, ethical and high quality of care through the development of standards and risk assessments in the area of Clinical and customer care (patient perspective) in the respective specialty.
- Provide a full package of services including complex trauma cases.
- Develop, maintain and audit the correct implementation of clinical protocols & guidelines, implement and maintain an efficient, effective and seamless service delivery process within the hospital and referring facilities.

- Plan & provide continuous medical education to multidisciplinary team members and conduct and stimulate research
- Manage performance of junior staff within the area of control
- Align clinical service delivery plans and priorities with hospital plans and priorities
- Undertake appropriate Clinical audit to monitor performance of the Service
- Accept delegated responsibility from the Clinical Head of the Unit
- Liaison with Clinical Head regarding service-delivery.

ENQUIRES: DR R.F SNYDERS

☎ 031 327 2601

CLOSING DATE FOR APPLICATIONS IS: 19 JANUARY 2023

All documents to be posted to: ATTENTION: Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 Or Dropped off in the “APPLICATION BOX “, at the Security Dept-Staff Entrance, Prince Street entrance, Addington Hospital, South Beach, Durban.

It is recommended that applications be hand delivered or couriered as the Hospital is experiencing delays with posted applications.