TO: HEADS OF ALL DEPARTMENTS  
VACANCIES IN EDENDALE HOSPITAL  
CIRCULAR MINUTE: EDH 34/2019

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:
- The following documents must be submitted:
  - Application for Employment Form (Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
  - Certified copy of Identity Document.
  - Updated Curriculum Vitae with full record of service.
  - Certified Copy of Highest Educational Qualifications

NB: CERTIFIED COPIES SHOULD NOT BE THREE MONTHS OLDER
- The Reference Number must be indicated in the column provided on the Z83, e.g. HRM 1/2019.

NB: Failure to comply with the above instructions will disqualify applicants.
- The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications).
- Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful.
- Edendale Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution
- Applicants in possession of a foreign qualification must attach the evaluation Certificate from the South African Qualifications Authority (SAQA) to their applications
- Preference will be given to the following candidates as per Employment Equity target: Any person with disability irrespective of race and gender, African Male, Coloured Male, Indian Male.
- Please note that due to financial constraints no S&T payments will be considered for payment to candidates that are invited for interview.

8. ALL APPLICATIONS SHOULD BE FORWARDED TO:
CHIEF EXECUTIVE OFFICER OR HAND DELIVERED TO THE BOX BY THE MAIN GATE.
EDENDALE HOSPITAL BEHIND SECURITY OFFICE
PRIVATE BAG X 509 PLESSISLAER 3216
FOR THE ATTENTION OF: MR. L. MAKHAYE
N.B: NO REGISTERED MAIL AND FAXED APPLICATIONS WILL BE CONSIDERED

CLOSING DATE FOR APPLICATIONS: 18 OCTOBER 2019

original signed and dated by the CEO (copy available on request)
MRS. N.T. NXABA
CHIEF EXECUTIVE OFFICER
EDENDALE HOSPITAL
DATE: 03/10/2019

Fighting Disease, Fighting Poverty, Giving Hope
ADVERTISEMENT

JOB TITLE : MEDICAL OFFICER GRADE 1/2/3
SURGERY DEPARTMENT

NO OF POSTS : 01
INSTITUTION : EDENDALE HOSPITAL

REFERENCE NO. : MED 49/2019

OTHER BENEFITS : 18% Inhospitable Area Allowance,
Commuted Overtime, Medical Aid: Optional
(Employee must meet Prescribed Requirements)

REQUIREMENTS FOR THE POST

- Grade 12 Certificate
- Appropriate qualification in Health Science
- Registration certificate with the Health Professions Council South Africa (HPCSA) as a Medical Practitioner
- Current registration with the Health Professions Council South Africa as a Medical Practitioner (2019-2020)

N.B: Community service candidates may apply on the understanding that appointment to the post can only be made after they submit registration with the HPCSA and current practice as Medical Practitioner

EXPERIENCE REQUIRED:

- **GRADE 1:** R 821 205.00 – R 884 670.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service

- **GRADE 2:** R 938 964.00 - R 1 026 693.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA plus 5 years after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. **A certificate of service obtained from the HR Department must be attached.**

- **GRADE 3:** R 1 089 693.00 – R 1 362 366.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA plus 10 years after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. **A certificate of service obtained from the HR Department must be attached.**
KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Basic diagnostic, clinical, investigative surgical skills.
- Must be service delivery orientated
- Current Health and Public Service legislation, regulations and policy.
- Medical ethics, epidemiology and statistics.
- Knowledge and understanding of BATHO PELE principles.
- Good communication skills (verbal and written).
- Good team building, problem solving and leadership skills.
- Adequate teaching skills.
- Ability to function as part of a multidisciplinary team

KEY PERFORMANCE AREAS

- Incumbent to provide services in the Pietermaritzburg Metropolitan Complex
- Participate in the delivery of a 24-hour in-patient and out-patient surgical care within the Pietermaritzburg Metropolitan Hospitals Complex;
- Assist with the administration and management of surgical wards / clinics (SOPD)
- Examine, investigate, diagnose and oversee the treatment of surgical patients within a metropolitan system.
- Support and train interns, junior medical officers, and allied health care personnel.
- Perform audits and research on an ongoing basis, publish data and present at conferences.
- Ensure compliance with departmental policies and protocols.
- Participate in Community Health Programmes and Outreach Programmes
- Development, monitoring and support of Surgical Services in the drainage area of the Pietermaritzburg Hospitals Complex.
- Participate in the development and ongoing provision of under and post-graduate teaching.
- To maintain moral and ethics at all costs.
- To ensure that Batho Pele principles are upheld.

ENQUIRES: Dr. P. Ranjan Contact: 033-395 4165

CLOSING DATE: 18 OCTOBER 2019