



KWAZULU-NATAL PROVINCE

HEALTH
REPUBLIC OF SOUTH AFRICA

DIRECTORATE:

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King Dinuzulu Hospital Complex

TO: ALL HEADS OF ALL DEPARTMENTS

VACANCIES IN THE DEPARTMENT OF HEALTH KING DINUZULU HOSPITAL COMPLEX – Professional Nurse General

CIRCULAR MINUTE:

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in region/district offices. Institutions must notify all candidates who qualify for posts in this circular minute even if they are absent from their normal place of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:

- Application for Employment Form (Z83), which is obtainable at any government Department OR from the website – www.kznhealth.gov.za.
- Certified copies of identity document, highest educational qualifications and Professional Registration – not copies of certified copies.
- Curriculum Vitae.
- Certified copies of certificate of service.

2. The Circular Minute Number must be indicated in the column provided on the form Z83, e.g. *Circular Minute Number KDHC/32/2021*. NB: Failure to comply with the above instructions will disqualify applicants.

3. Preference will firstly be given to currently employed Public Service Employees, before considering Non-Public Servants.

4. Please note that due to the large number of applications received, applications will not be acknowledged. Should you not receive a response after six weeks from closing date of the advert, consider your application as unsuccessful. (*This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department*).

All applications to be forwarded to:

MR LM Eaton
King Dinuzulu Hospital
P O Dormerton, 4015

5. **PLEASE NOTE THAT DUE TO FINANCIAL CONSTRAINTS NO S & T & RESETTLEMENT CLAIMS WILL BE CONSIDERED FOR PAYMENT TO CANDIDATES THAT ARE INVITED FOR THE INTERVIEW.**

CLOSING DATE FOR APPLICATIONS IS: 31/ 12/ 2021



CHIEF EXECUTIVE OFFICER



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ADVERT

<u>POST</u>	:	PROFESSIONAL NURSE GRADE I, 2 & 3 (GENERAL STREAM)
<u>INSTITUTION</u>	:	KING DINUZULU HOSPITAL COMPLEX
<u>NO. OF POSTS</u>	:	07
<u>REFERENCE</u>	:	KDHC/32/2021
<u>SALARY NOTCH</u>	:	GRADE 1: R 260 760.00 - R – R 302 292.00 GRADE 2: R 320 703.00 – R 368 307.00
<u>OTHER BENEFITS</u>	:	13TH Cheque, Medical Aid optional. Housing Allowance (Employees to meet the prescribed requirements)

MINIMUM REQUIREMENTS

- National Senior Certificate STD 10/Grade 12
- Basic R425 qualification (i.e. Diploma /Degree in Nursing with Midwifery) that allows registration with South African Nursing Council (SANC) as a Professional Nurse
- Certificate of Registration with SANC as a Professional Nurse
- Proof of current registration with SANC 2021 receipt
- Certificate of Service signed by Human Resource Manager.

GRADE 1: A minimum 4 years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing with Midwifery

GRADE 2: A minimum of 10 years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing with Midwifery

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practice
- Possess communication skills for dealing with patients, supervisors and other members of the Multidisciplinary team including the writing of reports when required.
- Good human relations displaying concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patients' needs, requirements and expectations (Batho Pele)
- Demonstrate a basic understanding of HR and Financial policies and practices
- Demonstrate basic computer literacy as a support tool to enhance service delivery
- Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit

KEY PERFORMANCE AREAS

- Provisions of optimal, holistic specialized nursing care with set standards within a professional framework.



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- Effective utilization of all resources e.g. human, financial and material.
- Provide a safe therapeutic environment that allows for the practice of safe nursing care.
- Participate in ESMOE training and drills
- Assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift.
- Maintain professional growth/ethical standards and self-development.
- Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and work as part of a multi -disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient

CLOSING DATE : 31/12/2021

ENQUIRIES: DR Z F DLAMINI

TEL. 031 242 6028 / 6036

APPLICATIONS SHOULD BE FORWARDED TO:

**MR L EATON
HUMAN RESOURCE DEPT
P O DORMERTON
4015**

HUMAN RESOURCE MANAGER

2021/12/07
DATE