TO: HEADS OF ALL DEPARTMENTS
VACANCIES IN EDENDALE HOSPITAL
CIRCULAR MINUTE: EDH 13/2020

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
   - Certified copy of Identity Document.
   - Updated Curriculum Vitae with full record of service.
   - Certified Copy of Highest Educational Qualifications

   NB: CERTIFIED COPIES SHOULD NOT BE THREE MONTHS OLDER

2. The Reference Number must be indicated in the column provided on the Z83, e.g. HRM 1/2020.

   NB: Failure to comply with the above instructions will disqualify applicants.

3. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications).

4. Please note that applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful.

5. Edendale Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution.

6. Applicants in possession of a foreign qualification must attach the evaluation Certificate from the South African Qualifications Authority (SAQA) to their applications

7. Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, African Female, Indian Male, Coloured Male.

8. Please note that due to financial constraints no S&T payments will be considered for payment to candidates that are invited for interview.

8. ALL APPLICATIONS SHOULD BE FORWARDED TO:
   CHIEF EXECUTIVE OFFICER
   EDENDALE HOSPITAL
   PRIVATE BAG X 509
   PLESSISLAER
   3216
   FOR THE ATTENTION OF: MR. L. MAKHAYE

   N.B: NO REGISTERED MAIL AND FAXED APPLICATIONS WILL BE CONSIDERED

CLOSING DATE FOR APPLICATIONS: 09 APRIL 2020

Original signed and dated by the Chief Executive Officer (copy available on request)
MRS. N.T. NXABA
CHIEF EXECUTIVE OFFICER
EDENDALE HOSPITAL

DATE: 24/03/2020

Fighting Disease, Fighting Poverty, Giving Hope
ADVERT

JOB TITLE : MEDICAL OFFICER GRADE 1/2/3
ANAESTHESIA AND CRITICAL CARE

NO OF POSTS : 01
INSTITUTION : EDENDALE HOSPITAL

REFERENCE NO. : MED 24/2019

OTHER BENEFITS : 18% Inhospitable Area Allowance,
Commuted Overtime, Medical Aid: Optional
(Employee must meet Prescribed Requirements)

REQUIREMENTS FOR THE POST

- Grade 12 Certificate,
- MBChB degree or equivalent
- Registration certificate with the Health Professions Council South Africa as a Medical Practitioner
- Current registration with the Health Professions Council South Africa as a Medical Practitioner (2019-2020)

EXPERIENCE REQUIRED:
- GRADE 1: R 821 205.00 – R 884 670.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service

- GRADE 2: R 938 964.00 - R 1 026 693.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA plus 5 years after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached.

- GRADE 3: R 1 089 693.00 – R 1 362 366.00 Package
  Appropriate Qualification in the relevant discipline that allows registration as a Medical Practitioner with HPCSA plus 10 years after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached.

RECOMMENDATIONS
- A Diploma in Anaesthesia (DA) is required for those candidates being appointed at Grade 3 level
- Possession of the Fellowship of Anaesthesia Part 1 and/or Part 2 examinations will be an advantage
- ATLS, APLS and ACLS will be an advantage
KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Participation in the afterhours call system is essential
- Medical Practice as appropriate at Post Community Service level
- Information Management
- Current Health and Public Service Legislations, Regulations and Policy
- Medical ethics, epidemiology and statistics

KEY PERFORMANCE AREAS

- Clinical responsibility including examine, investigate diagnose and oversee treatment of patients
- The incumbent will be part of the Pietermaritzburg Metropolitan Group of hospitals and will be expected to rotate through all hospitals in Pietermaritzburg
- To perform appropriate preoperative examination and optimisation of patients for planned surgery
- To provide safe and appropriate anaesthesia during surgery
- To participate in post-operative care of patients.
- Anaesthetists must be prepared for early starts to the working day (07:15) and late, unpredictable finishes to the normal working day.
- The nature of anaesthesia means that frequent weekend shifts are required inside the commuted overtime package
- The incumbent will be part of the Pietermaritzburg Metropolitan Group of hospitals and will be expected to rotate through all hospitals in Pietermaritzburg
- Assist with human resource development for medical staff by:
  - Conducting Orientation and Induction Programme for new Medical staff
  - Providing guidance and advice to junior medical staff (interns/CSOs)
  - Assisting with the development of training programmes
- Participate in relevant training programmes
- Maintain accurate and appropriate health records in accordance with the legal/ethical considerations and continuity of patient care
- Undertake continuing medical education and professional development and study professional literature e.g. Medical journals
- To identify health care needs and communicate these to seniors so that new ideas could be developed on policies/methods/techniques and procedures.
- To participate in audit and quality control programs to improve the standard of patient care.
- To participate in departmental administration by ensuring compliance with all departmental rules and regulations with regard to leave, call rosters and rotations
- To participate in Outreach services in the drainage area of Edendale hospital as appropriate to their grade of qualification and experience

ENQUIRES: Dr J Handley/ Dr J Invernizzi

Contact: 033-395 4211

CLOSING DATE: 09 APRIL 2020