POST: OPERATIONAL MANAGER SPECIALITY
SECTION: MATERNITY
CENTRE: CATHERINE BOOTH HOSPITAL
TARGET GROUP: AFRICAN MALE
NUMBER OF POSTS: 01
REFERENCE: CBH03/2020
SALARY SCALE: R562 800.00 – R633 432.00

OTHER BENEFITS
- 08% Rural allowance
- 13th cheque
- Medical aid (optional)
- Home owner’s allowance (employee must meet prescribed requirements)

MINIMUM REQUIREMENT
- Grade 12/ Matric Certificate
- Degree/ Diploma in General Nursing and Midwifery
- 1 year post basic qualification accredited by SANC - Advanced Midwifery
- Current SANC registration 2020 license to practice as a nurse
- A minimum of 9 years appropriate experience in nursing after registration as a Professional Nurse
- At least 5 years referred to above must be appropriate/recognizable experience in the specific specialty after obtaining a 1 year Advanced midwifery certificate.
- Certificate of service endorsed by Human Resource Management

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCES REQUIRED
- Demonstrate good communication with multidisciplinary team, supervisors and patients.
- Ability to work as a team
- Knowledge of policies and protocols related to maternal and child, IPC, Occupational Health and Safety, Code of ethics for Nursing practitioners in SA
- Knowledge of Batho Pele Principles, Nurses Pledge and Patient’s Rights.
- Knowledge of and understanding of Nursing act and all legal prescripts in Nursing

KEY PERFORMANCE AREAS
- Coordination of optimal, holistic specialized nursing care provided within set standards
- Manage effectively the utilization of all resources
- Manage units from planning, implementation, monitoring and evaluation of all services in the unit including maternal and child related programmes.
- Facilitate the implementation of recommendations from perinatal mortality meetings
- Work with multidisciplinary team to improve service delivery
- Manage complaints and ensure the facilities are available for all clients and patients to use.
VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE CBH03/2020
The contents of this circular minute must be brought to the notice of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal place of work.

DIRECTIONS TO CANDIDATES
The following documents must be submitted:

a) Application for employment form (Form Z83), obtained at any Public Service Department or from the website- www.kznhealth.gov.za.
b) Certified copies of highest qualifications not copies of certified copies.
c) Curriculum Vitae
d) Certified copy of identity document.

The Circular Minute Number must be indicated in the column provided on the Z83 form.

NB: FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS WILL DISQUALIFY APPLICANTS.
NO FAXED OR E-MAILED APPLICATIONS WILL BE ACCEPTED.

Please note that due to large number of applications we envisage to receive only short listed candidates will be contacted.

This department is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all levels of all occupational categories in the department and persons with disabilities should feel free to apply for the post.

CLOSING DATE FOR ALL APPLICATIONS: 05 May 2020

ENQUIRIES: Mrs. P.Z. Mbonambi Ext: 1113 (Deputy Manager Nursing)

All application should be forwarded to: The Human Resource Manager
Catherine Booth Hospital
Private Bag X 105
Amatikulu
3801

Attention: Mr. E.P Dube

Manager of the post: ___________ Signature: ___________ Date: ___________

Chief executive Officer ___________ Signature: ___________ Date: ___________