TO HEADS OF ALL INSTITUTIONS

The contents of this circular minute must be brought to the notice of all eligible employees on the establishment of all institutions without delay. It must be ensured that all employees who meet the requirements of the posts are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

The following documents must be submitted:

Application for employment form (Z83) which is obtainable at any Government Department OR from the website (www.kznhealth.gov.za). A detailed Curriculum Vitae (CV); and.

Recently certified copies of identity/passport documents; all educational qualifications; professional registration certificates and certificates of service from previous employers. NB: It is the applicants’ responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) – and not copies of certified copies. Faxed or emailed applications will not be accepted.

Applicants applying for more than one (1) post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post.

The reference number and position for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z83.

All employees in the Public Service that are presently on the same salary level, but on a notch/package above as that of the advertised post are free to apply. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship and previous experience verifications).

The successful candidate would be required to sign a performance agreement within (3) months of. Non-South African citizen applicants must have valid work permit and proof must be attached thereof.

Persons with disabilities are encouraged to apply for the post. The department reserves the right not to fill the post.

Failure to comply with the above instructions will disqualify applicants.

(This department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE FOR APPLICATIONS: 26 June 2020

KINDLY NOTE THAT DUE TO FINANCIAL CONSTRAINTS NO S&T ALLOWANCE WILL BE PAID TO CANDIDATES ATTENDING THE INTERVIEW

Acting Chief Executive Officer
Hlabisa Hospital

Enquiries: SPN Mkhwanazi
035 838 8690
POST: Professional Nurse Speciality/Clinical Nurse Practitioner: Grade 1&2
CENTRE: KwaMsane Clinic
REFERENCE NO.: HLH 13/2020
NUMBER OF POSTS: 01
SALARY GRADE 1: R383 226.00 – R444 276.00
SALARY GRADE 2: R471 333.00 – R579 696.00
OTHER BENEFIT:
- 12% rural allowance
- 13th cheque
- Medical aid (optional)
- Home owner’s allowance (employee must meet a prescribed requirements)

MINIMUM REQUIREMENTS
- Standard 10 or Grade 12 certificate
- Diploma in General Nursing and Midwifery/ basic R425 qualifications
- A post- basic nursing qualification, with a duration of at least 1(one) year accredited with SANC in Clinical Nursing Science, Health Assessment, Treatment and Care or
- One year post basic certificate in Advanced Midwifery and Neonatal Nursing science
- Current registration with SANC 2020 to practice
- Certificate/s of service endorsed and stamped by HR Department from current/former employer

EXPERIENCE:
GRADE 1
A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a professional nurse plus 1-year post basic certificate advanced midwifery and Neonatal Nursing science or Clinical Nursing Science.

GRADE 2
A minimum of 14 years of appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing
At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant speciality

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED
Knowledge and understanding of Nursing legislation, nursing care processes and procedures and other relevant legal frameworks such as Occupational Health and Safety Act, Health Act and Labour Relations Act.
Knowledge of the Patient Right Charter, Batho Pele Principles, National Core Standards, Possess basic understanding of Human Resource and financial policies and practices
Good communication skills, report writing skills, facilitation skills, co-ordination skills, liaison skills and problem solving skills.
Planning & Organizing skills. Good interpersonal and human relations

• KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
KEY PERFORMANCE AREAS
To provide holistic nursing care to patients in a mother & child stream in a cost effective and efficient manner. Execute duties and functions with proficiency in support of the vision, mission, and strategic objectives of the institution and within the prescripts of all other legislation. Ensures the utilization of Maternal and neonatal updated guidelines and protocols. To take charge of the unit during the absence of the Operational Manager in charge and to manage the unit accordingly. To provide nursing care that leads to improved service delivery. Perform standard procedures and solve problems communicating with patients and relatives. Maintain clinical competence by ensuring that the scientific principles of nursing care are maintained, and observing the principles of Infection Prevention and Control practices. Participate in the implementation of priority programs and strategies to reduce morbidity and mortality rates, communicable and non-communicable diseases. Implement quality improvement plans. Maintain accurate and complete patient's records. Protect and advocate rights of patients regarding health care. Maintain a professional and ethical practice as well as enabling environment for ethical practice. Communicate with the multi-disciplinary health care team and assist in decision-making pertaining to health care delivery. Utilize human, material and physical resources efficiently and effectively. Ability to work independently in all sections of the unit. Ensure staff ongoing education and training in ESMOE, MBFI, EMTCT, YFS, etc. Maintain client satisfaction through quality service innovation and professionalism. Conduct clinical audits and compile summary reports. Attend sub-district perinatal meetings.

ENQUIRIES: Mr SPN Mkhwanazi CONTACT NO.: 035 838 8690
CLOSING DATE FOR APPLICATIONS: 26 June 2020
APPLICATIONS TO BE FORWARDED TO:
The Chief Executive Officer
Hlabisa Hospital
Private Bag X 5001
HLABISA
3937
For attention: Human Resource Manager