TO: HEADS OF ALL DEPARTMENTS

VACANCIES IN LADYSMITH REGIONAL HOSPITAL

CIRCULAR MINUTE: LH 09/2019

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment without delay even if they are absent from their normal places of work.

DIRECTIONS TO CANDIDATES:

1. The following documents must be submitted:
   - Application for Employment Form (Z83), which is obtainable at any Government Department OR from the website – www.kznhealth.gov.za
   - Certified copy of Identity Document.
   - Updated Curriculum Vitae with full record of service.
   - Certified Copy of Highest Educational Qualifications

2. The Circular Minute Number must be indicated in the column provided on the Z83, e.g. HRM 01/2019.

NB: Failure to comply with the above instructions will disqualify applicants.

3. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications).

4. Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful.

5. Ladysmith Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution.

6. Persons with disability are encouraged to apply.

7. Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

8. ALL APPLICATIONS SHOULD BE FORWARDED TO:
   The Hospital Manager: Applications
   Ladysmith Hospital
   Private Bag X 9928
   LADYSMITH
   3370

Enquiries: Mr. A.N. Mallanna
Reference: LH 09/2019
Date: 25 September 2019
VACANCY

POST COMPONENT : MEDICAL OFFICERS X 5 POSTS
CENTRE : VARIOUS DISCIPLINES / DEPARTMENTS
REFERENCE : LADYSMITH HOSPITAL
OTHER BENEFITS : MED 10/2019

18% Inhospitable Rural Allowance of basic Salary, Commuted Overtime

The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules

SALARY AND APPOINTMENT REQUIREMENTS

- Medical Officer GR1: R821 205.00 – R884 670.00 p.a. (All-inclusive package)
  Appropriate qualification in the Health Science – MBCHB plus current registration with HPCSA as a Medical Officer

- Medical Officer GR2: R938 964.00 – R1 026 693.00 p.a. (All-inclusive package)
  Appropriate qualification in the Health Science – MBCHB plus 5 years’ experience after registration with the HPCSA, plus current registration with HPCSA as a Medical Officer

- Medical Officer GR3: R1 089 693.00 – R1 362 366.00 p.a. (All-inclusive package)
  Appropriate qualification in the Health Science – MBCHB plus 10 years’ experience after registration with the HPCSA plus current registration with HPCSA as a Medical Officer

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED

- General skills as a Medical Officer is required
- Ability to work in multi-disciplinary team setting
- Excellent communication skills and ability to teach and train staff within team
- Ability to work and maintain meaningful relationship with a diverse community
- Ability to make a difference
- Program planning, implementation and evaluation
- Information management
- Knowledge of Health and Public Service legislation, Regulations and Policies
- Medical ethics, epidemiology and statistics
- Supervision skills

KEY PERFORMANCE AREAS

- Provide medical services at department appointed to
- Assist, facilitate and participate in quality of care, assisting team members with quality assurance, quality improvement projects, morbidity and mortality reviews, monthly audits, development of clinical guidelines, policies as per speciality and disease proofing
- Patient Satisfaction, Patient Satisfaction surveys and reducing waiting times
- Active participation in training interns and community service doctors
- Maintain and continuously improve professional and ethical standards
- Instill confidence in public service and also in medical profession through exemplary behavior
- Participation in afterhours work is essential
- Clinical responsibilities including examine, investigate, diagnose and oversee the treatment of patients to the relevant department
- Conduct orientation and induction programs for interns, community service doctors and junior colleagues
- Maintain and teach junior colleagues about appropriate and accurate health records in accordance with legal/ethical and continuity of the patient care

* KINDLY RETURN ALL DOCUMENTATION WHEN REPLYING
ENQUIRIES: DR. M.E. PULE 036 6372111  CLOSING DATE: 25 October 2019

ALL APPLICATIONS SHOULD BE forwarded TO:
The Hospital Manager: APPLICATIONS
Ladysmith Hospital
Private Bag X 9928
LADYSMITH
3370

DEPUTY DIRECTOR: HRM

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