



Dr Pixley Ka Isaka Seme Memorial Hospital
Private Bag X 11, KwaMashu, 4360
Tel: 031 530 1465
Email: catherine.mhlango@kznhealth.gov.za

Office of the Deputy Director:
Human Resources Management Services

Reference : HRM 7/1/2
Enquiries : Ms. LN Phungula
Tel No : 031 530 1432

TO: DISTRICT MANAGERS
HOSPITAL MANAGERS, COMMUNITY HEALTH CENTRE MANAGERS
HEADS OF INSTITUTIONS
HEAD OFFICE MANAGERS

VACANCIES IN THE DEPARTMENT OF HEALTH
CIRCULAR MINUTES No. DPKISMH 45/2023

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES: -

1. The following documents must be submitted: -
 - (a) Application for Employment Form (**Form Z.83 New version**), which is obtainable at any Government Department **OR** from the website - www.kznhealth.gov.za.
 - (b) **Comprehensive** CV (with detailed experience, full details of qualifications and professional registration status, where applicable.)
 - (c) Applicants are not required to submit copies of qualification and other relevant supporting documents. **Only shortlisted** candidates will be required to submit certified copies of all educational qualifications and other relevant supporting documents.

The Reference Number must be indicated in the column provided on the form Z.83.

2. Persons with disabilities should feel free to apply for the post.

- NB:** (a) Failure to comply with the above instructions will disqualify applicants. E-mailed applications will ***in the Interim be accepted.***
- (b) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).
4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

Please note that due to financial constraints this institution will not reimburse candidates for S & T claims for attending interviews.

CLOSING DATE FOR APPLICATIONS IS 09 FEBRUARY 2024

**CEO: DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL
KWAZULU-NATAL
DATE: 28 DECEMBER 2023**



DEPARTMENT OF HEALTH: KWAZULU-NATAL

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

NOTE : Applications must be submitted on the new prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 form **will not be considered**. All required information on the Z83 form must be provided. **Detailed Curriculum Vitae** must accompany the application from Z83. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. **NB: Failure to comply with the above instructions will disqualify applicants.** Persons with disabilities should feel free to apply for the post. **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).** Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply

POST : CHIEF DIAGNOSTIC RADIOGRAPHER: GRADE ONE

NO. OF POSTS : 01

COMPONENT : DIAGNOSTIC RADIOGRAPHY DEPARTMENT (036801)

POST NO : 01

REFERENCE NO. : DPKISMH 71/2023

CENTRE : DR PIXLEY KAISAKA SEME MEMORIAL HOSPITAL

SALARY NOTCH : GRADE 1: R520 785.00 – R578 367.00

OTHER BENEFITS : 13th cheque, medical aid (optional), housing allowance (employee must meet prescribed requirements)

MINIMUM REQUIREMENTS:

- Senior Certificate/Grade 12 or Equivalent
- Three (03) year National Diploma/Degree with Diagnostic Radiography.
- Registration with HPCSA as a Diagnostic Radiographer.
- Proof of current registration with HPCSA as a Diagnostic Radiographer (2023/2024).
- Minimum of 3 years' experience after registration with HPCSA as a Diagnostic Radiographer.
- Certificate of Service from current and previous employer endorsed by Human Resource Department will be requested from shortlisted candidates.



RECOMMENDATIONS

- Computer Literacy
- Exposure to PACS/RIS and Digital environment will be an added advantage

KNOWLEDGE, SKILLS, TRAINING, AND COMPETENCIES REQUIRED:

- Sound knowledge of diagnostic radiography procedures and equipment.
- Sound knowledge of Radiation Control and safety measures.
- Sound knowledge of relevant Health and Safety Acts.
- Ability to communicate effectively and problem solving skills.
- Good interpersonal relations and ability to perform well within a team.
- Ability to perform quality assurance tests as stipulated by radiation control directorate.
- Sound knowledge of Public Service Human Resource policies and procedures including EPMDS.
- Ability to supervise junior, support staff and student radiographers

KEY PERFORMANCE AREAS:

- To provide high quality diagnostic radiographic imaging for X-ray, CT, MRI and Fluoroscopy services.
- To promote good health practices and ensure optimal care to patients.
- To execute all clinical procedures competently to prevent complications.
- To provide a 24 hour radiographic service including weekends and public holidays.
- To comply with safety and radiation protection standards.
- To contribute to the overall work process in the component.
- To comply with and promote Batho Pele principles in the execution of all duties for effective service delivery.
- Participate in quality assurance and quality improvement projects including implementation of the National Core standards.
- Participate in departmental policies and procedure development.
- Participate in monthly departmental meetings and other activities when called upon.
- Participate and carry out EPMDS on members of staff allocated under your supervision.
- Be actively involved in In-service training, student training and Peer Review and CPD activities and supervision of support staff.
- Perform other duties as per delegation by radiography management



DIAGNOSTIC RADIOGRAPHER: GRADE 1- 3

NO. OF POSTS : 03

COMPONENT : RADIOGRAPHY

REFERENCE NO. : DPKISMH 72/2023

CENTRE : DR PIXLEY KA ISAKA SEME MEMORIAL HOSPITAL

OTHER BENEFIT (S) : 13TH cheque, Housing Allowance employee must meet the prescribed requirement & Medical Aid (Optional)

SALARY: GRADE 1

R 359 622.00 – R408 201.00 per annum

No experience required after registration as a Diagnostic Radiographer

SALARY: GRADE 2

R 420 015.00 – 477 771.00 per annum

A minimum of ten (10) years appropriate experience after registration with the Health Profession Council of South Africa (HPCSA) as a Diagnostic Radiographer.

SALARY: GRADE 3

R491 676.00 – R595 251.00 per annum

A minimum of twenty (20) years appropriate recognisable experience registration with HPCSA as a Diagnostic Radiographer.

MINIMUM REQUIREMENTS FOR THE ABOVE POST:

- Matric/Grade 12 or Equivalent
- National Diploma/Degree in Diagnostic Radiography.
- Certificate of Registration with (HPCSA) as a Radiographer.
- Current registration as a Radiographer (2023/2024) receipt.
- Certificate of Service from current and previous employer endorsed by Human Resource Department will be requested from shortlisted candidates.
- All successful candidates will have to spend minimum 1 year in service.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Sound knowledge of radiation control and safety measures in both general and MRI modalities.
- Sound knowledge of Diagnostic Radiography procedures, including MRI, computed tomography and fluoroscopy and general equipment.
- Computer Literacy.



- Knowledge of relevant Health and Safety Acts.
- Ability to communicate effectively and problem solving skills.
- Good interpersonal relations and ability to perform well within a team.
- Ability to perform basic quality assurance tests. Sound knowledge in PACS/RIS operation.

KEY PERFORMANCE AREAS:

- To provide high quality Diagnostic Radiographic service according to patient needs.
- To promote good health practices and ensures optimal care of patients.
- To execute all clinical procedures competently to prevent complications.
- To provide a 24- hour radiographic services including weekends, public holidays and CT after hours when allocated.
- To perform reception, clerical duties as required.
- To compile reports as required in working environment.
- To comply with safe radiation protection standards.
- To contribute to the overall work process in the component.
- To comply with and promote Batho Pele Principles.
- To inspect and utilize equipment professionally and thus ensure compliances with safety regulations.
- To participate in quality assurance and quality improvement projects.
- To participate and comply with the National Core Standards.

(NB) AFRICAN MALES ARE ENCOURAGED TO APPLY FOR THESE POSTS

DUE TO THE CLOSURE OF THE POST OFFICE IN KWAMASHU, NO POSTED APPLICATIONS ARE CURRENTLY ALLOWED.

ALL APPLICATIONS SHOULD BE EMAILED TO: Pixley.Recruitment@kznhealth.gov.za

Or

Hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu

Or

Couriered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu

For Attention of: The Deputy Director: Human Resource Department