



health

Department:
Health
PROVINCE OF KWAZULU-NATAL

DIRECTORATE:

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**KING EDWARD VIII HOSPITAL
HUMAN RESOURCES**

Enquiries : Mrs. N.J Garib
Circular Minute No. : KE 56/2021
Date : 9 December 2021

TO HEADS OF INSTITUTIONS

**VACANCY-DEPARTMENT OF HEALTH: KING EDWARD VIII HOSPITAL COMPLEX, DURBAN
MEDICAL OFFICER (OTOHINOLARYNGOLOGY – ENT) X ONE POST
CLOSING DATE: 17 DECEMBER 2021**

Institutions are requested to notify all candidates on their establishments who qualify for the post in this circular minute even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

- The following documents must be submitted:
 - Application for Employment Form (Form Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
 - Certified copies of– (not copies of certified copies)
 - Educational Qualification certificates as per post advert minimum requirements
 - Professional registration certificates
 - Proof of current annual registration
 - Identity document, valid driver's license
 - Proof of evaluation and results by the South African Qualifications Authority (SAQA) for qualifications obtained outside South Africa
 - Certificates of service from previous employer for relevant experience mentioned on the CV
- The Reference Number must be indicated in the column provided on the form Z83, e.g. HRM
- Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not have been contacted within 90 days of the outcome, kindly consider yourself as being unsuccessful.
- The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC).
- Please note that due to financial constraints no s & t claims will be considered for payments to candidates that are invited for the interview

(We are an equal opportunity, affirmative action institution whose aim is to promote representatively in all levels of all occupational categories. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)

CLOSING DATE: 17 DECEMBER 2021

Original signed by CEO

2021.12.10

CHIEF EXECUTIVE OFFICER

DATE

POST : MEDICAL OFFICER GRADE 1 – ENT (OTOHINOLARYNGOLOGY)
NO. OF POSTS : 01
REFERENCE NO. : HRM 86/2021
CENTRE : KING EDWARD VIII HOSPITAL COMPLEX (DURBAN)
SALARY NOTCH : GRADE 1:R 833 523.00 – R 897 939 .00 per annum (All inclusive package) excluding overtime
EXPERIENCE : GRADE 1: None to less than 5 years after registration with the HPCSA as a Medical Officer

MINIMUM REQUIREMENTS:

- MBCHB or equivalent PLUS
- Registration certificate with the HPCSA as a Medical Practitioner in Otorhinolaryngology PLUS
- Current registration with HPCSA as a Medical Practitioner (2021/2022)

RECOMMENDATION: Computer Literacy

KNOWLEDGE, SKILLS, TRAINING, AND COMPETENCIES REQUIRED:

- Sound knowledge and experience in Otorhinolaryngology
- Ability to teach and supervise junior staff and medical students
- Good communication, decision making and clinical skills
- Ability to function in a multi-disciplinary team

KEY PERFORMANCE AREAS:

- Provide Otorhinolaryngology service as well as head and neck surgery at King Edward VIII Hospital and at relevant Durban Metropolitan State Hospitals
- Provide after hour care in accordance with the commuted overtime contract
- Supervision and training of junior staff working in the Department
- Present at academic meetings in the Department
- To teach medical students and Nursing staff as required
- Participate in the quality improvement programs of the Department including clinical audits and CPD activities
- Maintain clinical, professional and ethical standards
- Assist unit manager in developing of protocols and clinical guidelines
- After hour's duties is a requirement

ENQUIRIES: DR. R. BIPATH

TEL: 031-260 4292

CLOSING DATE: 17 DECEMBER 2021

HAND DELIVERED APPLICATIONS SHOULD BE POSTED INTO THE RED BOX, NEXT TO THE ATM IN THE ADMIN BUILDING

Please forward applications to:

DEPUTY DIRECTOR: HUMAN RESOURCES
King Edward VIII Hospital
Private Bag X02
Congella
4013

ATTENTION: Mrs. N.J Garib

Original signed by CEO

2021.12.10

CHIEF EXECUTIVE OFFICER

DATE

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- KINDLY RETURN **ALL DOCUMENTATION** WHEN REPLYING