



## KWAZULU-NATAL PROVINCE

HEALTH  
REPUBLIC OF SOUTH AFRICA

Private Bag X X20034, Empangeni, 3880

Physical Address: Corner of 2nd Lood Avenue and Chrome Crescent, Empangeni rail ,3910

Tel: 035 787 6205 Fax: 035 787 0649

### DIRECTORATE:

KING CETSHWAYO DISTRICT OFFICE

HUMAN RESOURCES MANAGEMENT  
SERVICES

**Enquiries: Mr Z.P.Ndlela**

**Reference: HRM 4/1/1**

**TO: HEADS OF INSTITUTIONS  
HEAD OFFICE MANAGERS  
ALL EMPLOYEES  
COMMUNITY MEMBERS**

### VACANCIES IN THE DEPARTMENT OF HEALTH: KING CETSHWAYO DISTRICT OFFICE

#### CIRCULAR MINUTE: KCD OFFICE 03/2024

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in all Regional / District offices. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

#### DIRECTIONS TO CANDIDATES: -

1. Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) must be accurately completed and signed.
2. Reference Number must be indicated in the column provided on the form Z.83.
3. Please note in line with DPSA Circular 19 of 2022 only a Comprehensive Curriculum Vitae must be submitted together with application form. Certified copies of identity document, educational qualifications and professional registration certificates, Proof of current and previous working experience endorsed and stamped by Human Resource or Employer will only be requested from shortlisted applicants only.
4. Applicants in possession of a foreign qualification will be further required to submit evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies if shortlisted.
5. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
6. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department.

**We welcome applications from persons with disAbilities** 

7. “Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Applicants can submit their Z83 and CV directly to the following email address [KingcetshwayoDistrictHealth.HRJobApplication@kznhealth.gov.za](mailto:KingcetshwayoDistrictHealth.HRJobApplication@kznhealth.gov.za). Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).”

**NB:** Failure to comply with the above instructions will disqualify applicants.

**CLOSING DATE FOR APPLICATIONS IS: 19 APRIL 2024**



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Applications should be forwarded to:  
**The Acting District Director**  
**King Cetshwayo Health District Office**  
**Private Bag x 20034**  
**EMPANGENI**  
**3880 (ATTENTION: Mr MTR Nzuza)**

or

Hand Deliver to:  
**2 Lood Avenue**  
**Kuleka**  
**Empangeni Rail**

Email: [Kingcetshwayo.HRJobapplication@kznhealth.gov.za](mailto:Kingcetshwayo.HRJobapplication@kznhealth.gov.za)

*Original Signed by*

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**ACTING DISTRICT DIRECTOR**



<b>POST</b>	:	CLINICAL NURSE PRACTITIONER GRADE 1/2 (MEN'S HEALTH)
<b>NO. OF POSTS</b>	:	ONE (01)
<b>CENTRE</b>	:	KING CETSHWAYO DISTRICT (ROVING TEAM)
<b>REFERENCE</b>	:	KCD 04/2024
<b>SALARY</b>	:	GRADE 1: R431 265. 00 - R497 193.00 per annum GRADE 2: R528 696.00 – R695 720.00 per annum
<b>ALLOWANCES</b>	:	13 <sup>TH</sup> CHEQUE MEDICAL AID SUBSIDY (Optional) HOUSING ALLOWANCE (employee must meet prescribed requirements)

#### **MINIMUM REQUIREMENTS FOR THE POST:**

##### **GRADE 1**

- Matric Certificate or Grade 12 (Senior Certificate)
- Diploma or Degree in Nursing Science that allows registration with SANC as a Registered Nurse
- A 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care
- Minimum of 4 years appropriate/ recognizable experience in nursing after registration with SANC as a Registered Nurse in General Nursing
- Current registration with SANC (2024)
- Attach proof of working experience endorsed by Human Resource

##### **GRADE 2**

- Matric Certificate or Grade 12 (Senior Certificate)
- Diploma or Degree in Nursing Science that allows registration with SANC as a Registered Nurse
- A 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care
- Minimum of 14 years appropriate/ recognizable experience in nursing after registration with SANC as a Registered Nurse in General Nursing
- At least 10 years of the period referred above must be appropriate/recognizable experience in Primary Health Care
- Current registration with SANC (2024)
- Attach proof of working experience endorsed by Human Resource

#### **RECOMMENDATIONS**

- Experience in Men's health programme will be an advantage
- Valid Drivers' Licence C1 and Professional Driving Permit
- Computer Literacy MS Office Software Applications (certificate or proof of competency to be attached on the application)



### **KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:**

- Knowledge of National Department of health Men's health Strategy.
- Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc.
- Leadership, organizational, decision making and problem solving, conflict handling and counselling.
- Good listening and communication skills,
- Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community.
- Ensuring proper utilization and safekeeping basic medical equipment, surgical pharmaceutical and stock.
- Assist in orientation, induction and monitoring of all nursing staff and support staff.
- Provide direct and indirect supervision and guidance of all nursing and support staff
- To provide nursing care that leads to improved health service delivery
- Execute duties and functions with proficiency and perform duties according to scope of practice.
- Implement infection control standards and practices to improve quality of nursing care.
- Ensure proper implementation of National Core Standards, quality and clinical audits.
- Improve the Knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing.
- Maintain a constructive working relationship with nursing and other stakeholders.
- Supervision of patients' reports and intervention, keeping a good valid record on all client interventions.
- Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources.
- Ability to plan and organize services and that of support personnel to ensure proper care
- Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care.
- Strengthen data systems and treatment outcomes by assisting and capturing on Tier.net Assist with capturing patients on patient registration (HPRS) system.
- Support the realization and maintenance of Ideal Clinic Programmes.
- Coordinate and manage the provision of the services to manage COVID 19 pandemic.

### **KEY PERFORMANCE AREAS:**

- Assist with retention to care for males on ART
- Assist facilities within King Cetshwayo District on implementing the men's health mobile
- Prepare patients for MMC operation by checking vital signs before MMC and checking HIV status of clients.
- Perform MMC operation to clients
- Participate in the holistic management of HIV in the District.
- Do follow ups on MMC clients post operation
- Assist high risk HIV patients with a view to assist them with ART initiation.
- Assist facilities within the District to keep men on ART viral suppressed.

**ENQUIRIES : MR MN MBATHA TEL NO: 035 787 6203**

**CLOSING DATE : 19 APRIL 2024**