DIRECTIONS TO CANDIDATES:-

1. The following documents must be submitted:--
   (a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - www.kznhealth.gov.za.
   (b) Curriculum Vitae, certified copies of identity document, highest educational qualifications and professional registration certificates - not copies of certified copies.

2. The Reference Number must be indicated in the column provided on the form Z.83.

3. Persons with disabilities should feel free to apply for the post.

NB: (a) Failure to comply with the above instructions will disqualify the applicants. Faxed and e-mailed applications will NOT be accepted.

   (b) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications.

Reference : HRM 7/1/2
Enquiries : Mrs BC Shelembe
Telephone : (033) 395 2694

Date: 24 March 2020
(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE FOR APPLICATIONS IS 17 APRIL 2020

HEAD: DEPARTMENT OF HEALTH
KWAZULU-NATAL
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form.

NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post.

The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications.

POST : VICE PRINCIPAL (SINGLE NURSING COLLEGE): EXAMINATION OFFICER: REFERENCE NO.G27/2020

CLUSTER : KZN College of Nursing

CENTRE : Head Office: Pietermaritzburg

SALARY : An all Inclusive salary package of R801 918.00 per annum

REQUIREMENTS FOR THE POSTS:-

- A Degree in Nursing: Midwifery/ Psychiatry, and Community; PLUS
- A post registration qualification in Nursing Education; PLUS
- Current Registration with the South African Nursing Council (SANC); PLUS
- A minimum of 10 (ten) years appropriate/recognisable nursing experience after registration as a Professional Nurse with SANC in General Nursing of which at least 6 (six) years must be in Nursing Education at a Nursing Education Institution teaching after obtaining the post-registration qualification in Nursing Education;
- Unendorsed valid Code EB driver’s licence (code 08).

RECOMMENDATIONS

- Any post-basic clinical qualification, SANC regulation (R212) registered with SANC;
- Additional qualification in Health Services Management/ Nursing Administration/Nursing Management;
- Masters’ Degree in Nursing;
- Basic Computer Literacy.
NB: All shortlisted candidates will be required to submit proof of work experience endorsed and Stamped by employer/s prior to the date of the interview.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:
The incumbent of this post will report to the Vice Principal: Examinations and Curriculum, and will be responsible to implement the uniform curricula and examination system. The ideal candidates must:

- Possess knowledge of the relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation.
- Have in-depth knowledge of the nursing programmes and the curriculum.
- Possess knowledge of curriculum development, curriculum review and curriculum implementation.
- Possess proficiency in teaching and assessment in Nursing Education.
- Possess knowledge of policy development, interpretation implementation, monitoring and evaluation.
- Possess sound knowledge of planning, scheduling, implementation of Nurse training programmes.
- Possess sound conflict and decision-making/problem solving skills.
- Have good research and analytical skills.
- Have excellent communication and presentation skills (both verbal and written).
- Computer literacy with proficiency in MS Office package and Excel.

KEY PERFORMANCE AREAS:
- Plan and schedule uniform examinations.
- Implement uniform examination system for the College.
- Processing of Examination material.
- Participates in policy and protocol reviews and development for uniform examination system.
- Ensures safety and integrity of examinations.
- Co-ordinates Subject Subcommittees
- Participates in planning, reviewing and monitoring of curricula for all college programmes.
- Manages the human, physical and financial resources of the examination and curriculum component.
- Participates in the development and implementation of the College strategic plan.
- Monitors, evaluates and assesses Performance Management and Development of staff.
- Participates in Curriculum Development initiatives for the implementation of the New Nursing Qualifications.
- Facilitates capacity development of College academic staff.

ENQUIRIES : MR NB GWALA (Vice Principal: Curriculum & Examinations)
Tel: 033 264 7800

CLOSING DATE : 17 APRIL 2020

ALL APPLICATIONS SHOULD BE FORWARDED TO: THE CHIEF DIRECTOR: HUMAN RESOURCE MANAGEMENT SERVICES, KZN DEPARTMENT OF HEALTH, PRIVATE BAG X9051, PIETERMARITZBURG, 3200 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower

(Attention: Mrs B C Shelembe)