



Enquiries : Mrs. N.J. Garib
Circular Minute No. : KE 11/2022
Date : 09 May 2022

TO HEADS OF INSTITUTIONS

VACANCY-DEPARTMENT OF HEALTH: KING EDWARD VIII HOSPITAL COMPLEX, DURBAN
HEAD CLINICAL UNIT - ANAESTHETICS X 1 POST
SESSIONAL MEDICAL SPECIALIST – ANAESTHETICS X 3 POSTS
SESSIONAL MEDICAL SPECIALIST – UROLOGY X 6 POSTS
MEDICAL OFFICER – ANAESTHETICS X 1 POST
CLOSING DATE: 30 MAY 2022

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in district offices. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
 - (a) Application for Employment Form (Form Z83), ***new Z83 application form must be used*** which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
 - (b) Certified copies of – (not copies of certified copies)
 - i. **Education Qualification Certificates as per post advert minimum requirements**
 - ii. **Professional Registration Certificates**
 - iii. **Proof of current annual registration**
 - iv. **Identity Document**
 - v. **Proof of evaluation & results by the South African Qualifications Authority (SAQA) for qualifications obtained outside South Africa**
 - vi. **Certificates of service from previous employer for relevant experience mentioned on the Curriculum Vitae**
 - (c) Updated Curriculum Vitae
2. The reference number must be indicated in the column provided on the form Z83, e.g. HRM /2021
3. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. **Should you not have been contacted within 90 days of the outcome, kindly consider yourself as being unsuccessful.**
4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC).
5. Please note that due to financial constrains no travel (S&T) claims will be considered for payments to candidates that are invited for the interview.

NB: Failure to comply with the above instructions will disqualify applicants.

(We are an equal opportunity, affirmative action institution, whose aim is to promote representativity in all levels of all our occupational categories. Persons with disabilities and African Males are encouraged to apply. Please note that other race groups are also not restricted from applying)

original signed by CEO

2022.05.16

CHIEF EXECUTIVE OFFICER

DATE

POST : SESSIONAL MEDICAL SPECIALIST (ANAESTHETICS) GRADE 1/2/3
NO. OF POSTS : 03
NO. OF HOURS : 3 X 8 HOURS PER PERSON PER WEEK - PLASTICS
REFERENCE NO. : HRM 14/2022
CENTRE : KING EDWARD VIII HOSPITAL COMPLEX (to be based at St. Aidens)
SALARY NOTCH GRADE 1:R 532 000.00 per annum (0-5 years experience)
GRADE 2:R 608 000.00 per annum (5-10 years experience)
GRADE 3:R 706 000.00 per annum (10 years or more)

MINIMUM REQUIREMENTS:

- MBCHB or equivalent PLUS
- Registration Certificate with the HPCSA as a Specialist in Anesthetics PLUS
- Annual renewal certificate with HPCSA (2022/2023)
- Proof of current and previous work experience endorsed by HR (certificate of service)

RECOMMENDATIONS

- Computer Literacy

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Sound clinical and surgical knowledge and experience in Anesthetics
- Knowledge of current Health and Public Service Legislation, regulations and policy including medical ethics, epidemiology and statistics
- Good communication, leadership, decision making and clinical skills
- Ability to teach doctors, students and participate in continuing professional development

KEY PERFORMANCE AREAS:

- Provide safe, ethical and high quality tertiary anesthetic services at the St. Aidens theatre complex
- Support multidisciplinary team of theatre staff, including junior anesthetists, anesthetic nurse and scrub nurse
- Manage performance of junior staff within area of control
- Support clinical service delivery plans and priorities with hospital plans and priorities
- Accept delegated responsibility from the Clinical head of the unit
- Liaison with Clinical head regarding service delivery

ENQUIRIES: Dr. B. Pepu

TEL: 031 314 2330

CLOSING DATE: 30 MAY 2022

HAND DELIVERED APPLICATIONS SHOULD BE POSTED INTO THE RED BOX, NEXT TO THE ATM IN THE ADMIN. BUILDING

Please forward applications to:
HUMAN RESOURCE MANAGER
King Edward VIII Hospital
Private Bag X02
Congella
4013

ATTENTION: Mrs. N.J. Garib

Original signed by CEO

2022.05.16

CHIEF EXECUTIVE OFFICER

DATE

POST : SESSIONAL MEDICAL SPECIALIST (UROLOGY) GRADE 1/2/3
NO. OF POSTS : 06
NO. OF HOURS : 2 X 4 HOURS PER PERSON (WEEK)- UROLOGY
3 X 2 HOURS PER PERSON (WEEK)- UROLOGY
1 X 5 HOURS PER PERSON (WEEK) - UROLOGY
REFERENCE NO. : HRM 21/2022
CENTRE : KING EDWARD VIII HOSPITAL COMPLEX (to be based at St. Aidens)
SALARY NOTCH GRADE 1:R 532 000.00 per annum (0-5 years experience)
GRADE 2:R 608 000.00 per annum (5-10 years experience)
GRADE 3:R 706 000.00 per annum (10 years or more)

MINIMUM REQUIREMENTS:

- MBCHB or equivalent PLUS
- Registration Certificate with the HPCSA as a Specialist in Urology PLUS
- Annual renewal certificate with HPCSA (2022/2023)
- Proof of current and previous work experience endorsed by HR (certificate of service)

RECOMMENDATIONS

- Computer Literacy

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED:

- Sound clinical and surgical knowledge and experience in Urology
- Knowledge of current Health and Public Service Legislation, regulations and policy including medical ethics, epidemiology and statistics
- Good communication, leadership, decision making and clinical skills
- Ability to teach doctors, students and participate in continuing professional development

KEY PERFORMANCE AREAS:

- Provide safe, ethical and high quality tertiary urology services
- Provide a full package of services including complex Urology cases
- Support and assist junior urology trainees
- Support clinical service delivery plans and priorities with hospital plans and priorities
- Accept delegated responsibility from the Clinical Head of the Unit
- Liaison with Clinical head regarding service delivery

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CHIEF EXECUTIVE OFFICER

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POST : **MEDICAL OFFICER (ANAESTHETICS) GRADE 1**
NO. OF POSTS : **01**
REFERENCE NO. : **HRM 15/2022**
CENTRE : **KING EDWARD VIII HOSPITAL COMPLEX (to be based at St. Aidens)**
SALARY NOTCH : **GR 1: R 833 523.00.00 - R 897 939.00 per annum (all-inclusive package) plus commuted overtime on application**
EXPERIENCE : **Gr 1- None to less than 5 years experience after registration with the HPCSA as a Medical Practitioner**

MINIMUM REQUIREMENTS:

- MBCHB degree PLUS
- Current registration with the HPCSA as a Medical Officer (2022//2023) PLUS
- Registration certificate as a Medical Practitioner (independent practice) with HPCSA

RECOMMENDATIONS

- Computer Literacy
- Grade 1: Has Da in Anaesthetics or 6 months experience in Anaesthetics
- Grade 2: Diploma in Anaesthesia PLUS 2 years' experience in Anaesthesia at a recognized DA training facility OR Completion of registrar time in Anaesthesia and registered for M.Med Anaesthetics and not yet registerable as a specialist (ie. Suitable for end of time registrars)

KNOWLEDGE, SKILLS, TRAINING, AND COMPETENCIES REQUIRED:

- Participation in the after-hours call system is essential
- Sound knowledge and skills associated with the practice of Anesthetics.
- Ability to diagnose and manage common medical problems including emergencies.
- Demonstrate the ability to work as part of a multidisciplinary team.
- Knowledge of current Health Legislation and policies at Public Institutions

KEY PERFORMANCE AREAS:

- Clinical responsibility including examine, investigate diagnose and oversee treatment of patients
- The incumbent will be expected to rotate through St Aidan's theatre complex (Urology / Plastics) and King Edward VIII hospital theatre complex for over-time services
- To perform appropriate pre-operative examination and optimization of patients for planned surgery
- To provide safe and appropriate anesthesia during surgery
- To participate in post-operative care of patients
- Anesthetists must be prepared for early starts to the working day and potentially late unpredictable finishes to the normal working day
- The nature of anesthesia means that frequent weekend shifts are required inside the commuted overtime package
- Participate in relevant training programs
- Maintain accurate and appropriate health records in accordance with the legal/ethical considerations and continuity of patient care
- Undertake continuing medical education and professional development and study professional literature eg. Medical journals
- To identify health care needs and communicate these to seniors so that new ideas could be developed on policies/methods/techniques and procedures
- To participate in audit and quality control programs and research to improve the standard of patient care
- To participate in departmental administration by ensuring compliance with all departmental rules and regulations with regard to leave, call rosters and rotations
- To participate in Outreach services in the drainage area of King Edward VIII Hospital as appropriate to their grade of qualification and experience
- To maintain a logbook of clinical duties

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