TO HEADS OF ALL DEPARTMENTS IN THE KZN PROVINCIAL ADMINISTRATION

VACANCY IN THE DEPARTMENT OF HEALTH: KING EDWARD VIII HOSPITAL: DURBAN

CIRCULAR MINUTE KE 50/2019

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay, including those in district offices. Institutions must notify all candidates who qualify for the post in this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Form Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
   - Certified copies of Highest Educational Qualifications and Professional Registration certificates – not copies of certified copies.
   - Updated Curriculum Vitae with certificates of service.
   - Certified copy of Identity Document.
   - Current paid up receipt with the registration body.

2. The Reference Number must be indicated in the column provided on the form Z83, e.g. HRM 52/2019

NB: Failure to comply with the above instructions will disqualify applicants.

3. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. However, all applicants will be advised of the outcome of their applications in due course.

4. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC).

5. PLEASE NOTE THAT DUE TO FINANCIAL CONSTRAINTS NO S & T CLAIMS WILL BE CONSIDERED FOR PAYMENTS TO CANDIDATES THAT ARE INVITE FOR THE INTERVIEW

(This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)

CLOSING DATE: 18 OCTOBER 2019

Original signed by CEO 2019/10/01

CHIEF EXECUTIVE OFFICER DATE
POST: MEDICAL SPECIALIST GR 1/2/3 - ORTHOPAEDICS
NO. OF POSTS: 02
REFERENCE NO.: HRM 52/2019
CENTRE: KING EDWARD VIII HOSPITAL (DURBAN)

SALARY NOTCH:
GRADE 1: R 1 106 040.00 – R 1 173 900.00 per annum (All inclusive package) excluding overtime
GRADE 2: R 1 264 623.00 – R 1 342 230.00 per annum (All inclusive package) excluding overtime
GRADE 3: R 1 467 651.00 – R 1 834 890.00 per annum (All inclusive package) excluding overtime

EXPERIENCE:
GRADE 1: None to less than 5 years after registration with the HPCSA as a Medical Specialist
GRADE 2: 5 years to less than 10 years actual experience after registration with the HPCSA as an Independent Medical Practitioner
GRADE 3: 10 years actual experience as a Medical specialist after registration with the HPCSA

MINIMUM REQUIREMENTS:
- MBCHB or equivalent PLUS
- Registration certificate with the HPCSA as a Medical Specialist PLUS
- Current registration with HPCSA as a Medical Specialist (2019/2020)

RECOMMENDATION:
- Computer Literacy
- Paediatric Orthopaedic experience

KNOWLEDGE, SKILLS, TRAINING, AND COMPETENCIES REQUIRED:
- Sound clinical and surgical knowledge and experience in the Orthopedics surgery
- Knowledge of current Health and Public Service legislation, regulations and policy including medical ethics, epidemiology and statistics
- Good communication, leadership, decision-making and clinical skills
- Ability to teach doctors, students and participate in continuing professional development

KEY PERFORMANCE AREAS:
- Provide safe, ethical and high quality of care through the development of standards and risk assessments in the area of Clinical and customer care (patient perspective) in the respective specialty
- Develop a full package of services including complex orthopedics cases
- Develop, maintain and audit the correct implementation of clinical protocols and guidelines, implement and maintain an efficient, effective and seamless service delivery process within the hospital and referring facilities
- Plan and provide continuous medical education to multidisciplinary team members and conduct and stimulate research
- Manage performance and training of junior staff within the area of control
- Align clinical service delivery plans and priorities with hospital plans and priorities
- Undertake appropriate Clinical audit to monitor performance of the service
- Accept delegated responsibility from the Clinical head of the unit
- Liaison with Clinical Head regarding service delivery

ENQUIRIES: DR. S. RAMJI TEL: 031-3603854
CLOSING DATE: 18 OCTOBER 2019
HAND DELIVERED APPLICATIONS SHOULD BE POSTED INTO THE RED BOX, NEXT TO THE ATM IN THE ADMIN BUILDING

- KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
Please forward applications to:

HUMAN RESOURCE MANAGER
King Edward VIII Hospital
Private Bag X02
Congella
4013

ATTENTION: Mrs. N.J Garib

Original signed by CEO 2019.10.01

CHIEF EXECUTIVE OFFICER DATE

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