Reference : HRM 7/1
Enquiries : B.K. Mpupa
Date : 04/06/2020

TO: ALL HEADS OF DEPARTMENTS
VACANCIES IN THE DEPARTMENT OF HEALTH: KZN

CIRCULAR MINUTE NO. JOZ CLI 03/2020

The content of this Circular Minute must be brought to the notice of all eligible officers on the establishment of all institutions. It must be ensured that all those who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES

1. The following documents must be submitted:
   a) Application for Employment Form (Z.83), which is obtainable from any Government Department OR from the website – www.kznhealth.gov.za
   b) Curriculum Vitae, certified copies of identity document, highest educational qualification and professional registration certificates- not copies of certified certificates.

2. The reference number must be indicated in the column provided on the form Z.83 e.g. JOZ CLI 03/2020.

3. Persons with disabilities should feel free to apply for the post/s

N.B. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted.

4. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC).

5. Please note that due to financial constrains no S&T claims will be paid to candidates invited for the interview.

This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department

CLOSING DATE FOR APPLICATIONS: 03/07/2020

CHIEF EXECUTIVE OFFICER
OTHOBOTHINI CHC

Fighting Disease, Fighting Poverty, Giving Hope
JOB TITLE : PROFESSIONAL NURSE: SPECIALTY (GRADE 1 OR 2) 
INSTITUTION : OTHOBOOTHINI CHC (JOZINI CLINIC) 
REFERENCE NO. : JOZ CLI 03/2020 
NUMBER OF POSTS : 01 
REMUNERATION : GRADE 1: R383 226.00 P.A. 
: GRADE 2: R471 333.00 P.A 
OTHER BENEFITS : 13TH CHEQUE 
: 12% RURAL ALLOWANCE 
: MEDICAL AID (OPTIONAL) 
: Home owners Allowance (Employee must meet prescribed Requirements) 
MINIMUM REQUIREMENTS 
- Senior Certificate / STD 10/ Grade12. 
- Basic R425 qualification (i.e. diploma/ degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. 
- Proof of current registration with SANC (2020). 
Kindly attach certificate of Service/ Proof of work experience endorsed by HR. 
GRADE 1: R383 226.00 P.A. 
- A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. 
- A 1 year post graduate qualification in Advanced Midwifery and Neonatal Nursing Science accredited with SANC. 
GRADE 2: R471 333.00 P.A. 
- A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. 
- At least 10 years of the period referred to above must be appropriate/ recognizable experience in maternity after obtaining 1 year post graduate qualification in Advanced Midwifery and Neonatal Nursing Science accredited with SANC. 
KNOWLEDGE, SKILLS, ATTRIBUTES AND ABILITIES 
- Knowledge of Public Service Acts, regulations and policies. 
- Knowledge of Nursing care processes and procedures, nursing statutes and other relevant legal frameworks. 
- Demonstrate an in-depth understanding of Nursing Legislation and related legal and ethical practices. 
- Good communication, verbal, written leadership, interpersonal relations, conflict management, and problem solving skills and decision making skills. 
- Knowledge and experience in implementation of Batho Pele Principles and Patient’s Rights Charter, Code of Conduct. 
- Planning and Code of Conduct. 
- Team building and diversity Management skills. 
- Empathy and counselling skills. 
- Willingness to work shifts, night duty, week-ends and Public Holidays; including extended hours where need arises. 
KEY PERFORMANCE AREAS 
- Perform specialised clinical nursing practice in accordance with the scope of practice and nursing standards. 
- Implement advanced knowledge and skills in managing high risk patients in the Maternity and MCWH units. 
- Participate in the implementation of service delivery policies and procedures in relation to health programmes to ensure that they conform to the District Health Services delivery strategies. 

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• Improve perinatal mortality and morbidity through implementation of priority programmes. Participating in quality improvement programmes.
• Support and facilitate the implementation of strategies that reduce morbidity and mortality, and strengthen implementation MCWH Programme as per national and provincial guidelines.
• Diagnose and manage obstetric emergencies and work with the medical team to manage these emergencies e.g. Eclampsia, APH etc.
• Identify high risk clients during ante-partum and post-partum periods, manage them or refer them according to policies and protocols
• Participate in the development of mission and vision and objectives for obstetric unit, including the development, implementation and review of obstetric procedures and protocols.
• Work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial or religious differences.
• Work as part of the multi-disciplinary team to ensure quality healthcare for clients visiting the facility.
• Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients’ Right Charter
• Create and maintain complete and accurate patient records and registers and actively participate in institutional quality improvement initiatives e.g. NCS, ICRM, PEC etc.
• Provide adequate health education, awareness and be involved in campaigns.
• Utilise and manage cost effectively all resources allocated to the unit for optimum service delivery.
• Advocate for the NURSING Profession by promoting professionalism and nursing ethics within and without the institution.
• Collect, analyse and interpret data for use to improve quality service.
• Maintain clinical and professional growth by attending trainings and workshops so that scientific principles of nursing are implemented; assisting with training, mentoring and coaching staff to impart skills and knowledge for improved quality care.

CLOSING DATE: 03/07/2020

ENQUIRIES: Mrs. B.S.V Ndlovu

Telephone no. 035 572 1162 or 061 669 6797

NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews

Applications to be forwarded to: The Human Resource Manager
Othobothini Community Health Centre
P/ Bag x 12
JOZINI
3969
Attention: Human Resource Manager
OR
Hand-deliver to: Othobothini CHC HR Department
Near Msiyane High School
JOZINI
3969

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