TO HEADS OF ALL INSTITUTIONS

VACANCY CIRCULAR NO. 10 of 2019

The contents of this circular minute must be brought to the notice of all eligible employees on the establishment of all institutions without delay. It must be ensured that all employees who meet the requirements of the post are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a. Application for employment form (Z83) which is obtainable at any Government Department OR from the website (www.kznhealth.gov.za)
   b. A detailed Curriculum Vitae (CV); and
   c. Recently certified copies of identity/passport documents; all educational qualifications; professional registration certificates and certificates of service from previous employers. NB: It is the applicants’ responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) – and not copies of certified copies.

2. Applicants applying for more than one (1) post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post.

3. The reference number and position for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z83.

4. All employees in the Public Service that are presently on the same salary level, but on a notch/package above as that of the advertised post are free to apply.

5. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship and previous experience verifications).

6. The successful candidate would be required to sign a performance agreement within (3) months of appointment.

7. Non-South African citizen applicants must have valid work permit and proof must be attached thereof.

8. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful.

9. Persons with disabilities are encouraged to apply for the post.

10. The department reserves the right not to fill the post. Failure to comply with the above instructions will disqualify applicants.

(This department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE FOR APPLICATIONS: 08 November 2019

Original signed by
Mr. TL Gwele
Chief Executive Officer

uMnyango Wezempilo . Departement van Gesondheid

Fighting Disease, Fighting Poverty, Giving Hope

CLINICAL NURSE PRACTITIONER-EFAYE CLINIC APP/11/2019
ADVERTISEMENT OF POST

POST : CLINICAL NURSE PRACTITIONER: PHC (GRADE 1, 2)
EMPLOYMENT EQUITY TARGET: AFRICAN MALE
CENTRE : EFAYE CLINIC
REFERENCE : APP/11/2019
NO. OF POST : 01
SALARY SCALE : Grade 1: R 383 226 – R444 276 per annum
               : Grade 2: R 471 333 - R 579 696 per annum

RURAL ALLOWANCE: 08%

OTHER BENEFITS: Other Benefits: Medical Aid (optional), 13th cheque, Housing Allowance (employee must meet the prescribed requirements)

APPOINTMENT REQUIREMENTS:

- Grade 12 (Senior Certificate)
- Degree/Diploma in General Nursing and Midwifery
- One year post basic qualification in Primary Health Care.
- Proof of registration with SANC as General Nurse and Primary Health Care Nurse

Experience

- **Grade 1:** A minimum of 04 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC in General Nursing.
- **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least (10) ten years of the period referred to above must be appropriate/recognizable experience in the PHC after obtaining the 1-year post basic qualification in Primary Health Care.
- Proof pf previous and current work experience endorsed and stamped by Human Resource Department
- Certificates of service must be attached as proof of experience endorsed by HR.

Recommendations

- Valid driver’s licence Code B or C1

KNOWLEDGE, SKILLS TRAINING AND COMPETENCIES REQUIRED

- Leadership, organizational, decision – making and problem solving abilities within the limit of public sector and institutional policy framework
- Interpersonal skills including public relations, negotiating, conflict handling and counselling skills
- Demonstrate understanding of nursing legislation and related legal and ethical nursing practices.
- Demonstrate a basic understanding of HR and financial policies and practices.
- Good communications skills
- Good interpersonal skills
- Computer literacy

KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING

CLINICAL NURSE PRACTITIONER-EFAYE CLINIC APP/11/2019
KEY PERFORMANCE AREAS

- Provision of an integrated quality and comprehensive primary health care services by monitoring health, prevention of diseases, curative and rehabilitative services to the clients and community.
- Maintain intersectoral collaboration with other government structures.
- Provide PICT and adherence counselling to all clients.
- Provide primary prevention strategies and management of communicable and non-communicable diseases.
- Assist and identify training needs of the staff to increase level of expertise and assist patients and families to develop sense of self care.
- Provision of good quality care according to Ideal Clinic realization and maintenance (ICRM) and National Core Standards (NCS).
- Manage and monitor proper utilization of human, financial, physical and material resources.
- Ensure the availability of medication, essential equipment, supplies and proper utilization thereof.
- Monitor and evaluate HR performance through EPMDS for all relevant staff.
- Ensure data management is implemented and monitored.
- Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients’ needs and expectations according to Batho Pele Principles.

Enquiries: Mr. M. Zele
Telephone: 032 294 8000 Ext: 103

Applications should be forwarded to:
The Chief Executive Officer
Appelsbosch Hospital
Private Bag X215
Ozwathini
3242

OR
Hand Deliver to: Appelsbosch Hospital HR

Attention: Human Resource Manager

Closing date: 08 NOVEMBER 2019