



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

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DIRECTORATE:

Nursing Service Manager

Enquiries: HRP
Date : 2024/02/27

TO ALL HEADS OF INSTITUTIONS.

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE 01/2024

The contents of this Circular Minute must be brought to the attention of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal places of work.

DIRECTIONS TO CANDIDATES

Application for the attached advertise posts must be submitted on the most recent Z83 application for employment form obtainable from any public Service Department or From www.dpsa.gov.za. All applications must be accompanied by the applicant's detailed CV. Applicants are not required to submit copies of qualifications and other relevant supporting documents. Shortlisted candidates will be required to submit certified copies of all educational qualifications including Senior (Matric) Certificate and supporting documents (identity documents, Driver's License etc.) on or before the day of the interview.

The reference number must be indicated in the column provided on form Z83, e.g. Reference Number (DUN-OPD 01/2023)

Failure to comply with the above instructions will disqualify the applicants.

"It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered"

Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome.

(This institution is an equal opportunity, affirmative action employer, whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s).

NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T and Resettlement payment for attending interviews. Accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty.

No interim accommodation in a form of Bed and Breakfast or Hotel Accommodation.

ALL APPLICATION SHOULD BE FORWARDED TO THE FOLLOWING ADDRESS

The Human Resource Manager
Private Bag x 2011
Dundee
3000

OR Hand Deliver to:
Dundee Hospital in a box next to
Switchboard

CLOSING DATE FOR APPLICATIONS: 2024/03/29

ORIGINAL SIGNED BY CEO
CHIEF EXECUTIVE OFFICER
MRS. TT VILAKAZI

ADVERTISEMENT-DUNDEE HOSPITAL

POST : PROFESSIONAL NURSE-GENERAL STREAM (MCWH+OUTREACH)

EQUITY TARGET : AFRICAN MALE

CENTRE : ELANDSKRAAL x1, DOUGLAS x1

NUMBER OF POST : 02

REFERENCE : ELAND 01/2024 , DOUG 01/2024

SALARY : R293 670 00 per annum

OTHER BENEFITS : 12% inhospitable Allowance, 13th Cheque, Medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)

MINIMUM REQUIREMENTS

- STD 10 certificate
- Degree/National in General nursing that allow registration with SANC as a Professional Nurse and a Midwife.
- Proof of registration with SANC (2024)
- Proof of previous and current work experience / Certificate of Service endorsed by Human Resource Department. Valid Driver's license EB (Code8) or C1 (Code10)

KNOWLEDGE SKILLS, TRAINING AND COMPETENCE REQUIRED

- Understand of nursing legislation related legal ethical nursing practices.
- Good communication skills.
- Knowledge on nursing processes and procedures, nursing statutes and other relevant legal framework.
- Interpersonal skills including public relations, negotiating, conflict handling and counselling skills.

KEY PERFORMANCE AREAS

- Performance of basic clinic nursing practice in accordance with the scope of practice and standards as determined by relevant health facility.
- Provide nursing care including integrated primary prevention strategies and management of TB/HIV, COVID-19, NCDs, MCWH and Mental health screening at community and household levels.
- Utilize equipment proficiently and promote its use and safe keeping.
- Demonstrate basic understanding of nursing legislation related legal and ethical nursing practice.
- Ensure accurate management of data and safe keeping of patients' records.
- Provision of community based oriented primary care services at household and community level.
- Follow up on immunization to identify missed opportunities and catch-up.
- Support Operation Sukuma Sakhe activities.
- Conduct interventions at household level.
- Screening of TB/HIV and other non-communicable diseases.

CLOSING DATE: 29/03/2024

ENQUIRES: Mrs I.D. Khumalo

Assistant Nursing Manager: PHC

Contact details: 034-212-1111 ext259