EDENDALE HOSPITAL
RECRUITMENT AND SELECTION

TO: HEADS OF ALL DEPARTMENTS
VACANCIES IN EDENDALE HOSPITAL
CIRCULAR MINUTE: EDH 19/2020

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
   - Certified copy of Identity Document.
   - Updated Curriculum Vitae with full record of service.
   - Certified Copy of Highest Educational Qualifications

NB: CERTIFIED COPIES SHOULD NOT BE THREE MONTHS OLDER

2. The Reference Number must be indicated in the column provided on the Z83, e.g. HRM 1/2020.

NB: Failure to comply with the above instructions will disqualify applicants.

3. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications).

4. Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful.

5. Edendale Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution

6. Applicants in possession of a foreign qualification must attach the evaluation Certificate from the South African Qualifications Authority (SAQA) to their applications

7. Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male.

8. Please note that due to financial constraints no S&T payments will be considered for payment to candidates that are invited for interview.

8. ALL APPLICATIONS SHOULD BE FORWARDED TO:
   CHIEF EXECUTIVE OFFICER OR HAND DELIVERED TO THE BOX BY THE MAIN GATE.
   EDENDALE HOSPITAL BEHIND SECURITY OFFICE
   PRIVATE BAG X 509 PLESSISLAER
   3216
   FOR THE ATTENTION OF: MR. T.C. MANYONI

N.B: NO REGISTERED MAIL AND FAXED APPLICATIONS WILL BE CONSIDERED

CLOSING DATE FOR APPLICATIONS: 30 JUNE 2020

Original signed and dated by the Chief executive Officer (copy available on request)
MRS. N.T. NXABA
CHIEF EXECUTIVE OFFICER
EDENDALE HOSPITAL

DATE: 15/06/2020

Fighting Disease, Fighting Poverty, Giving Hope
ADVERT

JOB TITTLE : MEDICAL OFFICER GRADE 1/2/3: EMERGENCY MEDICINE

NO OF POSTS : 02
INSTITUTION : EDENDALE HOSPITAL

REFERENCE NO. : MED 35/2020

OTHER BENEFITS : 18% Inhospitable Area Allowance,
Commuted Overtime, Medical Aid: Optional
(Employee must meet Prescribed Requirements)

REQUIREMENTS FOR THE POST

- Grade 12 Certificate,
- Appropriate qualification in Health Science that allows registration with HPCSA as a Medical Practitioner
- Registration certificate with the Health Professions Council South Africa as Independent Medical Practitioner
- Current registration with the Health Professions Council South Africa as Independent Medical Practitioner (2020-2021)

EXPERIENCE REQUIRED:

- GRADE 1: R 821 205.00 – R 884 670.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service

- GRADE 2: R 938 964.00 - R 1 026 693.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA plus 5 years after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached.

- GRADE 3: R 1 089 693.00 – R 1 362 366.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA plus 10 years after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Sound clinical knowledge, competency and skills in Emergency medicine including advanced adult and pediatric resuscitation skills
• Good communication, leadership, interpersonal, and supervisory skills.
• Ability to manage patients independently and work in a challenging environment.
• Knowledge and skills in Emergency Medicine care
• Ability to teach and supervise junior staff.
• Dip. Pec or equivalent qualification in Emergency Medicine and experience in an ED would be advantageous. ACLS, PALS, ATLS recommended.

KEY PERFORMANCE AREAS
• To execute duties and functions with proficiency, to support the aims and objectives of the Institution that are consistent with the standards of patient care.
• Assist in the preparation and implementation of guidelines and protocols.
• Participate in academic and training programmes.
• Sound clinical knowledge with regard to Emergency Medicine.
• Ability to deal with all emergencies presenting to an Emergency Department (includes medical, trauma and surgical emergencies).
• Will work in different areas of the Emergency Department (Resuscitation areas, triage and ED ‘minors’)
• Knowledge of ethical medical practice.
• Assist with clinical audits.
• Provide support to the Head of Department in ensuring an efficient standard of patient care and services is maintained.
• You will be required to perform overtime in a shift rostering system.
• Administrative duties including data capturing and filling of J88 forms.

LEARNING OPPORTUNITIES
• Supervision by Emergency Physicians with daily academic ward rounds and “on the floor” teaching.
• Emergency Ultrasound training.
• Advanced airway management and ventilation techniques.
• Evidence based protocol driven management.
• Opportunity to conduct research in the Unit.
• Preparation for the Diploma in Primary Emergency Care.
• Preparation to enter the Fellowship in Emergency Medicine.

Enquiries: Dr N. Dufourq Tel: 033 395 4752 or 082 3225548

CLOSING DATE: 30 JUNE 2020
ADVERT

JOB TITLE : MEDICAL OFFICER GRADE 1/2/3:
VARIOUS MEDICAL COMPONENTS

NO OF POSTS : 03
INSTITUTION : EDENDALE HOSPITAL

REFERENCE NO. : MED 36/2020

OTHER BENEFITS : 18% Inhospitable Area Allowance
Medical Aid (Optional) Commuted Overtime
(Employee must meet prescribed requirements)

REQUIREMENTS FOR THE POST
- Senior Certificate
- MBChB Degree or equivalent Qualification
- Registration certificate with the Health Professions Council South Africa as Independent Medical Practitioner
- Current registration with the Health Professions Council South Africa as Independent Medical Practitioner (2020-2021)

RECOMMENDATION
- A post-graduate Diploma in Internal Medicine or HIV Medicine, or the FCP(SA) Part 1 would be an advantage

EXPERIENCE REQUIRED:
GRADE 1: R 821 205.00 – R 884 670.00 Package
Appropriate qualification in the relevant discipline that allows registration as a Medical Officer with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service

GRADE 2: R 938 964.00 – R 1 026 693.00 Package
Appropriate qualification in the relevant discipline that allows registration as a Medical Officer with HPCSA plus 5 years after registration with the HPCSA as a Medical Officer. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A Certificate of Service endorsed by HR Department must be attached

GRADE 3: R 1 089 693.00 – R 1 362 366.00 Package
Appropriate qualification in the relevant discipline that allows registration as a Medical Officer with HPCSA plus 10 years after registration with the HPCSA as A Medical Officer. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A Certificate of Service endorsed by HR Department must be attached

KNOWLEDGE, SKILLS, COMPETENCIES AND TRAINING REQUIRED
- Knowledge of relevant legislations, guidelines and medical ethics
- Sound knowledge of Internal Medicine and HIV Medicine, with appropriate clinical skills
- Good verbal and written communication skills
- Strong interpersonal skills including ability to supervise a multidisciplinary team, and tolerate stress

**KEY PERFORMANCE AREAS**
- Diagnosing and treating medical emergencies
- Management of Internal Medicine inpatients and referrals as a leader in the Firm team
- Treating scheduled (booked) Internal Medicine outpatients
- Appropriate discharge of stable patients to Primary Health Care Clinics
- Participation in the Department's administrative, clinical governance and academic activities
- Participation in the after-hours call roster as determined by service needs

**Enquiries: Dr. E.K. Mthembu**
**Tel: 033 395 4005**

**CLOSING DATE: 30 JUNE 2020**