TO ALL HEADS OF INSTITUTIONS
+
VACANCIES IN THE DEPARTMENT OF HEALTH

CIRCULAR MINUTES

The contents of this Circular Minute must be brought to the attention of all eligible employees on your establishment without delay. Institutions must notify all employees who qualify even if they are not in their normal places of work.

DIRECTIONS TO CANDIDATES

The following documents must be submitted and if not submitted the applicant will be disqualified forthwith:-

Application for Employment Form (Z83), which is obtainable at any Government department OR from the website- www.kznhealth.gov.za

Certified copies of Highest Educational Qualifications- not copies of certified copies.
Curriculum Vitae
Certified copy of Identity Document – not copy of a copy

The reference number must be indicated in the column provided on form Z83, e.g. Reference Number (GTN 17/2020)
Failure to comply with the above instructions will disqualify the applicants.

Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome.

(This Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representatively at all levels of different Occupational categories in the hospital and Persons with disabilities should feel free to apply for the post/s).

CLOSING DATE FOR APPLICATIONS: 2020/07/24

________________________________________
CHIEF EXECUTIVE OFFICER
GREYTOWN HOSPITAL
POST: ASSISTANT DIRECTOR: RADIOGRAPHY
NUMBER OF POST: 01
CENTRE: GREYTOWN HOSPITAL
REFERENCE: GTN 17/2020
REMUNERATION: R517 326.00
OTHER BENEFITS: 13TH CHEQUE, PLUS 12% RURAL ALLOWANCE, MEDICAL AID (OPTIONAL)

MINIMUM REQUIREMENTS: A Minimum of 3 years supervisory experience after registration with the HPCSA as a Diagnostic Radiographer. National Diploma / Degree in diagnostic Radiography, Unendorsed valid Code B driver’s licence (Code 08)

RECOMMENDATION
- Certified to practice Sonography

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCES REQUIRED
- Sound knowledge of specialized and general Radiography protocols and equipment
- Knowledge of relevant current National and KZN Department of Health strategies to improve service delivery in Hospitals
- Knowledge of relevant public service policies, act and regulations
- Comprehensive knowledge of radiation protection legislation, OHS Act, and other relevant Health Acts
- Knowledge of Radiography Quality Assurance in the Department
- Sound planning and organizational skills regarding resources, finance and HR matters.

KEY PERFORMANCE AREAS
- Manage the sub-component by supervising staff, performing relevant administrative functions, chairing meetings and conducting performance assessments through EPMDIS
- Ensure efficient and effective control and use of all equipment, assets and resource including consumable and staff belonging to the cost Centre
- Develop, implement and monitor policies and procedures to ensure the effective and efficient functioning of the department
- Manage the quality assurance programmes as required by the radiation control directorate and department of Health
- Ensure diagnostic services comply with relevant standards, legislation and current government initiatives to improve health services
- Provide clinical training and supervision for junior and student radiographers and assume specific trainer roles when delegated to oversee specific imaging areas within radiology
- Encourage a multidisciplinary approach by fostering closing working relationships with other departments in order to render quality services

Enquiries: Dr. KJ Gabela Tel. (033 4139 400)
Applications forwarded to: Human Resource Manager
Private Bag x 5562
Greytown, 3250

: Attention Ms. WP Zwane

CLOSING DATE FOR APPLICATION: 2020/07/24