ADVERTISEMENT

TO : ALL HEADS OF INSTITUTIONS AND DEPARTMENTS

The content of this circular minute must be brought to the attention of all eligible personnel and employees in your establishment without delay. Institutions must notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal places of work.

DIRECTION TO CANDIDATES

1. The following documents must be submitted:
   - Application for employment Z83 which is obtainable at any Government Department or from website www.kznhealth.gov.za. Z83 should be completed in full and signed.
   - Certified copies of highest educational qualifications, ID document and Driver's license - not copies of
   - Certified copies current registration receipt with relevant Council
   - Curriculum Vitae
   - Certification of all documents must not be older than 3 months.
   - The reference number of the post must be indicated in the column provided in the Z83, e.g. ETH 9/2019

NB: Failure to comply with the above instructions will disqualify applicants.

3. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks:
   - Security Clearance
   - Citizenship
   - Qualifications, CIPC checks and
   - Previous employment experience

4. Please note that due to the large number of applications received, applicants will not be acknowledged. However should you not receive any response after four weeks from the closing date of this advert; consider your application as being unsuccessful.

5. Please note that due to financial constraints, no S&T payments will be considered to candidates that are invited for the interview.

MRS TB T SYAKI
DIRECTOR : ETHEKWINI DISTRICT

DATE : 21 05 2019

CLOSING DATE : 07 June 2019
PROVINCIAL ADMINISTRATION : KWAZULU NATAL DEPARTMENT OF HEALTH
This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

POST: Head Clinical Unit: Medical (Paediatrician)
REFERENCE NUMBER: ETH 10/2019
SALARY: Grade 1 R1 728 807.00 per annum (All-inclusive package)
CENTRE: EThekwini District Office.
REQUIREMENTS: Senior Certificate, MBCHB degree or equivalent, Specialist qualification in Paediatrics, Registration Certificate with HPCSA as a Medical Specialist, Paediatrics, Current registration with HPCSA as a Medical Specialist (2019/2020) and A minimum of 3 years post registration as a medical Specialist experience. Knowledge, Skills, Training and Competence required: Sound knowledge of the of Paediatric clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programme, Epidemiology and statistics, Quality assurance and improvement programme, Human resources and financial management, Health and Public Service legislation, regulations and policy, Leadership, Communication, Teaching, mentorship and coaching, Problem solving, Functioning in a multi-disciplinary team, Computer literacy, Stress tolerance, Self-confidence, Objectivity, Ethical, Empathic and Report writing abilities.

DUTIES: Represent paediatric specialist discipline as a member of a District Clinical Specialist Team responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a paediatrician by spending 10 to 20% of time on continuing professional education and clinical care at the regional or tertiary hospital, Spend at least 80% of time on supporting the improvement of paediatric services within the district. Support neonatal, child and youth health service delivery in the district. Primarily support district hospitals with all aspects of service delivery related to pediatrics and child health. Secondarily support clinics, community health centers and primary health care outreach teams including engaging private sector pediatrician’s with service delivery related to pediatrics and child health. Promote clinical effectiveness in all facilities through supporting outreach programmes and development, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of paediatric and child health services. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care in paediatrics and child health.

ENQUIRIES: MRS TBT Sakyi - Director EThekwini District Office
Tel No: 031 2405308
POST: Clinical Programme Coordinator (MCWH)
REFERENCE NUMBER: ETH 11/2019
SALARY: Grade 1 R444 276.00 13th Cheque, home owner's allowance, employer's contribution to pension and Medical aid optional [Employee must meet prescribed conditions] Or 37% in lieu of benefits.
CENTRE: EThekwini District Office.
DUTIES: Ensure implementation of maternal health strategies. Co-ordinate, facilitate and monitor implementation of MCHW programme in line with the District Health Plan. Monitor the implementation of strategies contained in the Health Programme Plan. Ensure implementation of maternal health strategies. Coordinate and facilitate child health services. Provide support and ensure integration of sexual and reproductive health services in the facilities including reviving the Family planning services and dual protection is promoted. Coordinate implementation of EPI Programme and HPV Campaign. Provide support to health facilities to increase access to HAART for Pregnant Women and improving Post Natal Care. Promote appropriate infant and young child feeding practices. Strengthen implementation of PCR, tracking of positive one for ART initiation. Monitor indicators which ensure health practices in the facilities. Plan organised and conducts community rallies and events that convey health messages and practices which support the health programme strategies.
ENQUIRIES: Ms ES Mbambo - Deputy Director Clinical & Programmes
Tel No: 031 2405313
POST: Clinical Programme Coordinator Mental Health and Substance Abuse programme

REFERENCE NUMBER: ETH 12/2019

SALARY: Grade 1 R444 276.00 13th Cheque, home owner's allowance, employer's contribution to pension and Medical aid optional [Employee must meet prescribed conditions] Or 37% in lieu of benefits.

CENTRE REQUIREMENTS: EThekwini District Office.

Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate). Degree / Diploma in General Nursing & Midwifery. Diploma in Psychiatry nursing. Current registration with SANC as General Nursing. A minimum of 7 years appropriate/ recognizable nursing experience as a General Nurse. Valid Driver's License (code EB). Proof of Computer literacy. Certificate of Service for previous and current work experience endorsed and stamped by HR Office must be attached. Knowledge, Skills, Training and Competence required: Report writing abilities. Basic Financial management skills. Empathy and counselling skills. Strong interpersonal, communication and presentation skills. Project management skills. Monitoring and evaluation skills. Ability to make independent decisions. Understanding of the challenges facing the public health sector. Knowledge of District health system. Knowledge of Public Service Legislative prescripts. Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other work related matters and to comply with time frames. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly. Computer literacy with a proficiency in MS Office applications. Ability to work under pressure and meet tight deadlines. Implementation of the National Mental Health Framework and strategic plan. Strengthen Health system effective and protect human right. Improve mental health of the general population in all spheres of the health service in support of a long and healthy life for all KZN citizens. Strengthen the complete spectrum of mental health service and interventions for Children and Adolescents at community and health facility service level to decrease morbidity, prevent social ills. Provide inter-sectorial and interdepartmental collaboration and technical support of Mental Health and substance abuse services to strengthen systems effectiveness. Facilitate implementation of Mental Health information systems. Ensure that the district complies with the legislation and policy provision i.e. the Mental Health Care Act 17 of 2002 and its Regulations. Facilitate the functioning of Mental Health Review Board. Ensure coordination of service package for the specialised Psychiatric hospital. Development of integrated services and policies following by technical component impact knowledge and skills, come after the undertaking of situational analysis of each district mental health status. Develop and manage community based mental health services that are not run under the auspices of the department of Health. Prioritise research programmes related to Mental Health and substance abuse.

ENQUIRIES: Ms ES Mbambo - Deputy Director Clinical & Programmes
Tel No: 031 2405313
APPLICATIONS : Direct your application quoting the relevant reference number to: The Human Resource Manager Ethekwini District Office, 83 King Cetshwayo Highway, Mayville, Durban, 4000 or be posted to: The Human Resource Manager, Ethekwini District Office, Private Bag X 54138, Durban, 4000.

FOR ATTENTION : Mr TA Mthethwa Human Resource Practices

NOTE : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity document and Driving License – not copies of certified copies. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

CLOSING DATE : 07 June 2019