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**DIRECTORATE:**

**HUMAN RESOURCE OFFICE**

**CHRIST THE KING HOSPITAL**

Reference: HRM 4/1  
Enquiries: Mr N Dlamini  
Date : 12/12/2023

**VACANCY CIRCULAR**

**TO: ALL HEADS OF DEPARTMENTS: VACANCIES IN THE DEPARTMENT OF HEALTH  
CIRCULAR MINUTE NO. CTK 47/2023**

The content of this Circular Minute must be brought to the notice of all eligible officers on the establishment of all institutions. It must be ensured that all those who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

**DIRECTIONS TO CANDIDATES**

The following documents must be submitted

Application for employment Form (Z.83) which is obtainable from any Government Department or from the website- [www.kznhealth.gov.za](http://www.kznhealth.gov.za)

1. Applicants for employment are **NOT** required to submit copies of qualification and other relevant documents on application but submit the Z83 form and detailed Curriculum Vitae (CV) only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates.
2. The reference number must be indicated in the column provided on the form Z.83 e.g. CTK 47/2023
3. **Persons with disabilities should feel free to apply for the post/s**

**N.B.** Failure to comply with the above instructions will disqualify applicants. No e-mailed or faxed applications will be accepted.

4. **Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC).**
5. Please note that due to financial constraints no S&T claims will be paid to candidates invited for the interview.
6. 1<sup>st</sup> preference African male.

**This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department.**

Original signed by CEO

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**MRS S.W. MASEKO  
CHIEF EXECUTIVE OFFICE  
CHRIST THE KING HOSPITAL**

**POST** : Professional Nurse - Specialty  
**COMPONENT** : Christ the King Hospital  
**REFERENCE** : CTK 47/2023  
**DEPARTMENT** : Maternity

### **SALARY NOTCH**

**Grade 1: R431 265.00– R497 193.00 per annum, PLUS** 13<sup>th</sup> cheque, medical- aid (optional), Housing Allowance (employees must meet the prescribed requirement)

**Experience:** A minimum of 4 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. Plus one year Post basic qualification in Advanced Midwifery and Neonatology Nursing Science.

**Grade 2: R528 696.00- R645 720.00 per annum, PLUS** 13<sup>th</sup> cheque, Housing Allowance (employees must meet the prescribed requirement), medical Aid Optional

**Experience:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing.

At least 10 years of the period referred to above must be appropriate/recognizable experience in the speciality after obtaining the one year post basic qualification in Advanced Midwifery and Neonatology Nursing Science.

### **MINIMUM REQUIREMENTS:**

- Matric /Senior Certificate or equivalent qualification
- Degree/Diploma in General Nursing
- Minimum of 4 years appropriate/recognizable experience as General Nurse
- One (1) year post basic qualification in Advanced Midwifery and Neonatal Nursing Science.
- Current registration with South African Nursing Council

NB! Only Shortlisted Candidates will be required to produce all relevant Qualifications and Registration Certificates as well as submit Proof of work experience endorsed by Human Resource Component/Department.

### **KNOWLEDGE, SKILLS, TRAINING, AND COMPETENCIES REQUIRED:**

- Knowledge of Nursing Care, Process and Procedures, nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service.
- Leadership, Organisational, Decision Making, Problem Solving, Co-ordination, Liaisons and Interpersonal Skills within the limits of the Public Sector.
- Personal Attitudes, Responsiveness, Professionalism, Supportive, assertive and must be a team player.

### **KEY PERFORMANCE AREAS:**

- Demonstrate an in depth understanding of legislation and related ethical nursing practices and how this impact on service delivery.
- Provide a therapeutic environment for staff, patients and public
- Manage utilization of all resources efficiently and effectively.
- Maintain competence in the execution of her/his duties, while managing high standards of performance including for others.
- Assist in the coordination and implementation of the National Core Standards.
- and in the whole institution for better quality patient care.
- Manage the unit in the absence of the Supervisor.
- Ensure adherence to principles of IPC practices in the unit.

- Assist with the allocation / change list, day and night duty rosters and inputs for leave.
- Assist in orientation, induction and monitoring of all nursing staff.
- To complete patient related data and partake in research.
- Demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital.
- Ensure accurate record keeping for statics purposes
- Ensuring clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility.

Closing Date: 02 February 2024

Enquiries: Ms M.L.N. Mthembu - Tel no: 039 834 7500 ext. 7503

Applications must be hand delivered to:

Christ the King Hospital  
Human Resource Office  
No 1 Peterhauff Drive  
Ixopo  
3276

OR Christ the King Hospital  
Private bag X 542  
Ixopo  
3276

For Attention: Assistant Director: HRM