



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

201 Townbush Road, Northern Park, Pietermaritzburg, 3201
Private Bag X9001, Pietermaritzburg, 3200
Tel: 033 897 3362 Fax: 033 897 3135 Email: jackson.khumalo@kznhealth.gov.za
www.kznhealth.gov.za

GREY'S HOSPITAL

Human Resource Management Services

VACANCY

JOB TITLE : Medical Specialist : (Grade 1,2,3) – x 1 post
COMPONENT : Internal Medicine
FACILITY : Grey's Hospital
CENTRE : PMB Metropolitan Hospitals Complex
REFERENCE NO. : GS 97/23
SALARY NOTCH :

GRADE 1 – R1 214 805.00 per annum

GRADE 2 – R1 386 069.00 per annum

GRADE 3 – R1 605 330.00 per annum

All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually.

Grade 1:

Not applicable; Registration with the HPCSA as a Medical Specialist in Internal Medicine .

Grade 2:

5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Internal Medicine.

Grade 3:

10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Internal Medicine.

MINIMUM REQUIREMENTS

- Senior Certificate (Grade 12) or equivalent
- MBCHB or Equivalent
- MMed MMed (Sci)
- Current registration with the Health Professions Council of South Africa as a Specialist in Internal Medicine
- **Only shortlisted candidates will be required to submit proof of all documents, certificate of service endorsed by HR Department**
- **NB! Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83.**

The Employment Equity Target for this post is: African Male, African Female

RECOMMENDATION:

- Experience or Interest in a medical subspeciality

KNOWLEDGE, SKILLS, ATTRIBUTES AND ABILITIES

- Competent general medicals skills, appropriate for the level of a specialist in Internal Medicine;
- Ability and willingness to develop skills in various Internal Medicine subspecialties based on operational need and where possible, based on vocational interest
- Ability and willingness to supervise and train junior staff, undergraduates, postgraduates, ancillary and nursing staff.
- Ability to apply public sector and health sector legislation, medical ethics and research ethics.
- Ability and willingness to participate in information management, quality assurance programmes, human resource management and financial and equipment management of relevant resources as appropriate to the post

KEY PERFORMANCE AREAS

- Incumbent to be based at Greys Hospital.
- **Clinical Duties:**
 - Assist or manage subspecialty services when required. Where possible, vocational interest will be supported.
 - Participate in the after hours Internal Medicine service as required by operational need
 - Perform outreach services in Area 2.
- **Academic Duties -**
 - Supervision and training of undergraduates, postgraduates, interns, medical officers and allied health care personnel. This includes:
 - Outpatient clinics, ward rounds, clinical bedside and procedural teaching
 - Formal tutorials, lectures and assessments
 - Participation in the departmental academic and clinical meeting programs
 - Assisting with administration related to academic activities
 - Research supervision
- Administrative and managerial responsibilities:
 - Assist with departmental clinical service administration
 - Assist with departmental junior staff supervision and administration
 - Assist in development of clinical protocols for the Internal Medicine service
 - Participate in departmental audits and quality assurance programs
- Any other duties as assigned by the Head of Department.

ENQUIRIES: Dr M Bizaare : 033-897 3290

The following must be noted and adhered to seeing that failure to do so will result in disqualification:

1. **Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Application for Employment Form (Z83) - 81/971431 effective 01 January 2021 and a detailed Curriculum Vitae. Applicants must fill all sections of Z83.** Additionally:
 - 1.1 The new Application for Employment Form (Z83) is obtainable from any Government Department OR from the website – www.kznhealth.gov.za.
 - 1.2 Applicants must utilize the most recent Application for Employment Form (Form Z83) as issued by the Minister for DPSA (gazetted on 06 November 2020 - 81/971431 effective 01 January 2021) in line with regulation of 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification.
 - 1.3 Applicants are required to complete and sign Z83, and also submit a detailed curriculum vitae (CV).
 - 1.4 All sections of the new Application for Employment Form (Z83) (except those sections that are not relevant to the applicant) must be completely, accurately and legibly filled in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form.
 - 1.5 Applicants are required to reflect information even if the same information is provided on the detailed CV.
2. **Applicants are free to apply for this post via the KZN Provincial e-Recruitment System or send their applications via the post/mail or hand deliver their applications at Grey's Hospital Human Resource Management Office.**
3. The Reference number must be indicated in the column provided on the form Z83, e.g. Reference Number GS 97/23.
4. Please note that communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful.
5. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).
6. It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered.

THIS DEPARTMENT IS AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER, WHOSE AIM IS TO PROMOTE REPRESENTIVITY IN ALL LEVELS OF ALL OCCUPATIONAL CLASSES OF THE DEPARTMENT.

APPLICATIONS MUST BE FORWARDED TO:

Human Resource Management Department
Greys Hospital
Private Bag X 9001
Pietermaritzburg
3200

Attention: Mrs M Chandulal

CLOSING DATE: 26th JANUARY 2024

MR JM KHUMALO
DEPUTY DIRECTOR: HRM
GREY'S HOSPITAL

DATE

APPROVED/ NOT APPROVED

MR BM SHEZI
CHIEF EXECUTIVE OFFICER
GREY'S HOSPITAL

DATE