TO: ALL HEADS OF DEPARTMENTS
VACANCIES IN THE DEPARTMENT OF HEALTH: KZN

CIRCULAR MINUTE NO. JOZ CLI 02/2020

The content of this Circular Minute must be brought to the notice of all eligible officers on the establishment of all institutions. It must be ensured that all those who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   
a) Application for Employment Form (Z.83), which is obtainable from any Government Department OR from the website – www.kznhealth.gov.za

   b) Curriculum Vitae, certified copies of identity document, highest educational qualification and professional registration certificates- not copies of certified certificates.

2. The reference number must be indicated in the column provided on the form Z.83 e.g. JOZ CLI 02/2020

3. Persons with disabilities should feel free to apply for the post/s

   N.B. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted.

4. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC).

5. Please note that due to financial constrains no S&T claims will be paid to candidates invited for the interview.

   This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department

CLOSING DATE FOR APPLICATIONS: 03/07/2020

CHIEF EXECUTIVE OFFICER
OTHOBOTHINI CHC
POST: CLINICAL NURSE PRACTITIONER (Grade 1&2)
INSTITUTION: OTHObothini CHC (JOZINI CLINIC)
REFERENCE NO.: JOZ CLI 02/2020
NUMBER OF POSTS: 01
REMUNERATION: GRADE 1: R 383 226.00 P.A.
: GRADE 2: R 471 333.00 P.A.
OTHER BENEFITS: 13TH CHEQUE
: 12% RURAL ALLOWANCE
: MEDICAL AID (OPTIONAL)
: Home owners Allowance (Employee must meet prescribed Requirements)

MINIMUM REQUIREMENTS FOR THE POST

- Senior Certificate / STD 10/ Grade12.
- Basic R425 qualification (diploma/ degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse and Midwife.
- 1 year post basic qualification in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care accredited with SANC
- Proof of current registration with SANC (2020).

Kindly attach certificate of Service/ Proof of work experience endorsed by HR.

RECOMMENDATION: Unendorsed Driver's License (code 10).

GRADE 1: R 383 226.00 P.A.
- A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.

GRADE 2: R 471 333.00 P.A.
- A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.
- 10 years of the experience referred to above must be appropriate/ recognizable experience after obtaining 1 year Post Basic qualification in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care accredited with SANC

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Sound knowledge of reproductive and sexuality education.
- Good interpersonal relationship skills and good listening skills.
- Good communication and problem solving skills.
- Co-ordination and planning skills.
- Ability to relieve in the service areas and able to work under pressure.
- Team building and supervisory skills.
- Ability to formulate patient care related policies.
- Sound knowledge of health Programmes run at the PHC level.
- Sound knowledge of the National core standards and data management.

KEY PERFORMANCE AREAS

- Ensure that clinical strategies to manage health conditions contained under ISHP, HP and AYHP programme are implemented
- Ensure proper implementation of ISHP, HP, AYHP (AYFS) Guidelines
- Collaborate with other programs to address social ills amongst MCWH, HAST & WBCOHT including challenges related to teenage pregnancy.
- Ensure that screening for learners in Grade R, 1, 4, 8 and 10 and other grades in all quintiles is increased by 5% per annum
- Monitor ISHP, HP and AYHP indicators which measure health practices.

Fighting Disease, Fighting Poverty, Giving Hope
- Participate in compiling of Quarterly ISHP, AYHP reports.
- Maintain records appropriate to the health promotion programme.
- Attend interdepartmental health promotion forum meetings.
- Ensure implementation of national Programmes to empower young girls and boys, like She Conquers, ZAZI Camps, Rise young women clubs, Youth Clubs, AYFS, Soul Buddyz, Siyaya Emhlangeni.
- Conduct trainings and in-service trainings on new developments and new guidelines.
- Train health care workers at PHC level on ISHP, HP & AYHP.
- Capacitate other government departments through integrated trainings on ISHP related matters.
- Plan, organize and conduct community rallies events and or campaigns that convey health messages and practices which support health programme strategies.
- Support community outreach/awareness that incorporates ISHP, HP & AYHP.
- Conduct awareness and campaigns that convey health messages at facilities and community level.
- Make use of local radio stations for community education.
- Distribute IEC material with health messages

ENQUIRIES: Mrs. B.S.V Ndlovu

Telephone no. 035 572 1162 or 061 669 6797

CLOSING DATE: 03/07/2020

NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews

Applications to be forwarded to: The Human Resource Manager
Othobothini Community Health Centre
P/ Bag x 12
JOZINI
3969
Attention: Human Resource Manager

OR

Hand-deliver to: Othobothini CHC HR Department
Near Msiyane High School
JOZINI
3969