



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

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DIRECTORATE:

DUNDEE HOSPITAL

Enquiries: HRP
Date : 2024/03/06

TO ALL HEADS OF INSTITUTIONS.

VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTE DUN03/2024

The contents of this Circular Minute must be brought to the attention of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal places of work.

DIRECTIONS TO CANDIDATES

Application for the attached advertise posts must be submitted on the most recent Z83 application for employment form obtainable from any public Service Department or From www.dpsa.gov.za
All applications must be accompanied by the applicant's detailed CV. Applicants are not required to submit copies of qualifications and other relevant supporting documents. Shortlisted candidates will be required to submit certified copies of all educational qualifications including Senior (Matric) Certificate and supporting documents (identity documents, Driver's License etc.) on or before the day of the interview.

The reference number must be indicated in the column provided on form Z83, e.g. Reference Number (**DUN-OPD 01/2024**)

Failure to comply with the above instructions will disqualify the applicants.

"It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered"

Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome.

(This institution is an equal opportunity, affirmative action employer, whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s).

NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T and Resettlement payment for attending interviews. Accommodation will only be allocated when it is available otherwise successful candidate must arrange their private accommodation prior to assumption of duty.

No interim accommodation in a form of Bed and Breakfast or Hotel Accommodation.

ALL APPLICATION SHOULD BE FORWARDED TO THE FOLLOWING ADDRESS

The Human Resource Manager
Private Bag x 2011
Dundee
3000

OR Hand Deliver to:
Dundee Hospital in a box next to
Switchboard

CLOSING DATE FOR APPLICATIONS: 2024/04/12

Originally sign by CEO
CHIEF EXECUTIVE OFFICER
MRS. TT VILAKAZI

ADVERTISEMENT

POST	: CLINICAL NURSE PRACTITIONER
NUMBER OF POST	: 03
EQUITY TARGET	: AFRICAN MALE
CENTRE	: DUNDEE DISTRICT HOSPITAL –PHC CLINICS
COMPONENT	: DOUGLAS X 1 AND WASBANK X 2
REFERENCE	: DOUG 02/2024 and WAS 02/2024
SALARY	: Grade 1:R431 265.00- R497 193.00 per annum : Grade 2:R528 696.00- R6645 720.00 per annum
OTHER BENEFIT	: 12% in hospitable Allowance 13% Cheque, Medical Aid (Optional) and housing (Employee must meet prescribed requirements)

MINIMUM REQUIREMENTS

- STD 10 /GRADE 12 certificate.
- Degree/ National Diploma in nursing that allow registration with SANC as a Professional Nurse and a Midwife.
- A post basic nursing qualification with a duration of at least one (1) year accredited with SANC in clinical Nursing Science, Assessment, Diagnosis, Treatment and Care.
- Proof of registration with SANC (2024)
- Proof of previous and current work experience / Certificate of service endorsed by Human Resource Department.
- Valid Driver's license B (Code 8) or C1 (Code 10).

EXPERIENCE

- **GRADE1:** A minimum of 4 years appropriate /recognizable nursing experience after registration as a professional nurse with SANC in general nursing plus a one (1) year post basic qualification accredited by SANC in Clinical Nursing Science, Assessment. Diagnosis, Treatment and Care.
- **GRADE2:** A minimum of 14 years appropriate /recognizable nursing experience after registration as a professional nurse with SANC in general nursing of which at least 10 years must be appropriate experience after obtaining the one year post basic qualification in Primary Health Care.

KNOWLEDGE, SKILL, TRAINING AND COMPETENCES REQUIRED

- Leadership, organizational, decision-making, supervisory and problem solving abilities within the limit of public sector and institutional policy framework.
- Knowledge on nursing care processes and procedures, nursing statutes and other relevant legal framework.
- Ability to formulate patient care related policies, vision, mission and objective of clinic.
- Communication and interpersonal skills including public relations, negotiating, coaching, conflict handling and counselling skills.
- Insight into procedures and policies pertaining nursing care, computer skills in basic programmes.
- Knowledge of TB/ HIV/AIDS, MCWH and other Communicable and Non- Communicable Disease programmes.

KEY PERFORMANCE AREAS

- Provision of an integrated, quality and comprehensive Primary Health Care services by promoting health, prevention diseases, curative and rehabilitative services to the clients, individuals, families and community.
- Provide PICT and adherence counselling to all clients.
- Promote advocacy, disclosure and adherence to treatment and care, thus, ensuring that facilities comply with the Batho Pele principles.
- Provide primary prevention strategies and management of COVID-19, TB/ HIV/AIDS and Mental Health.
- Maintain inter-sectoral collaboration with other government structures by supporting OSS activities.
- Support the realization and maintenance of ideal Clinic programme (ICRM) to comply with norms and standards of the health establishment according to OHSC.
- Ensure the availability of medication, essential equipment and supplies and proper utilization thereof.
- Participate in the monitoring HR performance through EPMDS.
- Ensure data management is implemented and monitored.
- Maintain a clear referral pathway from community to the facility.

CLOSING DATE FOR APPLICATION: 2024/04/12

ENQUIRIES: Ms ID Khumalo (Assistant Nursing Manager)

CONTACT DETAILS: 0342121111 Ext 259/250