TO HEADS OF ALL DEPARTMENTS IN THE KZN PROVINCIAL ADMINISTRATION

VACANCY IN THE DEPARTMENT OF HEALTH: KING EDWARD VIII HOSPITAL: DURBAN

CIRCULAR MINUTE KE 08/2020

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in district offices. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Form Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
   - Certified copies of Highest Educational Qualifications and Professional Registration certificates – not copies of certified copies.
   - Updated Curriculum Vitae with certificates of service.
   - Certified copy of Identity Document.
   - Current paid up receipt with the registration body.

2. The Reference Number must be indicated in the column provided on the form Z83, e.g. HRM 08/2020.

NB: Failure to comply with the above instructions will disqualify applicants.

3. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. However, all applicants will be advised of the outcome of their applications in due course.

4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC).

5. PLEASE NOTE THAT DUE TO FINANCIAL CONSTRAINS NO S&T CLAIMS WILL BE CONSIDERED FOR PAYMENTS TO CANDIDATES THAT ARE INVITED FOR THE INTERVIEW.

This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

CLOSING DATE: 17 APRIL 2020

Original signed by Act. CEO 2020.03.24

CHIEF EXECUTIVE OFFICER DATE
POST : MEDICAL OFFICER GRADE 1/2/3 (DEPT. OF HAEMATOLOGY)
NO. OF POST : 01
REFERENCE NO. : HRM 08/2020
CENTRE : KING EDWARD VIII HOSPITAL: DEPARTMENT OF MEDICINE

SALARY NOTCH & EXP : GR 1: R 821 205.00 – R 884 670.00 p.a. (All inclusive salary package)
None to less than 5 years after registration with the HPCSA as an Independent Medical Practitioner

GR 2: R 938 964.00 – R 1 026 693.00 (All inclusive package) 5 years to less than 10 years experience after registration with the HPCSA as an Independent Medical Practitioner

GR3: R 1 089 693.00 – R 1 362 366.00 (All inclusive package) 10 years or more actual experience after registration with the HPCSA as an Independent Medical practitioner

MINIMUM REQUIREMENTS:

- MBCHB degree or equivalent qualification PLUS
- Registration certificate with the HPCSA as an Independent Medical Practitioner PLUS
- Current registration with the HPCSA (2019/2020)

KNOWLEDGE, SKILLS, TRAINING, AND COMPETENCIES REQUIRED:

- Good clinical and communication skills
- Clinical or theoretical knowledge of Haematology
- Function as part of a team
- Administrative skills and empathy

RECOMMENDATION:

- Computer Literacy

KEY PERFORMANCE AREAS:

- Function as a medical doctor responsible for Haematology patient care.
- Daily ward rounds, attendance at specialist clinics and assist in medical procedures
- Liaise with other metropolitan hospitals
- Manage nursing and allied staff
- Provide clinical Haematology service to King Edward VIII Hospital
- Participate in the academic program in the department
- Perform regular clinic audits

ENQUIRIES: DR. S. RAMJI

CLOSING DATE: 17 APRIL 2020

HAND DELIVERED APPLICATIONS SHOULD BE POSTED INTO THE RED BOX, NEXT TO THE ATM IN THE ADMIN. BUILDING

Please forward applications to:

HUMAN RESOURCE MANAGER
King Edward VIII Hospital
Private Bag X02
Congella
4013

Original signed by Act. CEO 2020.03.24

ATTENTION: Mrs. N.J. Garib

CHIEF EXECUTIVE OFFICER

DATE

- KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING