TO: ALL HEADS OF ALL DEPARTMENTS

VACANCIES IN THE DEPARTMENT OF HEALTH KING DINUZULU HOSPITAL COMPLEX – ASSISTANT NURSING MANAGER AREA (PN – A7) GENERAL NURSING STREAM : TB MEDICAL

CIRCULAR MINUTE: KDHC 30/2019

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in region/district offices. Institutions must notify all candidates who qualify for posts in this circular minute even if they are absent from their normal place of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Z83), which is obtainable at any government Department OR from the website – www.kznhealth.gov.za.
   - Certified copies of identity document, highest educational qualifications and Professional Registration – not copies of certified copies.
   - Curriculum Vitae.
   - Certified copies of certificate of service.

2. The Circular Minute Number must be indicated in the column provided on the form Z83, e.g. Circular Minute Number KDHC 30/2019. NB: Failure to comply with the above instructions will disqualify applicants.

3. Preference will firstly be given to currently employed Public Service Employees, before considering Non-Public Servants.

4. Please note that due to the large number of applications received, applications will not be acknowledged. Should you not receive a response after six weeks from closing date of the advert, consider your application as unsuccessful. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department).
   All applications to be forwarded to: MR LM Eaton
   King Dinuzulu Hospital
   P O Dormerton, 4015

5. PLEASE NOTE THAT DUE TO FINANCIAL CONSTRAINTS NO S & T & RESETTLEMENT CLAIMS WILL BE CONSIDERED FOR PAYMENT TO CANDIDATES THAT ARE INVITED FOR THE INTERVIEW.

CLOSING DATE FOR APPLICATIONS IS: 08/11/2019

CHIEF EXECUTIVE OFFICER

uMnyango Wezempilo . Departement van Gesondheid

Fighting Disease, Fighting Poverty, Giving Hope
ADVERTISE

CENTRE: KING DINUZULU HOSPITAL COMPLEX

POST: ASSISTANT NURSING MANAGER AREA (PN - A7)
       GENERAL NURSING STREAM : TB MEDICAL

NO. OF POSTS: 02

REFERENCE: KDHC30/2019

SALARY: R562 800.00-R652 437.00 per annum plus benefits and 13th Cheque and Medical Aid optional. Housing Allowance (Employee to meet prescribed requirements)

REQUIREMENTS
- Degree or Diploma in General Nursing and Midwifery.
- Current Registration with S.A.N.C. 2019 / Proof of Payment/Receipt for 2020
- A minimum of 8 years appropriate experience in nursing after registration as a Professional Nurse.
- At least 3 years of the period referred to above must be appropriate / recognizable experience at Management level.
- Certificate of Services must be produced

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED
- Knowledge of nursing statutes and other relevant legislative frameworks.
- Knowledge of Health Care Service delivery
- Knowledge of disciplinary processes
- Knowledge of basic/standard management principles of approach
- The ability to function well with a Team
- Sound communication, interpersonal, counseling and time management skills
- Understanding of Human Resources needs and developments
KEY PERFORMANCE AREAS
- Supervise, monitor and coordinate the provision of effective and efficient patient care through adequate nursing care
- Foster team spirit and commitment among all categories of staff
- Monitor and control Human Resource needs, utilization and developments
- Monitor and supervise staff performance
- Deal with disciplinary and grievance matters including monitoring and controlling absenteeism
- Monitor and ensure proper utilization
- Participate in the analysis, formulation, implementation and maintaining nursing care standards, policies, practices and procedures
- Establish and maintain constructive working relationships with nursing and other stakeholders
- Ensure that a healthy and safe environment is maintained

NB. NO PAYMENT OF S & T RESETTLEMENT EXPENDITURE

ENQUIRIES: DR Z F DLAMINI TEL. 031-2426036

CLOSING DATE OF APPLICATION IS: 08/11/2019

ALL APPLICATIONS SHOULD BE FORWARDED TO:

ATTENTION: MR L EATON
Human Resource Department
King Dinuzulu Hospital Complex
P O Dormerton

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CHIEF EXECUTIVE OFFICER DATE

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