TO: ALL HEADS OF INSTITUTIONS

VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of this circular minute must be brought to the notice of all eligible employees on the establishment of all institutions. It must be ensured that all employees who meet the requirements of the post are made aware of the circular minute even if they are absent from their normal work place.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:–
   (a) Application for employment form (Form Z.83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za.
   (b) Certified copies of identity document, driver’s license, highest educational qualifications and professional registration certificates where applicable – not copies of certified copies.
   (c) Curriculum Vitae.
   (d) Proof of current and previous work experience endorsed by Human resources or signed and stamped by HR Department or relevant Employer.

2. The reference number appearing on the advert for the post applied for must be indicated in the space provided on the form Z.83, e.g. AM01/2015

NB: (a) Failure to comply with the above instructions, faxed and e-mailed applications, will disqualify applicants.
   (b) The appointment is subject to positive outcome to the following checks from the State Security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship) previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

3. Further with his/her immediate supervisor respective successful candidates will be required to enter into a permanent employment contract with the DOH and Performance Agreement.

4. Persons with disabilities should feel free to apply.

5. Applicants are respectfully informed that if no notification of appointment is received within 3 months after the closing date, they must accept that their application were unsuccessful

6. All employees in the Public Service that a presently on the same salary level but on a notch/package above the minimum of advertised posts are free to apply.

(This department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

PLEASE NOTE THAT DUE TO BUDGETARY CONSTRAINTS, NO S&T WILL BE PAID TO CANDIDATES ATTENDING INTERVIEWS. CLOSING DATE FOR APPLICATIONS IS 03 April 2020

Dr FP Mtshali
Acting CEO
Dannhauser CHC

Fighting Disease, Fighting Poverty, Giving Hope
POST: PROFESSIONAL NURSE (SPECIALTY)
EQUITY TARGET: AFRICAN MALE
CENTRE: Dannhauser Community Health Centre
NO. OF POSTS: 01
REFERENCE: DANCHC 04/2020
SALARY: GRADE 1 - R383 226.00 – R444 276.00 p.a.
         GRADE 2 - R 471 333.00 – R 579 696.00 p.a.
OTHER BENEFITS: 13TH cheque
                 Housing allowance (prescribed requirements to be met)
                 Medical aid (optional)
                 8% In hospitable area allowance

MINIMUM REQUIREMENTS
APPROPRIATE/RECOGNISABLE EXPERIENCE AFTER REGISTRATION IN THE SPECIALTY IS
RECOGNISED TO DETERMINE THE SALARY ON APPOINTMENT. ONLY CERTIFICATE/S OF SERVICE
FROM THE PREVIOUS EMPLOYER/S IN THE SPECIALTY IS RECOGNISED FOR THIS PURPOSE.

MINIMUM REQUIREMENTS FOR THE POST:
GRADE 1
- Senior Certificate
- Registration with South African Nursing Council as the General Nurse and Midwife.
- Proof of current registration with SANC (2020)
- Degree/Diploma in general nursing or equivalent qualification that allows for registration with SANC
  as a Professional Nurse
- One year post-basic qualification with a duration of at least 1 year accredited with SANC in
  Advanced Midwifery and Neonatal Science
- A minimum of 4 years appropriate/recognizable in nursing after registration as a Professional
  Nurse with SANC in General Nursing
- Certificate of service endorsed by Human Resource Department

GRADE 2
- Senior Certificate
- Registration with South African Nursing Council as the General Nurse and Midwife.
- Proof of current registration with SANC (2020)
- Degree/Diploma in general nursing or equivalent qualification that allows for registration with SANC
  as a Professional Nurse
- One year post-basic qualification with a duration of at least 1 year accredited with SANC in
  Advanced Midwifery and Neonatal Science
- A minimum of 14 years appropriate/recognizable in nursing after registration as a Professional
  Nurse with SANC in General Nursing of which at least 10 years of the period referred to above must
  appropriate/recognizable experience after obtaining the 1 year post qualification in the relevant
  specialty
- Certificate of service endorsed by Human Resource Department.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:-
- Experience in maternity department
- Knowledge of nursing care process and procedures and other legal framework
- Basic knowledge of Public Service Regulations
- Disciplinary code, Human Resource Policies; hospital generic and specific policies.
- Leadership, supervisory and good communication skills.
- Team building and cross cultural awareness
- Conflict management and negotiation skills.

KEY PERFORMANCE AREAS:-
- Provision of quality patient care through setting of standards, policies and procedures.
- To provide nursing care that lead to improved service delivery by upholding Batho Pele principles and Patient's rights.
- Ensure and advocate for the provision and supervision of patient's needs
- Improve perinatal mortality and morbidity through implementation of priority programmes; e.g. EMTCT, CARMA, MBFI and ESMOE
- Provide and manage all resources within the unit cost effectively and ensure optimum service delivery.
- Provide quality nursing care for patients with obstetric emergencies
- Ensure the provision of a safe and therapeutic environment for patients, staff and public through implementation of Infection Control and Prevention, Occupational Health and Safety Act and prevention of medico/legal risks.
- Create and maintain complete and accurate patient records and registers.
- Ensure the provision of accurate statistical information for data management.
- Assist in the Implementation of National Core Standards and IDEAL Clinic
- Provide adequate and health education, awareness and involved in campaigns.
- Promote women's, mother and child health.
- Advocate for the Nursing Profession by promoting Professionalism and Nursing Ethics.

**ENQUIRIES:** Mrs M Ntseki : 034 – 621 6119

**CLOSING DATE:** 03 April 2020

Applications may be forwarded to: Attention: Assistant Director HRM
Dannhauser CHC
Private Bag X1008
DANNHAUSER
3080

**OR HAND DELIVERED TO**

Human Resource Officer
Dannhauser CHC
No. 7 Durnacol Road
DANNHAUSER
3080

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