TO: HEADS OF ALL DEPARTMENTS
VACANCIES IN EDENDALE HOSPITAL
CIRCULAR MINUTE: EDH 20/2020

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:
1. The following documents must be submitted:
   - Application for Employment Form (Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
   - Certified copy of Identity Document.
   - Updated Curriculum Vitae with full record of service.
   - Certified Copy of Highest Educational Qualifications

   NB: CERTIFIED COPIES SHOULD NOT BE THREE MONTHS OLDER
2. The Reference Number must be indicated in the column provided on the Z83, e.g. HRM 1/2018.
   NB: Failure to comply with the above instructions will disqualify applicants.
3. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications).
4. Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful.
5. Edendale Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution.
6. Preference will be given to the following candidates as per Employment Equity target: Any person with disability (regardless of race and gender), African Male, Indian Male, White Male, Indian Female, Coloured Male, White Female, Coloured Female.
7. Please note that due to financial constraints no S&T payments will be considered for payment to candidates that are invited for interview.
8. ALL APPLICATIONS SHOULD BE FORWARDED TO:
   CHIEF EXECUTIVE OFFICER  OR  HAND DELIVERED TO THE BOX BY THE MAIN GATE.
   EDENDALE HOSPITAL
   PRIVATE BAG X 509
   PLESSISLAER
   3216
   FOR THE ATTENTION OF: MR. T.C. MANYONI
   NB: NO REGISTERED MAIL AND FAXED APPLICATIONS WILL BE CONSIDERED

CLOSING DATE FOR APPLICATIONS: 03 July 2020

Original signed and dated by the Chief Executive Officer (copy available on request)
CHIEF EXECUTIVE OFFICER
EDENDALE HOSPITAL
DATE: 23/06/2020
ADVERTISMENT

POST TITLE: CLINICAL NURSE PRACTITIONER GRADE 1/2
(PRIMARY HEALTH CARE)

NO. OF POST: 02

CENTRE: MAFAKATINI CLINIC

COMPONENT: NURSING DEPARTMENT

REFERENCE: NURS 37/2020

SALARY NOTCH:
GRADE 1: R 383 226.00 – R 444 276.00
GRADE 2: R 471 333.00 – R 579 696.00

OTHER BENEFITS:
13th Cheque
8% Inhospitable Area Allowance
Medical Aid (Optional)
Housing Allowance
(Employee must meet prescribed requirements)

REQUIREMENTS OF THE POST

- Grade 12/Senior Certificate
- Diploma / Degree in General Nursing Science, Midwifery and in Clinical Nursing science, Health Assessment, Treatment and Care -PHC(obtainable from College/University)
- Registration with South African Nursing Council as a Professional Nurse ,Midwife and Clinical Nurse Practitioner
- Current South African Nursing Council receipt – licence to practice (2020)
- Post basic qualification in Clinical Nursing science, Health Assessment, Treatment and Care (PHC)
- Grade 1: A minimum of four (4) years appropriate / recognisable experience in General Nursing after registration as a Professional Nurse with SANC with a Post Basic qualification in Clinical Nursing science, Health Assessment, Treatment and Care (PHC)
- Grade 2: A minimum of fourteen (14) years appropriate / recognisable experience in General Nursing after registration as a Professional Nurse with SANC. At least 10 years of the period referred to above must be appropriate / recognisable experience as a Clinical Nurse Practitioner after obtaining the one year Post Basic Qualification in Clinical Nursing science, Health Assessment, Treatment and Care (PHC)
- Certificate of Service endorsed by HR Department must be attached

KNOWLEDGE, SKILLS TRAINING AND COMPETENCIES REQUIRED

- Demonstrate understanding of nursing legislation and related legal and ethical nursing practices.
- Demonstrate a basic understanding of HR and financial policies and practices.
- Good communications skills.
- Good interpersonal skills.
- Team building and supervisory skills.

KEY PERFORMANCE AREAS

- Provide quality comprehensive Primary Health care by promoting preventative, curative and rehabilitative services for the clients and community.
- Administrative service such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization.
- Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care.
- Work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial or religious differences.
- Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients' needs and expectations according to Batho Pele Principles.
- Facilitate implementation of Ideal Clinic concept
Implement NCS within the facility.
Conduct facility status determination.
Update Ideal website to maintain status achieved.
Capture complaints, PSI and waiting times on the website.
Implement IPC within the facility.
Deputize Operational Manager and take over his/her duties when not on duty.

Enquiries: Mrs. NM Ngubane                              Telephone: 033 395 4330

Closing Date: 3 July 2020