TO HEADS OF ALL DEPARTMENTS IN THE KZN PROVINCIAL ADMINISTRATION

VACANCY IN THE DEPARTMENT OF HEALTH: KING EDWARD VIII HOSPITAL: DURBAN

CIRCULAR MINUTE KE 10/2020

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in district offices. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Form Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
   - Certified copies of Highest Educational Qualifications and Professional Registration certificates – not copies of certified copies.
   - Updated Curriculum Vitae with certificates of service.
   - Certified copy of Identity Document.
   - Current paid up receipt with the registration body.

2. The Reference Number must be indicated in the column provided on the form Z83, e.g. HRM 10/2020.

NB: Failure to comply with the above instructions will disqualify applicants.

3. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. However, all applicants will be advised of the outcome of their applications in due course.

4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC).

5. PLEASE NOTE THAT DUE TO FINANCIAL CONSTRAINTS NO S & T CLAIMS WILL BE CONSIDERED FOR PAYMENTS TO CANDIDATES THAT ARE INVITE FOR THE INTERVIEW

(This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities should feel free to apply for the posts)

CLOSING DATE: 17 APRIL 2020

Original Signed by CEO 16.03.2020

CHIEF EXECUTIVE OFFICER DATE
POST: MEDICAL SPECIALIST GR 1/2/3 (PSYCHIATRY)

NO. OF POSTS: 01

REFERENCE NO.: HRM 10/2020

CENTRE: KING EDWARD VIII HOSPITAL (DURBAN)

SALARY NOTCH:
- GRADE 1: R 1 106 040.00 – R 1 173 900.00 per annum (All-inclusive package) excluding overtime
- GRADE 2: R 1 264 623.00 – R 1 342 230.00 per annum (All-inclusive package) excluding overtime
- GRADE 3: R 1 467 651.00 – R 1 834 890.00 (All inclusive package) excluding overtime

EXPERIENCE:
- GRADE 1: None to less than 5 years after registration with the HPCSA as a Medical Specialist in Psychiatry
- GRADE 2: 5 years to less than 10 years actual experience after registration with the HPCSA as a Medical Specialist in Psychiatry
- GRADE 3: 10 years or more actual experience after registration with the HPCSA as a Medical Specialist in Psychiatry

MINIMUM REQUIREMENTS:
- MBCHB or equivalent PLUS
- Specialist qualification in Psychiatry PLUS
- Registration with HPCSA as Specialist in Psychiatry PLUS
- Current registration with HPCSA as a Medical Specialist in Psychiatry (2020)

COMPULSORY OVERTIME
- Commuted overtime is compulsory.

RECOMMENDATION:
- Computer Literacy

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED
- Sound knowledge of clinical concept within the Psychiatry discipline
- Good operative skills to carry out advanced clinical services
- Research and organizational ability
- Ability to supervise and teach junior staff
- Conflict management
- Management skills

KEY PERFORMANCE AREAS
- Training of undergraduate and post graduate medical students
- Participate in formal teaching as required by the Department
- The incumbent will represent the Department where requested by the Department and the Hospital Manager
- Will promote and ensure community orientated clinical services
- Control and management of clinical services as delegated
- Maintain necessary discipline over staff under his/her control • Attend to administrative matters as pertains to the unit
- Conduct out-patient clinics and provide expert opinion
- Provide outreach to surrounding PHC clinics and Wentworth Hospital

ENQUIRIES: DR. S. RAMJI
TEL: 031-360 3854

CLOSING DATE: 17 APRIL 2020

- KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
HAND DELIVERED APPLICATIONS SHOULD BE POSTED INTO THE RED BOX, NEXT TO THE ATM IN THE ADMIN BUILDING

Please forward applications to:

HUMAN RESOURCE MANAGER
King Edward VIII Hospital
Private Bag X02
Congella
4013
Original Signed by CEO 16.03.2020

ATTENTION: Mr. MM Mbanjwa

CHIEF EXECUTIVE OFFICER DATE

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