TO: ALL DEPARTMENTAL EMPLOYEES

Vacancies in the Department of Health, Amajuba Health District Medical Officers – NHI : Reference Number: AMAJ 03/2019

The content of this Circular Minute must be brought to the attention of all eligible personnel and employees in your establishment without delay: head of components must notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal places of work

DIRECTIONS TO CANDIDATES:
1. The following documents must be submitted: Application for Employment Form (Z83), which is obtained at any Government Department OR from the website: www.kznhealth.gov.za

Certified copies of the following documents - not copies of copies
- Z83 - completed and signed
- Identity Document
- Grade 12 certificate and other required tertiary qualification certificate
- Curriculum Vitae must be attached stating relevant experience
- Certificates of service stating relevant experience

NB: Certified copies should not be older than three months & faxed applications will not be considered.

2. The Reference Number must be indicated in the column provided on the form Z83, e.g. AMAJ 03/2019. Failure to comply with the above instructions will lead to disqualification of applicants.

3. Please note that due to the large number of applications, we anticipate to receive applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only.

4. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews.

5. Please note that a pre-employment screening and verification process, including CIPC, criminal records verification will be undertaken.

6. Applicants in possession of foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications

7. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representatively in all levels of all occupational categories in the department. People with disabilities are encouraged to apply.

All documents to be posted to: Attention: Mr. VJ Khumalo, Amajuba Health Office, Private Bag X6661, Newcastle, 2940 OR Dropped off in the applications box, 38 Voortrekker Street, Newcastle, 2940

CLOSING DATE: 18 October 2019

Mrs. CM Khumalo
Acting District Director- Amajuba Health District
THOSE WHO APPLIED, THEY MUST NOT RE-APPLY WE WILL CONSIDER THEIR APPLICATIONS

ADVERTISEMENT

POST: NHI Medical Officers (Doctors) required for PHC Clinics Amajuba District KZN
No of posts: 4
Benefits: Payment on Persal, Leave 1 hour per 17 hours worked
Reference No: AMAJ 04/2019
Centre: Amajuba Health District – PHC Services
Exclusion: Doctors working full time for the Department of Health will not be considered for NHI posts

Medical Officer Grade 1, 2, or 3
Payment is at MO Grade 3 rates: Urban rate R524 per hour, Rural R618 per hour
Travel: Time spent driving to the clinic and kilometers travelled will be paid according to the fuel tariff rates

MINIMUM REQUIREMENTS

- MBChB Medical Degree
- More than 5 years medical experience after Community Service will be ideal, but not essential.
- Registration with the HPCSA plus current registration certificate with the HPCSA as a Medical Doctor
- Valid Driver's License (Code EB)

RECOMMENDATIONS

- Have own practice
- Computer Literacy
- Knowledge of NHI policy

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCE REQUIRED

- Sound knowledge, experience and clinical skills in General Medicine, but especially in the following fields
  - Primary Health Care
  - Antenatal care
  - Child Health and IMCI
  - HIV Medicine
  - TB Medicine
  - Non-communicable Diseases
  - Emergency care
- Good communication and leadership skills
- Knowledge and understanding of Batho Pele Principles
- Ability to work as part of the PHC Team
- Sound Medical ethics
- A diploma in HIV Care of Family Medicine would be an advantage

KEY PERFORMANCE AREAS:

- Work as a consulting doctor in Primary Health Care Clinics in Amajuba District
- Provision of good quality, patient-centered and community-orientated care for all patients, promoting and ensuring good continuity of care
- Examine, investigate, diagnose and oversee the treatment of patients, including: Chronic ailments, TB, HIV, pediatrics, antenatal patients and mental health care users etc.
- Provide preventative health interventions and measures to promote health
- Comply with all departmental protocols, policy, and standard treatment guidelines. Essential medicines List (EML) for PHC; Adult Primary Care (APC) 101, and code of conduct.
- Participate in CPD (Continuous Professional Development) and attend all training for PHC doctors
• Provide medical support to PHC clinical staff
• Ensure that relevant patient data is collected on the provided tools as required by the Department.
• Maintain accurate health records in accordance with Legal ethical considerations
• Handle disability grant assessments
• Perform duties as delegated by supervisor
• Be prepared to drive to PHC clinics
• The incumbent will be accountable to the Clinic Operational Manager and Medical Manager of the mother hospital and District Director

Enquiries: Dr. JF Duze – 034 328 8000

Closing date: 18 October 2019