



## KWAZULU-NATAL PROVINCE

HEALTH  
REPUBLIC OF SOUTH AFRICA

Private Bag X 9051, Pietermaritzburg, 3200  
330 Langalibalele Street, Pietermaritzburg, 3201  
Tel: 033-395 2694 Fax: 033-3426916  
www.kznhealth.gov.za

DIRECTORATE:  
Human Resource Management Services  
Recruitment and Selection

Reference : HRM 7/1/2  
Enquiries : Mrs B C Shelembe  
Telephone : (033) 395 2694

25 January 2024

**TO: DISTRICT MANAGERS  
HOSPITAL MANAGERS, COMMUNITY HEALTH CENTRE MANAGERS  
HEADS OF INSTITUTIONS  
HEAD OFFICE MANAGERS**

### **VACANCIES IN THE DEPARTMENT OF HEALTH**

#### **CIRCULAR MINUTE No.G01/2024**

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

#### **DIRECTIONS TO CANDIDATES:-**

1. The following documents must be submitted:-
  - (a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department **OR** from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za).
  - (b) A comprehensive CV (with detailed experience).
  - (c) Copies of qualifications and driver's license **need not** to be submitted when applying for employment.
2. The Reference Number must be indicated in the column provided on the form Z.83.
3. **Persons with disabilities should feel free to apply for the post.**

- NB:
- (a) Applications can also be done through S'Thesha-Wa-Waya obtainable on from website-[www.eservices.gov.za](http://www.eservices.gov.za).
  - (b) **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**
4. Competency assessment and reference checking will be done as part of the selection process. (If applicable).

**DPSA NOTE: "All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the**

**selection committee will recommend candidates to attend generic managerial competency assessment (in compliance with the DPSA Directive on implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools”**

5. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor.
6. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
7. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

***(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)***

**CLOSING DATE FOR APPLICATION IS 16 FEBRUARY 2024**

**HEAD: DEPARTMENT OF HEALTH  
KWAZULU-NATAL**

## CHIEF CIVIL/STRUCTURAL ENGINEER

**CLUSTER: INFRASTRUCTURE DEVELOPMENT: REFERENCE NO.G01/2024**  
**INFRASTRUCTURE DEVELOPMENT: HEAD OFFICE PLANNING**

**Salary Package: R1146 540 00per annum**

***Please note that there is no direct appointment to Grades B and C. The candidate will only progress to the next grade through performance assessment. Candidates who are already on grades B and C are free to apply for this post.***

**REQUIREMENTS FOR THE ABOVE POSTS:** - • A University Degree in Civil/Structural Engineering. **PLUS** • Compulsory registration with Engineering Council of South Africa (ECSA) as a Professional Engineer (**Civil/Structural**). **PLUS** • Six years post qualification engineering experience required. **PLUS** • Unendorsed valid Code B driver's license (Code 08). **PLUS** • Computer literacy with proficiency in MS Office and Autodesk software applications .

**NB:** • The successful applicant must be prepared to travel extensively throughout the province.

**KEY PERFORMANCE AREAS:** - • Development, Interpretation and customisation of functional and technical norms and standards from an engineering perspective. • Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. • Compile briefing documentation and specifications from an engineering perspective • Investigate civil/ structural engineering installations and equipment. • undertake design work and implement corrective measures. • oversee implementation (Construction) and commissioning of civil/ structure engineering installations. • Research/ literature studies to keep up with new technologies. • viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils. • proven experience on design and supervision of construction and refurbishment/renovations of steel, masonry and reinforced concrete structures as well civil engineering works.

**ENQUIRIES: MS M. DE GOEDE**

**TEL: 033 9402611**

## CANDIDATE ARCHITECT: 5 YEAR CONTRACT

**CLUSTER: (PLANNING): REFERENCE NO: G02/2024**  
**INFRASTRUCTURE DEVELOPMENT: HEAD OFFICE: PIETERMARITZBURG**

**Salary Package: R 606 738 00 per annum**

**REQUIREMENTS FOR THE ABOVE POSTS:** - • Bachelors/Master's Degree in Architecture or equivalent. • Compulsory registration as a Candidate Architect with the South African Council for Architectural Profession (SACAP). • Valid driver's license • Computer literacy with proficiency in MS Office and Autodesk software applications

**NB:** • The successful applicant must be prepared to travel extensively throughout the province.

**Key Responsibilities:** - • Contribute in the review of the End of Year report, the formulation and review the User Asset Management, Project lists, budgets and milestones the formulation and review of the Infrastructure Programme Management Plan and construction procurement

strategies the formulation, review and acceptance of the Infrastructure Programme Implementation Plan. • Assist in the preparation of Package/Individual Business cases, Clinical- & Project Briefs and Master Plans. • Assist in the development of project stage reports and designs. • Assist in the monitoring of the implementation of Programmes/Projects. • Assist in the management of the interface between the end user/community structures and Implementing Agents[s]. • Assist in the management of people and projects. • Contribute to the development and review of policies, specifications, plans, procedures and criteria for all infrastructure projects and programmes. • Update reports and data systems as required • Undertake research.

**ENQUIRIES: MS. M. DE GOEDE: 033- 9402611**

## **ARCHITECT**

**CLUSTER: INFRASTRUCTURE DEVELOPMENT: REFERENCE NO. G03/2024**  
**INFRASTRUCTURE DEVELOPMENT: EMPANGENI HUB**  
**Salary Package: R687 879 00 per annum**

**REQUIREMENTS FOR THE ABOVE POSTS:** - • Bachelors/Master's Degree in Architecture or equivalent. • Compulsory registration with SACAP as a Professional Architect with the South African Council for Architectural Profession (SACAP). Three years post qualification architectural experience required . **PLUS** • Unendorsed valid Code B driver's license (Code 08). **PLUS** • Computer literacy with proficiency in MS Office and Autodesk software applications.

**NB:** • The successful applicant must be prepared to travel extensively throughout the province.

**KEY PERFORMANCE AREAS:-** • Contribute in the review of the End of Year report, Contribute in the formulation and review the User Asset Management, Project lists, budgets and milestones. • Contribute in the formulation and review of the Infrastructure Programme Management Plan and construction procurement strategies. • Contribute in the formulation, review and acceptance of the Infrastructure Programme Implementation Plan. • Prepare Package/Individual Business cases, Clinical- & Project Briefs and Master Plans. • Develop and approve project stage reports and designs. • Monitor the implementation of Programmes/Projects. • Manage the interface between the end user/community structures and Implementing Agents[s]. • Manage people and projects. • Contribute to the development and review of policies, specifications, plans, procedures and criteria for all infrastructure projects and programmes. • Update reports and data systems as required • Undertake research.

**ENQUIRIES: MS. M. DE GOEDE: 033- 9402611**

## CHIEF ELECTRICAL ENGINEER

**CLUSTER: INFRASTRUCTURE DEVELOPMENT: REFERENCE NO. G04/2024**  
**INFRASTRUCTURE DEVELOPMENT: EMPANGENI HUB**  
**Salary Package: R1146 540 per annum**

**REQUIREMENTS FOR THE ABOVE POSTS:** - • University Degree in Engineering (Electrical).  
• Compulsory registration with Engineering Council of South Africa (ECSA) as a Professional Engineer (**Electrical**) • Six years (6) post qualification electrical engineering experience required.  
• Unendorsed valid Code B driver's license (Code 08). • Computer literacy with proficiency in MS Office and Autodesk software applications.

**NB:** • The successful applicant must be prepared to travel extensively throughout the province.

### **Key Responsibilities:**

- Undertake electrical engineering designs. ▪ Perform final review and approvals of audits on new engineering designs according to design principles or theory. ▪ Implement the maintenance strategy.
- Set electrical engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. ▪ Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. ▪ Provide effective electrical engineering and project management services.
- Undertake research.

**ENQUIRIES: MR. R. POTSANE: 033- 940 2559**

## MECHANICAL ENGINEER X2 REFERENCE NO.G05/2024

**INFRASTRUCTURE DEVELOPMENT: 1. EMPANGENI HUB 2. PMB HUB**  
**Salary Package: R795 147 00 per annum**

**REQUIREMENTS FOR THE ABOVE POSTS:** - • Degree in Engineering (Mechanical).  
• Compulsory registration with Engineering Council of South Africa (ECSA) as a Professional Engineer (**Mechanical**) • Three years post qualification engineering experience required.  
• Unendorsed valid Code B driver's license (Code 08). • Computer literacy with proficiency in MS Office and Autodesk software applications.

**NB:** • The successful applicant must be prepared to travel extensively throughout the province.

**KEY PERFORMANCE AREAS:** - • Undertake engineering designs. • Perform final review and approvals of audits on new engineering designs according to design principles or theory.  
• Implement the maintenance strategy. • Set engineering maintenance standards, specifications and service levels according to organisational objectives to ensure optimum operational

availability. • Monitor maintenance efficiency according to organisational goals to direct or indirect engineering services for the attainment of organisational objectives. • Oversee implementation (construction) and commissioning of Mechanical Engineering installations. Undertake research.

Manage Mechanical Engineering Projects

Manage 3-year Maintenance Contracts in various Institutions

**ENQUIRIES: MR. R. POTSANE: 033- 940 2559**

**ELECTRICAL ENGINEER  
REFERENCE NO.G06/2024  
INFRASTRUCTURE DEVELOPMENT: PMB HUB  
Salary Package: R795 147 00 per annum**

**REQUIREMENTS FOR THE ABOVE POSTS:** - • Degree in Engineering (Electrical).  
• Compulsory registration with Engineering Council of South Africa (ECSA) as a Professional Engineer (Electrical Engineering) • Three years post qualification engineering experience required. • Unendorsed valid Code B driver's license (Code 08). • Computer literacy with proficiency in MS Office and Autodesk software applications.

**NB:** • The successful applicant must be prepared to travel extensively throughout the province.

**KEY PERFORMANCE AREAS:** - • Undertake engineering designs. • Perform final review and approvals of audits on new engineering designs according to design principles or theory.  
• Implement the maintenance strategy. • Set engineering maintenance standards, specifications and service levels according to organisational objectives to ensure optimum operational availability. • Monitor maintenance efficiency according to organisational goals to direct or indirect engineering services for the attainment of organisational objectives. • Oversee implementation (construction) and commissioning of Mechanical Engineering installations. Undertake research.

Manage Mechanical Engineering Projects

Manage 3 year Maintenance Contracts in various Institutions

**ENQUIRIES: MR. R. POTSANE: 033- 940 2559**

**ALL APPLICATIONS SHOULD BE FORWARDED TO: CHIEF DIRECTOR:** Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 **OR** Hand delivered to: 330 Langalibalele Street Natalia Building, **REGISTRY**, Minus 1:1 North Tower

**(Attention: Mrs. B C Shelembe)**