TO: ALL HEADS OF DEPARTMENTS IN THE KZN PROVINCIAL ADMINISTRATION VACANCIES IN THE DEPARTMENT OF HEALTH

The contents of this circular must be brought to the attention of all eligible officers and employees on your establishment without delay. Institution must ensure that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES
1. The following documents must be submitted:
   a) Application for employment Form (Z83), which is available from any Government Department OR the website- www.kznhealth.gov.za
   b) Certified copies of ID document, highest educational qualifications, registration certificates plus proof of current registration. (Not copies of certified copy)
   c) Curriculum Vitae and Identity Document
   d) Faxied applications will not be accepted
2. Reference number must be indicated in the column provided on the Z83 form e.g. EKO05/2020

NB: Failure to comply with the above instructions will result in disqualification of the Applicants
3. Please note that due to the large number of applications we envisage to receive; only shortlisted Applicants will be contacted. If you do not hear from us within 3 months after the closing date please accept that your application was unsuccessful.

This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department and persons with disabilities should feel free to apply.

NB: Any appointment is subject to positive outcome from the following:
   i. Security Clearance
   ii. Credit Records
   iii. Qualifications
   iv. Citizenship and previous experience

All applications should be forwarded to: The Human Resource Manager
Ekcombe District Hospital
Private Bag X 203
KRANSKOP
3268.

CLOSING DATE FOR ALL APPLICATIONS: 2020/08/07

DRIBP ZUNGU
CEO/MEDICAL MANAGER

GROWING KWAZULU-NATAL TOGETHER
POST: Medical Officer Grade 1, 2, 3
NUMBER OF POSTS: 01
INSTITUTION: Ekombe Hospital
REF NO: EKO 07/2020
SALARY:
- Grade 1: R821 205.00 – R884 670.00
- Grade 2: R938 964.00 – R1 026 693.00
- Grade 3: R1 089 693.00 – R1 362 366.00
OTHER BENEFITS:
- 18% rural allowance
- Commuted Overtime

MINIMUM REQUIREMENTS

- Grade 1 requires MBCHB degree or equivalent qualification, proof of current registration with HPCSA as a Medical Officer OR 1 year relevant experience after registration as a Medical Practitioner with the recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa.
- Grade 2 requires MBCHB qualification, registration certificate plus 5 years’ experience after registration with the HPCSA as a Medical Officer OR A minimum of 6 years relevant experience after registration as a Medical Officer with the recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa.
- Grade 3 requires MBCHB qualification, registration certificate plus 10 years’ experience after registration with the HPCSA as a Medical Officer OR A minimum of 11 years relevant experience after registration as a Medical Officer with the recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa.
- Proof of experience endorsed by Human Resource office/ certificate of service

KNOWLEDGE, SKILLS, TRAINING & COMPETENCIES REQUIRED

- Sound knowledge and clinical skills in medical disciplines and management skill
- Sound clinical knowledge, experience in the respective disciplines
- Excellent human relations, communication skills, leadership and team building skills
- Ability to develop policies
- Computer literacy
- Sound negotiation, planning, organizing, decision making and conflict management skills

KEY PERFORMANCE AREAS:

- Diagnose, evaluate and manage patients’ state of health.
- Perform surgical, obstetrics and gynaecological procedures.
- Maintain accurate and appropriate health records in accordance with legal ethical considerations and continuity of patient care.
- Manage patients with mental conditions and refer them accordingly.
- Provision of quality care, assisting team members with quality assurance, quality improvement projects, morbidity and mortality reviews, monthly audits and development of clinical guidelines and policies.
- Ensure ongoing monitoring and evaluation of medical services.
- Participate in quality improvement programmes and research projects.
- Assist the hospital to achieve the district level package of services.
- Formulate strategic plans in keeping with the requirements of the hospital.
- Drive the procurement processes for medical equipment.

Enquires: Dr BP Zungu
Telephone: 035 834 8000
Closing Date: 2020/08/07

NB: DUE TO FINANCIAL CONSTRAINTS NO S&T WILL BE PAID TO APPLICANTS

GROWING KWAZULU-NATAL TOGETHER