



Dr Pixley Ka Isaka Seme Memorial Hospital
Private Bag X 11, KwaMashu, 4360
Tel: 031 530 1472
Email:angel.mbatha@kznhealth.gov.za

**Office of the Deputy Director:
Human Resources Management Services**

**Reference : HRM 7/1/2
Enquiries : Dr S Pillay
Telephone : (031) 530 1434**

**TO: DISTRICT MANAGERS
HOSPITAL MANAGERS, COMMUNITY HEALTH CENTRE MANAGERS
HEADS OF INSTITUTIONS
HEAD OFFICE MANAGERS**

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE No. DPKISMH 17/2022

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES: -

1. The following documents must be submitted: -
 - (a) Application for Employment Form (**Form Z.83 new version**), which is obtainable at any Government Department **OR** from the website - www.kznhealth.gov.za.
 - (b) Curriculum Vitae, certified copies of identity document, highest educational qualifications and professional registration certificates - not copies of certified copies.
 2. The Reference Number must be indicated in the column provided on the form Z.83.
 3. **Persons with disabilities should feel free to apply for the post.**
- NB:** (a) Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will **NOT** be accepted.
- (b) **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**
4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
 5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

Please note that due to financial constraints this institution will not reimburse candidates for S & T claims for attending interviews.

CLOSING DATE FOR APPLICATIONS IS 27 MAY 2022

Original signed and available on request

CEO: DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL

KWAZULU-NATAL

DATE: 11/05/2022

DEPARTMENT OF HEALTH: KWAZULU-NATAL

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department).

NOTE

: **Applications** must be submitted on the **new** prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided on the Z83 form. **NB: Failure to comply with the above instructions will disqualify applicants.** Faxed and e-mailed applications will **NOT** be accepted. Persons with disabilities should feel free to apply for the post. •**The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).** Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

POST

: **MEDICAL SPECIALIST GRADE 1, 2 & 3 – EMERGENCY DEPARTMENT**

NO. OF POSTS

: 02

REFERENCE NO.

: DPKISMH 21/2022

GRADE 1

: **R1 122 630.00 - R1 191 510.00 pa**

(All-inclusive package plus commuted overtime)

Appropriate qualification plus registration with HPCSA as a Medical Specialist in Emergency Medicine. No experience required

GRADE 2

: **R1 283 592.00 - R1 362 363.00 pa**

(All-inclusive package plus commuted overtime)

Appropriate qualification plus five (05) years' experience after registration with HPCSA as a Medical Specialist in Emergency Medicine

GRADE 3

: **R1 489 665.00 - R1 862 412.00 pa**

(All-inclusive package plus commuted overtime)

Appropriate qualification plus ten (10) years' experience after registration with HPCSA as Medical Specialist in Emergency Medicine

All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.

MINIMUM REQUIREMENTS:

- Senior Certificate
- MBCHB qualification **PLUS** a valid Fellowship of the College of Emergency Medicine
- Current registration with the Health Professionals Council of South Africa as a Specialist in Emergency Medicine
- Unendorsed valid Code B driver's license (Code 08)

- Certificate of Service endorsed by Human Resource Department must be attached

RECOMMENDATION:

Research & management experience is desirable.

KNOWLEDGE, SKILLS, COMPETENCIES REQUIRED:

- Sound Clinical knowledge and experience of procedures and protocols in Emergency Medicine
- Good verbal and written, communication and interpersonal skills
- Cross cultural awareness
- Sound teaching & supervisory abilities
- A concern for excellence and quality care
- The ability to function in a multi-disciplinary team
- The ability to provide consultant cover both on and off site as dictated by the needs of the Emergency Department
- Knowledge of current Health and Public Service Legislation, Regulations and Policies including Medical Ethics, Epidemiology and statistics
- Information management and quality assurance experience

KEY PERFORMANCE AREAS:

- Assist the Head Clinical Unit (HCU) to ensure an optimal Emergency Medicine Service
- Assist the HCU in the development of management protocols / policies for the department.
- Provide emergency clinical care and oversight as expected of a specialist in Emergency Medicine.
- Lead clinical ward rounds
- Assist with quality improvement imperatives including clinical audits (morbidity & mortality reporting and reviewing clinical documentations audits etc.) and continuous professional development activities
- Training of registrars, nurses, junior doctors and colleagues and promote ongoing staff development in accordance with individual and departmental needs
- Maintain satisfactory clinical, professional and ethical standards in the department
- Engage in research and supervise registrar research
- Partake in outreach programmes of the DOH
- Supervise, teach & assess medical students

NB: Performance of commuted overtime is compulsory and will be worked in the discipline based on the needs of the institution.

CLOSING DATE: 27 MAY 2022

ALL APPLICATIONS SHOULD BE FORWARDED TO:

**The Acting Deputy Director: Human Resources
Dr Pixley Ka Isaka Seme Memorial Hospital
Private Bag X11
KwaMashu
4360**

OR

**Hand delivered to 310 Bhejane Street (Hospital Gate number 3)
KwaMashu**