



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

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GREY'S HOSPITAL

Human Resource Management Services

VACANCY

JOB TITLE : HEAD CLINICAL UNIT (Medical) Gr 1 – NEPHROLOGY
COMPONENT : NEPHROLOGY
INSTITUTION : GREYS HOSPITAL
CENTRE : PIETERMARITZBURG
REF. NO : GS 1/24
SALARY NOTCH :

R 1 887 363.00 per annum (All-inclusive package), consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, **Plus** Commuted overtime which is based on Departmental operational needs. Employee must sign the commuted overtime contract form annually.

MINIMUM REQUIREMENTS:

- Senior Certificate or equivalent
 - MBCHB or Equivalent qualification PLUS
 - Registered HPCSA qualification as a Specialist in Internal Medicine (Specialist Physician)
 - Certificate in Nephrology (SA) or equivalent qualification (if not trained in South Africa)
 - Current Registration with the Health Professions Council of South Africa as a Nephrologist
 - Five years (5) post registration experience as a Specialist Physician
- (Only shortlisted candidates will be required to submit proof of all documents)**

THE EMPLOYMENT EQUITY TARGET FOR THIS POST IS: AFRICAN MALE, AFRICAN FEMALE

RECOMMENDATION:

- Experience in managing a Nephrology Unit

KNOWLEDGE, SKILLS, EXPERIENCE AND COMPETENCIES:

- Sound clinical Nephrology and patient management skills
- A working knowledge of human resource management; information management; quality assurance programs; current health and public service legislation, regulations and policy; medical ethics; financial management.
- Teaching and research experience

KEY PERFORMANCE AREAS:

- Incumbent to be based at Greys Hospital.
- Clinical Responsibilities:
 - Participation in Tertiary Nephrology Services (both In-patient and Out-patient) in the Pietermaritzburg Metropolitan Area including Outreach Programs and development of Cardiology services in Area 2

- Clinical responsibility in the discipline of Nephrology and General Specialist Internal Medicine with after-hours participation (based on departmental operational need)
- Management Responsibilities:
 - Development and support of Specialist Nephrology Services in the Tertiary Drainage area of Greys Hospital.
 - Oversight and management of clinical and allied staff in the Renal Unit.
 - Oversight and management of infrastructure, equipment and consumables in the Renal Unit
 - Liaison with Institutional Management in hospitals in PMB Metro, the uMgungundlovu District and the Tertiary Drainage area.
 - Liaison with the Head Clinical Department in Internal Medicine in Pietermaritzburg and Head of Nephrology at the University of KwaZulu Natal.
 - Participation in and support of administrative and clinical governance activities in the PMB Departments of Nephrology and Medicine
- Training and Research Responsibilities
 - Support of Staff Training including subspecialty Nephrology training in the PMB Metropolitan area under the auspices of the Department of Nephrology at the University of Kwazulu Natal
 - Participation in and support of the Medical Undergraduate and Postgraduate Training Programs in the PMB Departments of Nephrology and Internal Medicine
 - Participation in and support of clinical research and quality control activities in the PMB Departments of Nephrology and Medicine

ENQUIRIES: Dr M Bizzarre : **033-897 3290**

DIRECTIONS TO CANDIDATES

The following must be noted and adhered to seeing that failure to do so will result in disqualification:

1. **Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83.** Additionally:
 - 1.1 The new Application for Employment Form (Z83) is obtainable from any Government Department OR from the website – www.kznhealth.gov.za.
 - 1.2 Applicants must utilize the most recent Application for Employment Form (Form Z83) as issued by the Minister for DPSA (gazetted on 06 November 2020 - 81/971431 effective 01 January 2021) in line with regulation of 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification.
 - 1.3 Applicants are required to complete and sign Z83, and also submit a detailed curriculum vitae (CV).
 - 1.4 All sections of the new Application for Employment Form (Z83) (except those sections that are not relevant to the applicant) must be completely, accurately and legibly filled in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form.

- 1.5 Applicants are required to reflect information even if the same information is provided on the detailed CV.
2. **Applicants are free to apply for this post via the KZN Provincial e-Recruitment System or send their applications via the post/mail or hand deliver their applications at Grey's Hospital Human Resource Management Office.**
3. The Reference number must be indicated in the column provided on the form Z83, e.g. Reference Number GS 1/24.
4. Please note that communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful.
5. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).
6. It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered

THIS DEPARTMENT IS AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER, WHOSE AIM IS TO PROMOTE REPRESENTIVITY IN ALL LEVELS OF ALL OCCUPATIONAL CLASSES OF THE DEPARTMENT.

APPLICATIONS MUST BE FORWARDED TO:

**Human Resources Department
Greys Hospital
Private Bag X 9001
Pietermaritzburg
3200
(Attention: Mrs M. Chandulal)**

CLOSING DATE: 2nd FEBRUARY 2024

MR JM KHUMALO
DEPUTY DIRECTOR: HUMAN RESOURCE MANAGEMENT

DATE

APPROVED/ NOT APPROVED

Dr NMT GUMEDE
ACTING CHIEF EXECUTIVE OFFICER

DATE