



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE: HRMS

Physical Address: King Dinuzulu Hospital Complex
Physical Address: 75 Dr. RD. Naidu Drive, Sydenham, Durban, 4015
Tel: 031-242 6114 Fax: 031-271 1220 Email: leonard.eaton@kznhealth.gov.za
www.kznhealth.gov.za

**HUMAN RESOURCE
MANAGEMENT**

TO: ALL HEADS OF ALL DEPARTMENTS

**VACANCIES IN THE DEPARTMENT OF HEALTH KING DINUZULU HOSPITAL COMPLEX –
CLINICAL MANAGER (O&G) GRADE 1 **Re-Advertisement** (Previous Applications will be considered)**

CIRCULAR MINUTE: KDHC01/2024

The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:-

1. The following documents must be submitted:-

(a) Application for Employment Form (Form Z.83), which is obtainable at any Government Department **OR** from the website - www.kznhealth.gov.za.

(b) Comprehensive CV (with detailed experience).

(c) Copies of Qualification, Registration Certificate with SAPC and drivers licence must not be submitted when applying for employment.

2. The Reference Number must be indicated in the column provided on the form Z.83.

3. **Persons with disabilities should feel free to apply for the post.**

NB: (a) Failure to comply with the above instructions will disqualify applicants. Applications can be emailed to: KingdinuzuluHospital.HRJobApplication@kznhealth.gov.za

(b) **The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).**

4. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

5. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications.

(All appointments will be made in accordance with the Employment Equity targets of the Hospital. People with disabilities are encouraged to apply).

Original Signed by ACEO

CLOSING DATE: 31/01/2024

**Acting Chief Executive Officer
King Dinuzulu Hospital Complex**



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**HUMAN RESOURCE
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POSTS: CLINICAL MANAGER (O&G)
NO OF POSTS: 1
COMPONENT: MEDICAL SERVICES
CENTRE: KING DINUZULU HOSPITAL COMPLEX
REFERENCE: KDHC/01/2024
REMUNERATION: R1 288 095.00 – R1 427 352.00

All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually

MINIMUM REQUIREMENTS FOR THE POST:

- Senior Certificate/Matric or Grade 12
- MBCHB Degree or equivalent qualification
- Current registration with HPCSA as a Medical Practitioner.
- At least 6 years' experience as a Medical Officer after registration with HPCSA as a Medical Practitioner.
- Valid driver's license code EB
- **NB Proof of experience endorsed and stamped by Human Resource.**

RECOMMENDATION

- A post graduate qualification in obstetrics and gynecology
- Dip.Obstr(SA) and ATLS/PALS

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCES REQUIRED

- Knowledge of Health legislation and policies at public institution
- Excellent communication and leadership skills
- Sound clinical knowledge and clinical skills
- Management of obstetrics emergencies
- Ability to develop policies and protocols
- Computer literacy
- Sound negotiation, planning, organising, decision making and conflict management skills
- Good team building and problem solver

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Fighting Disease, Fighting Poverty, Giving Hope



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**HUMAN RESOURCE
MANAGEMENT**

- Knowledge of medical disciplines and management skills
- Knowledge and experience in District Health system

KEY PERFORMANCE AREAS

- Consultation, assessment, briefing, informing, education counselling and giving the appropriate prevention and treatment to patients and their family. Along with the emotional and social aspect of the patients disease.
- Arranging the outreach support to the patients and referral clinics.
- Clinical management of Inpatient/outpatients.
- Ensure safe medical practice in the institution to reduce the risk of medicolegal cases and manage the reports of medico legal cases.
- Managing the training, development, recruitment and performance management of the staff.
- Play a leading role in all clinical governance structures/committee, administration and management of the department.
- Promote and conduct research
- Manage the formulation, implementation and monitoring of the policies and protocols at the institutional level. Along with the quality assurance programmes with good output.
- Provide overall sound management of the Obstetrics and Gynaecology Department
- Conduct regular departmental mortality and perinatal meetings
- Represent the hospital in the district perinatal meetings.
- **Performance of Commuted overtime in the O&G department is compulsory.**

CLOSING DATE: 31/01/2024

ENQUIRIES: Dr T Mabesa (Senior Manager: Medical Services)
TEL: 031-2426000 ext. 1181 / 6298

APPLICATION SHOULD BE FORWARDED TO: ATTENTION: Mr Leonard Eaton
Human Resource Department
King Dinuzulu Hospital Complex
P.O Dormer ton
4015

Original Signed by ACEO

31/01/2024

CEO (Dr. ZF Dlamini)

Date

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