



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

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GREY'S HOSPITAL

Human Resource Management Services

VACANCY

JOB TITLE : PROFESSIONAL NURSE - SPECIALITY
(PAEDIATRIC NURSING SCIENCE)
COMPONENT : NURSING
INSTITUTION : GREY'S HOSPITAL
CENTRE : PIETERMARITZBURG
REFERENCE No. : GS 5/24
SALARY NOTCH

Grade 1: R431 265.00 per annum, PLUS 13th cheque, medical- aid (optional), Housing Allowance (employees must meet the prescribed requirement)

Experience: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. Plus one year Post basic qualification in Clinical Nursing Science (Paediatrics).

Grade 2: R528 696.00 per annum, PLUS 13th cheque, Housing Allowance (employees must meet the prescribed requirement), medical Aid Optional

Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing.

At least 10 years of the period referred to above must be appropriate/recognizable experience in the speciality after obtaining the one year post basic qualification in the relevant speciality.

MINIMUM REQUIREMENTS :

- Matric /Senior Certificate or equivalent qualification
- Degree/Diploma in General Nursing
- Minimum of 4 years appropriate/recognizable experience as General Nurse
- One (1) year post basic qualification in Clinical Nursing Science (Paediatrics)
- Current registration with South African Nursing Council as a Professional Nurse (SANC receipt)

Only Shortlisted candidates will be required to submit proof of experience/ service certificate endorsed by HR Department

**THE EMPLOYMENT EQUITY TARGET FOR THIS POST IS: AFRICAN MALE, INDIAN MALE
WHITE MALE, COLOURED MALE**

KNOWLEDGE, SKILLS AND EXPERIENCE

- Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as:
- Nursing act, Occupational health and safety act, Patients' rights charter, Bathe Pele principles, Public service regulations, Labor relations act, Disciplinary codes and procedures, Grievance procedure,

- Financial and budgetary knowledge pertaining to the relevant resources under management
- Insight into procedures and policies pertaining to nursing care.
- Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework
- Interpersonal skills including public relations, negotiating, conflict handling and counselling skills.
- Computer skills in basic programs.

KEY PERFORMANCE AREAS:-

- Assist in planning/organizing and monitoring of objectives of the specialized unit.
- Provide therapeutic environment for staff, patients and the public.
- Demonstrate effective communication to patients, families, multidisciplinary team members and other stake holders within the hospital
- Ensure that high quality nursing care is rendered to all clients accessing Paediatric units at Grey's Hospital.
- Manage the utilization and supervision of resources.
- Coordinate the provision of effective training and research, focusing on the programs aimed at the improvement Paediatric care nursing.
- Instill discipline, professionalism and work ethics among employees.
- Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal hospital realization and maintenance (IHRM) and Norms and Standards (N&S).
- Maintain a constructive working with the multi-disciplinary team members.
- Provide effective support to Nursing services e.g. assist with relief duties to nursing management within the unit

ENQUIRIES: Mr FS Matibela 033 897 3331

DIRECTIONS TO CANDIDATES

The following must be noted and adhered to seeing that failure to do so will result in disqualification:

1. **Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83. Additionally:**
 - 1.1 The new Application for Employment Form (Z83) is obtainable from any Government Department OR from the website – www.kznhealth.gov.za.
 - 1.2 Applicants must utilize the most recent Application for Employment Form (Form Z83) as issued by the Minister for DPSA (gazetted on 06 November 2020 - 81/971431 effective 01 January 2021) in line with regulation of 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification.
 - 1.3 Applicants are required to complete and sign Z83, and also submit a detailed curriculum vitae (CV).
 - 1.4 All sections of the new Application for Employment Form (Z83) (except those sections that are not relevant to the applicant) must be completely, accurately and legibly filled in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form.
 - 1.5 Applicants are required to reflect information even if the same information is provided on the detailed CV.

2. **Applicants are free to apply for this post via the KZN Provincial e-Recruitment System or send their applications via the post/mail or hand deliver their applications at Grey's Hospital Human Resource Management Office.**
3. The Reference number must be indicated in the column provided on the form Z83, e.g. Reference Number GS 5/24.
4. Please note that communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful.
5. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).
6. It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.

THIS DEPARTMENT IS AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER, WHOSE AIM IS TO PROMOTE REPRESENTIVITY IN ALL LEVELS OF ALL OCCUPATIONAL CLASSES OF THE DEPARTMENT.

APPLICATIONS MUST BE FORWARDED TO:

**Human Resources Department
Greys Hospital
Private Bag X 9001
Pietermaritzburg
3200
(Attention: Mrs M. Chandulal)**

CLOSING DATE: 2NDFEBRUARY 2024

**MR JM KHUMALO
DEPUTY DIRECTOR: HRM:
GREYS HOSPITAL**

DATE

APPROVED/ NOT APPROVED

**Dr NMT GUMEDE
ACTING CHIEF EXECUTIVE OFFICER:
GREYS HOSPITAL**

DATE