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Office of the Deputy Director:
Human Resource Management Services

Reference: HRM 7/1/2
Enquiries : Ms LN Phungula
Tel no : 031 530 1432

**TO: DISTRICT MANAGERS
HOSPITAL MANAGERS, COMMUNITY HEALTH CENTRE MANAGERS
HEADS OF INSTITUTION
HEAD OFFICE MANAGERS**

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTES No. DPKISMH 44/2023

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES: -

1. The following documents must be submitted: -
 - (a) Application for Employment Form (**Form Z.83 New version**), which is obtainable at any Government Department **OR** from the website - www.kznhealth.gov.za.
 - (b) **Comprehensive CV** (with detailed experience, full details of qualifications and professional registration status, where applicable.)
 - (c) Applicants are not required to submit copies of qualification and other relevant supporting documents. **Only shortlisted** candidates will be required to submit certified copies of all educational qualifications and other relevant supporting documents.
2. The Reference Number must be indicated in the column provided on the form Z.83.

3. Persons with disabilities should feel free to apply for the post.

NB: (a) Failure to comply with the above instructions will disqualify applicants. E-mailed applications will ***in the Interim be accepted***.

- (b) **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship, verification of Educational Qualifications by SAQA, verification**

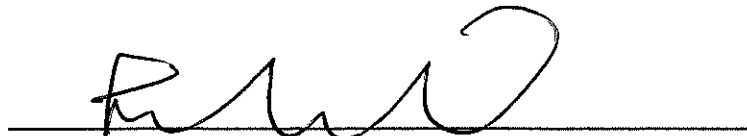
Previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

Please note that due to financial constraints this institution will not reimburse candidates for S & T claims for attending interviews.

CLOSING DATE FOR APPLICATIONS IS 02 FEBRUARY 2024



**CHIEF EXECUTIVE OFFICER
DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL
KWAZULU-NATAL
DATE: 22 DECEMBER 2023**

DEPARTMENT OF HEALTH: KWAZULU-NATAL

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

NOTE: Applications must be submitted on the new prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 form **will not be considered**. All required information on the Z83 form must be provided. **Detailed Curriculum Vitae** must accompany the application from Z83. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. **NB: Failure to comply with the above instructions will disqualify applicants.** Persons with disabilities should feel free to apply for the post. **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**

Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. (N.B) African males are encouraged to apply for these posts.

ULTRASOUND RADIOGRAPHER (ULTRASONOGRAPHER): GRADE 1- 3

NO. OF POSTS : 01

COMPONENT : RADIOGRAPHY

REFERENCE NO. : DPKISMH 68/2023

CENTRE : DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL

SALARY NOTCH: GRADE 01: R457 659. 00 - 506 016.00 PER ANNUM

GRADE 02: R538 284.00 – 595 251.00 PER ANNUM

GRADE 03:630 573.00 – 658 482.00 PER ANNUM

OTHER BENEFIT (S) : 13TH cheque, Housing Allowance employee must meet the prescribed requirement & Medical Aid (Optional)

GRADE 01: No experience after registration with HPCSA in respect of RSA qualified applicants. One-year relevant experience after registration with recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as

required in South Africa after registration with HPCSA

GRADE 02: A minimum of ten years (10) relevant experience after registration with HPCSA in relevant profession.

A minimum of eleven (11) years relevant experience after registration with a recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

GRADE 03: A minimum of twenty years (20) relevant experience after registration with HPCSA in relevant profession.

A minimum of twenty one (21) years relevant experience after registration with a recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

MINIMUM REQUIREMENTS FOR THE ABOVE POST:

- Matric/Grade 12 or Equivalent
- National Diploma/Degree in Radiography (Ultrasound).
- Registration certificate with HPCSA as an ultrasound radiographer.
- Current receipt of annual payment with HPCSA (2023/2024) – Independent Practice
- Certificate of Service from current and previous employer endorsed by Human Resource Department will be requested to shortlisted candidates.
- All successful candidates will have to spend minimum 1 year in service.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Sound knowledge of diagnostic sonography practice and ethos
- Ability to perform quality assurance tests
- Knowledge of relevant Health and Safety Acts.
- Knowledge of current health and public service, legislation, regulations and policy.
- Good communication and interpersonal skills, decision making and problem solving skills
- Planning and organization skills

KEY PERFORMANCE AREAS:

- Provide high quality ultrasound services consistent with scope of practice and clinical standards
- Execute all clinical procedures and examinations competently to prevent patient safety incidences and miscommunication.
- Inspect and use equipment to ensure compliance with safety standards.
- Assist in compiling reports and statistics for work area.
- Provide health education on patient's conditions whilst upholding patient's rights and keeping to scope of practice.
- Participate in Quality Assurance Programme.
- Participate in EPMDS.
- Promote Batho Pele Principles in the execution of duties for effective and efficient service delivery.
- Assist with ultrasound patient bookings by ensuring request forms are filled properly with adequate medical and clinical information to carry out examination

- Promote good health practices and ensure optimal patient care
- Provide training, guidance and supervision to junior staff.
- Perform other duties as per delegation by radiography management

DUE TO THE CLOSURE OF THE POST OFFICE IN KWAMASHU, NO POSTED APPLICATIONS ARE CURRENTLY ALLOWED.

ALL APPLICATIONS SHOULD BE EMAILED TO:

Pixley.Recruitment@kznhealth.gov.za

Or

Hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu

Or

Couriered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu