VACANCIES FOR DEPARTMENT HEALTH

TO ALL INSTITUTIONS: CIRCULAR MINUTE NUMBER 06/2020

The contents of this Circular Minute must be brought to attention of all eligible candidates and community members without delay. Institutions/facilities must notify all candidates who qualify for the post in this circular minute.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   a) Application for Employment Form Z 83 which is obtainable at any Government institutions OR from website.
   b) Certified copies of highest educational qualifications and identity document not copies of certified copies.
   c) Curriculum Vitae.
   d) Identity document - Certified copy
   e) Current paid up receipt with the registration body 2020

2. The reference number of the post applied must be indicated in the column provides in Z 83 e.g. ITSH 01/2019

NB: Failure to comply with the above instructions will disqualify applicants.

The appointment is subject to positive outcome obtained from the state security agency to the following check (security clearance, credits records, qualification, citizenship and previous experience verification).

3. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representativeness in all occupations we envisage to receive. People with disability should feel free to apply.

4. Please note that due to the large number of application received, applications will not be acknowledged. However all applicants short-listed will be advised of the outcome of their applications in due course.

PLEASE NOTE THAT DUE TO FINANCIAL CONTRAINTS NO S & T CLAIMS WILL BE CONSIDERED FOR PAYMENTS TO CANDIDATES THAT ARE INVITED FOR THE INTERVIEW

CLOSING DATE: 2020.06.26

MRS TM VILAKAZI
CHIEF EXECUTIVE OFFICER

APPLICATIONS TO BE FORWARDED TO:
THE HUMAN RESOURCE MANAGER OR EMAIL TO: elliot.simelane@kznhealth.gov.za
ITSHEIJUBA HOSPITAL
Private Bag x 0047
Pongola
3170

Fighting Disease, Fighting Poverty, Giving Hope
REF : ITSH 11/2020
POST : MEDICAL OFFICER GRADE 1
NUMBER OF POST : ONE (1)
CENTRE : ITSHELEJUBA HOSPITAL
SALARY : R 821 205.00 PACKAGE ANNUM
OTHER BENEFITS : 22% rural allowance of basic salary and
Commuted overtime

MINIMUM REQUIREMENTS
- Matric certificate (grade 12)
- MBCHB Degree or equivalent qualification PLUS
- Registration certificate with the HPCSA as an independent Medical Practitioner
- Current registration / proof of payment with HPCSA must be attached

Experience:
- One (1) year relevant experience after registration as Medical Practitioner with recognised foreign health professional council in respect of foreign qualified employees of who is not performing community service as required in South Africa.

Post Medical Officer Grade 2
Salary R 938 964.00 package annum and 22% rural allowance

Experience:
- Five (5) years appropriate experience as a Medical Officer after registration with HPCSA as Medical Practitioner, OR six (6) years relevant experience after registration as Medical Practitioner with recognised foreign health professional council in respect of foreign employees of who is not performing community service as required in South Africa

POST: Medical Officer Grade 3
Salary R 1 089 693.00 package per annum and 22% rural allowance

Experience:
- Ten (10) years appropriate experience as Medical Officer after registration with HPCSA as a Medical Practitioner. OR eleven (11) years relevant experience after registration as Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of who is not performing Community service as required in South Africa

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:
- Sound clinical supervisory skills
- Ability to deal with all medical emergencies
- Ability to access, diagnose and manage patients
- Ability to work with multi-disciplinary team setting
- Excellent communication skills
- Knowledge of current Health Legislation and policies at Public service
- Knowledge of national quality standards relating to primary health care
- Information management and quality assurance programmes.
- Good team building, problem solver and effective decision maker.
- Ability to perform safe caesarean / obstetric emergencies
KEY PERFORMANCE AREAS:

- Ensure that cost effective service delivery is maintained within the respective department
- To participate in and contribute to the research and outreach activities of the Department of Medicine
- Undertake on-going care individuals patients to allow for continuity of care
- Diagnose and evaluate patient’s state of health
- Provision of quality patient cantered care for all patients i.e. inpatient and outpatients
- Examine, investigate, diagnose and oversee the treatment of patients
- Hand over critically ill patients to the doctors on call after hours and on weekends.
- Provide medicine related information to clinical staff as may be required
- Provide counselling for clients and family members.
- Provide community orientated Clinical Service and support Primary Health Care Facilities
- Maintain accurate health records in accordance with legal ethical considerations including filing / completion of relevant registers.
- Maintain a high quality clinical service by providing regular in-service training for Nurses and other Clinical Personnel.
- Train and guide staff and health associated professionals
- Actively participate in morbidity and mortality reviews
- Attendance, participate and presentation in academic programme of the department
- Participate in quality improvement programmes, clinical audits, peer review meetings and development of SOPS
- Attend to administrative matters as required
- Candidate must be prepared to perform after hour duties (commuted overtime)

ENQUIRIES: Dr SF Simelane contact details: 034-4134000

CLOSING DATE: 26 JUNE 2020
POST : CLINICAL NURSE PRACTITIONER GRADE1
NUMBER OF POSTS : 02
REFERENCE : ITSH 12 / 2020
CENTRE : ITSELEJUBA HOSPITAL (KWASHOBA CLINIC AND NCOTSHANE CLINIC)
SALARY NOTCH : GRADE 1 R383 226.00
                 GRADE 2 R471 333.00
OTHER BENEFITS : 13th cheque and 12% rural allowance
                 Medical aid (optional) Housing allowance (employee must meet prescribed
                 requirements)

Minimum requirements:

- Grade 12 (senior certificate) Standard 10 or vocational certificate plus.
- Degree / Diploma in Nursing, General Nurse and Midwifery plus (1) year post basic qualification in Clinical
  Nursing Science, Health Assessment, Treatment and Care (PHC).
- Current registration with SANC as a General Professional Nurse and Primary Health Care plus,
- A minimum of four (4) years appropriate/recognisable nursing experience as a General Nurse.
- Certificate of service must be attached as proof of experience

Experience :

- **Grade 1**: A minimum of four (4) years appropriate/recognisable experience as General Nurse.
- **Grade 2**: A minimum of fourteen (14) years appropriate/recognisable experience as General Nurse.
  At least ten (10) years of this period must be appropriate / recognisable experience in PHC after
  Obtaining the relevant 1 year post basic qualification for the relevant speciality

- NB: Certificate of service must be attached as proof of experience.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Knowledge and experience of Public Service Policies and Regulations
- Sound Management and negotiation skills
- Knowledge of Labour Relations
- Clinical competencies
- Knowledge of nursing care delivery approaches.

KEY PERFORMANCE AREAS:

- Provide quality comprehensive Primary Health care by promoting preventative, curative and rehabilitative
  services for the clients and community in line with PHC engineering.
- Perform clinical nursing practice in accordance with the scope of practice and nursing standards for
  primary health care.
- Provide administrative services such as providing accurate statistics for evaluation and future planning,
  identifying needs for financial planning and indirect control of expenditure as an integral part of planning
  and organization.
- Motivate staff regarding development in order to increase level of expertise and assist patients and
  families to develop a sense of self care.
- Provide safe and therapeutic environment as laid down by the Nursing Act, Occupational Health and
  Safety Act and all other applicable prescripts.
- Plan and organise own work and that of support personnel to ensure proper nursing care. Able to
  implement the institutional major incident (disaster) plan as required.
- Work as part of a multidisciplinary team to ensure good nursing care.
- Demonstrate effective communication with patients, supervisors and other clinicians including report
  writing when required.
- Participate in the analysis and formulation of nursing policies and procedures.
- Provide direct and indirect supervision of all staff within the unit and give guidance in support of the Operational Manager.
- Order and monitor appropriate levels of consumables.
- Participate in clinical records audits and act on GAPS identified.
- Work effectively, co-operatively and amicably with persons of diverse intellectual, culture, racial or religious differences.
- Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients' needs and expectations according to Batho Pele Principles.
- Promote quality of nursing care as directed by standards at primary health care facilities.
- Manage all resources within the unit effectively and efficiently to ensure optimum service delivery.
- The incumbent will be expected to work extended hours: After hour on call services

ENQUIRIES: All enquiries should be directed to Mrs TG Msibi contact details: 034-4134000

CLOSING DATE: 26 June 2020